

Notice is hereby given that a meeting of the Policy and Planning Committee will be held in the Council Chambers, 29 Bowler Avenue, Gore on Tuesday 7 March 2023, following the conclusion of the Assets and Infrastructure Committee meeting.



**Stephen Parry**  
**Chief Executive**

**1 March 2023**

### **Agenda**

- |    |                                       |             |
|----|---------------------------------------|-------------|
| 1. | Regulatory services report            | Pages 1-3   |
| 2. | Report on building control activities | Pages 4-17  |
| 3. | Roading Bylaw review 2023             | Pages 18-19 |
| 4. | Planning services report              | Pages 20-21 |
| 5. | Bylaw and policy review               | Pages 22-23 |

## POLICY AND PLANNING COMMITTEE AGENDA

TUESDAY 7 MARCH 2023

1. REGULATORY SERVICES REPORT (*Frances Shepherd*)**Alcohol licensing**

The following alcohol applications were received:

2021/22	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Special licences	4	4	7	7	3	4	5	4*				
Managers certificates	6	4	6	5	2	2	5	5*				
Licence renewals	1	4	0	0	0	0	0	0*				
2021/22	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Special licences	8	3	3	4	2	2	1	4	2	2	4	1
Managers certificates	5	3	6	1	7	5	1	5	3	1	5	1
Licence renewals	15	3	0	2	0	1	0	0	1	1	3	3
2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Special licences	6	3	3	4	7	4	4	5	10	8	3	5
Managers certificates	5	5	5	4	5	1	5	3	2	1	1	5
Licence renewals	0	0	0	0	0	2	0	0	1	0	0	1
New Licence	1	0	0	0	0	0	0	0	0	0	0	0
Licence variation	0	0	1	0	0	0	0	0	0	0	0	0
2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Special licences	9	3	6	2	13	3	5	2	3	1	0	1
Managers certificates	3	1	5	5	8	3	3	6	5	3	1	1
Licence renewals	2	0	3	0	0	1	0	0	0	0	0	2

\*as at 23 February 2023

**Abandoned Vehicles**

The following customer service requests regarding abandoned vehicles were received:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2019/20	5	6	5	4	2	2	3	4	6	3	2	1
2020/21	1	1	5	3	2	2	1	1	4	3	3	0
2021/22	2	4	1	0	1	1	3	2	3	4	0	2
2022/23	3	1	0	1	2	0	0	0*				

\*as at 23 February 2023

**Noise Control**

The following customer service requests for noise complaints were received:

2022/23	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Complaints	6	8	12	14	8	18	13	8*				
Seizures	0	1	0	0	0	0	0	0*				
2021/22	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Complaints	18	20	10	20	28	28	23	16	22	20	8	8
Seizures	0	0	2	0	3	4	0	0	1	0	0	0
2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Complaints	10	24	26	25	20	32	31	21	20	17	14	19
Seizures	0	0	0	0	2	2	3	0	0	0	0	1
2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Complaints	21	18	22	20	27	30	29	17	19	19	21	14



**RECOMMENDATION**

**THAT the report be received.**

## 2. REPORT ON BUILDING CONTROL ACTIVITIES *(Russell Paterson)*

### **Processing timeframes**

The elevated levels of activity experienced towards the end of 2022 appear to be continuing into 2023. Consent applications are still rolling in and various staff have been taking additional annual leave days. January is often a time when the trades have extended holidays so some staff have been taking staggered leave as well, all of the team are expected back on deck after Waitangi weekend.

- November - 31 consents granted, average of 16.6 days (77% under 20 days)
- December - 15 consents granted, average of 15.5 days (73% under 20 days)
- January - 23 consents granted, average of 11.5 days (87% under 20 days)

We are using our processing contractor to take up to five applications per week. This will continue until the numbers drop off or in-house resources can cope with demand.

CCCs issued over the last three months are as follows:

- November - 21 issued, average of 3.5 days
- December - 17 issued, average of 7.1 days
- January - 11 issued, average of 2.9 days

### **Projects coming up**

We have recently been involved with pre-consent meetings for pending consent applications for further industrial construction within the district. This involves the three big industries - Alliance Matura, Daiken Southland and Matura Valley Milk.

These companies are looking towards the future and developing new methods of providing a heat source for their industrial boiler systems, and to meet raised expectations around emissions and efficiency.

The Gore High School redevelopment project is also simmering in the background however, no firm plans or consent applications have been lodged to date.

Other interesting projects on our doorstep are the truck wash and hydrogen facilities proposed by HWR Group for south Gore. These are part of the HWR Transport development to set up a manufacture/storage facility to initially produce and store hydrogen fuel for its own fleet, with the vision of supplying for commercial sale in the future. This is to be located behind the Allied fuel stop, where the current single truck wash facility operates.

HWR representatives are scheduled to meet with the Mayor, Chief Executive and staff from several Council departments to present an information session on hydrogen manufacture and storage on 1 March 2023.

A large scale commercial truck wash facility also dovetails into this redevelopment. It is proposed to be a seven bay building with specialist wash bays for differing types of

trucks. It is proposed to be built in the vacant land at the extension end of Falconer Road.

**Staff resourcing and welfare**

We have successfully recruited for the vacant BCO role. A very experienced candidate (Tony Osborne) will be re-joining our team in early April and will be coming in as Deputy Building Control Manager. Tony was employed as a BCO/Senior BCO here from 2007–2018 and has been a Senior BCO/Technical lead at Southland DC for the past four years. He is looking forward to rekindling his contact with colleagues here and we are excited to have his experienced technical abilities added back into our team.

The team is generally in good health and the injury/ailments experienced last year appear to have been corrected.

**Staff training progress**

Gillian Bedwell has completed her Diploma studies so can now focus on gaining more workplace experience within the team this year. She is awaiting the certification and awards ceremony process but has been advised she passed with an A mark, which is fantastic.

- ✦ Building consent statistics for November, December 2022 and January 2023 are attached.

**RECOMMENDATION**

**THAT the report be received.**

## Building Consent Statistics

(Includes Certificates of Acceptance)

	2020-2021				2021-2022				2022-2023			
	No. of Consents		Value of Consents \$		No. of Consents		Value of Consents \$		No. of Consents		Value of Consents \$	
July	37	37	4,164,210	4,164,210	42	42	2,691,500	2,691,500	25	25	2,578,746	2,578,746
August	42	79	1,147,593	5,311,803	***29	71	1,571,550	4,263,050	32	57	3,658,900	6,237,646
September	37	116	2,952,320	8,264,123	31	102	8,017,752	12,280,802	25	82	750,507	6,988,153
October	26	139	1,648,600	9,912,723	22	124	9,011,145	21,291,947	26	108	3,955,640	10,943,793
November	25	164	5,046,487	14,959,210	32	156	2,134,975	23,426,922	31	139	10,102,500	21,046,293
December	28	192	2,690,400	17,646,610	23	179	3,078,260	26,505,182				
January	11	203	1,623,100	19,272,710	7	186	1,184,755	27,689,937				
February	27	230	1,599,061	20,871,771	38	224	1,697,818	29,387,755				
March	55	285	4,338,498	25,210,269	35	259	2,484,594	31,872,349				
April	32	317	1,437,500	26,647,769	27	286	2,750,607	34,622,956				
May	58	375	2,218,332	28,866,101	42	328	3,440,604	38,063,560				
June	32	407	3,673,251	32,539,352	24	352	4,168,767	42,232,327				

\* includes GDC Office Refurbishment

\*\* Covid-19 (Level 4 restrictions 26 March – 27 April, Level 3 restrictions 28 April – 13 May, Level 2 restrictions 14 May – 9 June 2020)

\*\*\* Covid-19 (Level 4 restrictions 18 August – 31 August, Level 3 restrictions 1 September 2021 to 7 September, Level 2 8 September to 30 November 2021 – Orange traffic light system begins 1 December 2021, moved to Red traffic light 24 January 2022, moved to Orange traffic light on 14 April 2022)

### Consents issued over \$40,000

Location	Description of Work	Value of Consent
90C Ruia Street, Gore	To build single level four bedroom dwelling and detached garage.	500,000
7 Norfolk Street, Gore	Maruawai Visitor Centre & Museum - Re-clad of walls & some roof, re-build of small annex using ex. footprint, partial removal of parapet, some new parapet. Internal fitout. New internal brewery space. New mechanical, electrical, structural, fire systems.	2,000,000
7 Saleyard Road, Gore	Stage 2 of 2 consents to build a Heavy Equipment Sales & Service Workshop with adjoining 2 Level Office block. Constructed with a Steel mesh reinforced Floor Slab Heated, PC Panels, Structural Steel Portal Structure, Clad with (5 Rib, (Workshop) & PanelTec; Aluminum Composite Panel (Office Block). (Stage 2 = (Erect Structural Steel), (Septic System), (Site Civils; Site Fill, Concrete Gradients around & into building, Storm Water management, Site Access Vehicle Crossings) (Enclose Building Envelope; Claddings, Doors & Windows, Front Facade), (Tanks for Roof Stormwater & water supply),	4,900,000

	(Interior Fit-out; Workshop & Offices, Electrical, Floor & Wall Coverings, Cranes & Oil supply system), (Landscaping; Retaining Walls, Paving & Fencing), (Signage & Exterior Lighting).	
9 Charles Street, Gore	New Skyline Garage 6.0m x 7.2m with a 2.0m x, 3.0m extension to back, with 1 m of 2 side boundaries and fire rated walls to required areas.	48,000
224 Diamond Peak Road	Erect a new four bedroom dwelling with a 3 bay garage attached.	700,000
22 Pope Road	New two bedroom transportable home constructed for removal.	230,000
479 Otama Valley Road	9m x 14.4m farm storage shed.	51,000
126 Pinnacle Road	Disconnect services from existing three bedroom house to allow for removal. Remove existing residence from site and leave existing garage and laundry. Build new three bedroom residence with carport onto existing garage and associated services as per plans and specifications. Existing site services to be reconnected to new dwelling.	600,000
9 Koa Street, Gore	The works involve a major renovation of an existing house. This involves redesign of each end of the building and a new roof over the entire house. On the east (street) end, the master bedroom will be extended to square up the front of the house. A new ensuite and walk-trough wardrobe will be added. On the west end, the existing external entry, laundry and kitchen areas will be demolished and a new kitchen & dining area will be built on the north side of this and opening into a covered veranda in the north west corner. A new entrance and laundry will be built where the former kitchen had been (adjacent to the south wall). The outside veranda area will have a Skillion roof with exposed beams under it. Bedrooms 2, 3 and 4 will get new wardrobes but otherwise remain unchanged. The living room will remain unchanged apart from the wall on the west side.	250,000
1170 Crawford Road	New 60 bail rotary shed with freezer panel walls, colour steel roof and structural steel	350,000
35 Canning Street, Gore	Internal alterations - removal of load bearing wall. New ensuite.	98,000
401 Waikaka Valley Highway	Construction of a new 162m <sup>2</sup> unlined storage shed/carport	54,000
19 Ballast Road	Other storage building (COA)	100,000

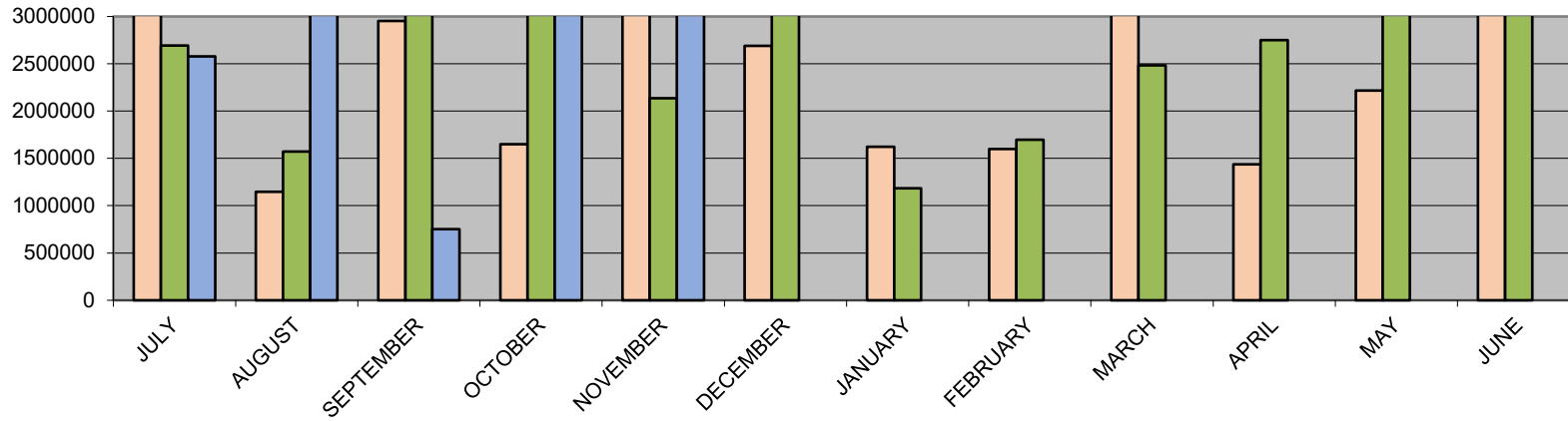
### New dwellings (including relocated dwellings) (financial year)

2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012
32	38	35	34	33	40	31	32	34	30
2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
36	39	24	41*	36**	27	42***	25	46	39
2022-2023									
15									

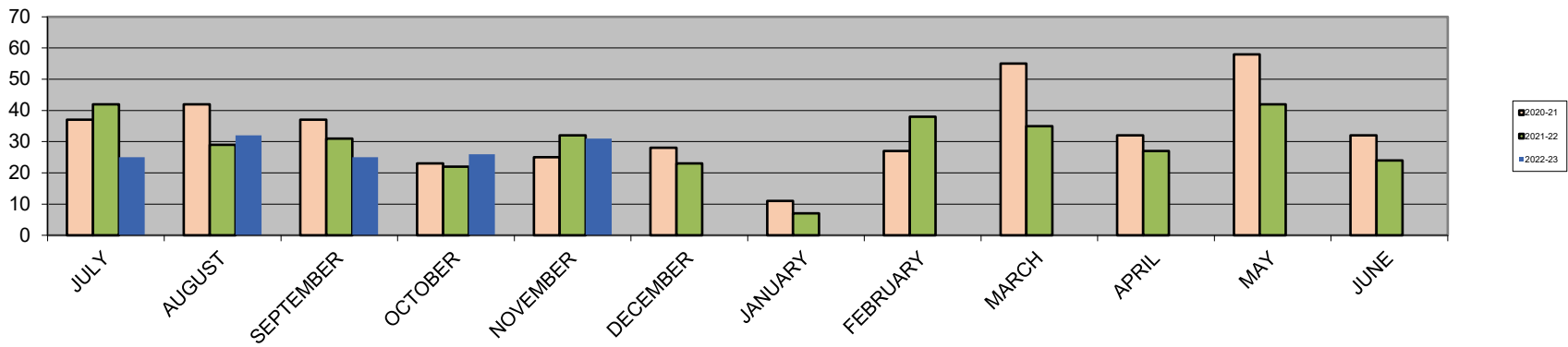
\* Includes 19 villa's constructed in stage 1 – Bupa \*\* Includes 18 villa's in stage 2 – Bupa \*\*\* Includes 14 villa's constructed in stage 3 – Bupax



### Value of Consents & COA's Issued



### Number of Consents & COA's Issued





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December	28	192	2,690,400	17,646,610	23	179	3,078,260	26,505,182	15	154	1,891,696	22,937,989
January	11	203	1,623,100	19,272,710	7	186	1,184,755	27,689,937				
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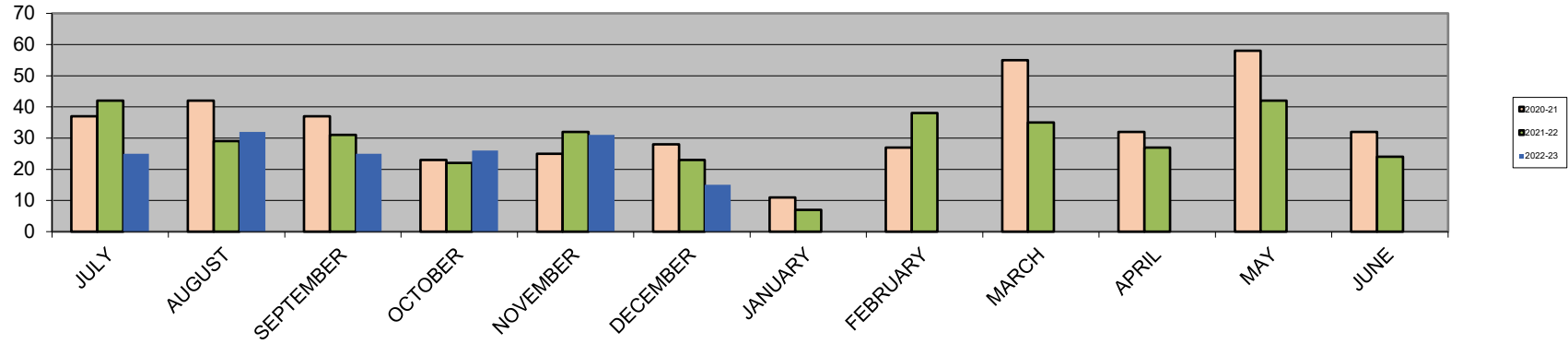
Location	Description of Work	Value of Consent
3A Canning Street, Gore	16.8m2 aluminium conservatory with mix of glaze and Thermarroof panel roof	51,750
47 Aotea Crescent, Gore	Recladding selected walls, extending gable eaves, new bay windows and new roof over back entry	100,000
130 Terry Road	Transportable dwelling	40,000
349 Waimumu Road	19200 x 15000 shed for car and tractor storage	130,000
22 Albany Street, Gore	Three bedroom dwelling with attached garage	250,000
60B Waimea Street, Gore	New 4 bedrooms dwelling with concrete slab floor and foundation by engineer, timber framed wall and roof. With Abodo vertical shiplap wall cladding, selected schist wall cladding, James Hardie Stria wall cladding, TPO membrane roofing and Profiled metal roofing.	980,000
210 Milne Road	Dwelling alteration and extension	160,000
451 Crawford Road	Build gable 3 bay shed	54,000
210 Milne Road	9m x 14m storage shed	62,946

**New dwellings (including relocated dwellings)** *(financial year)*

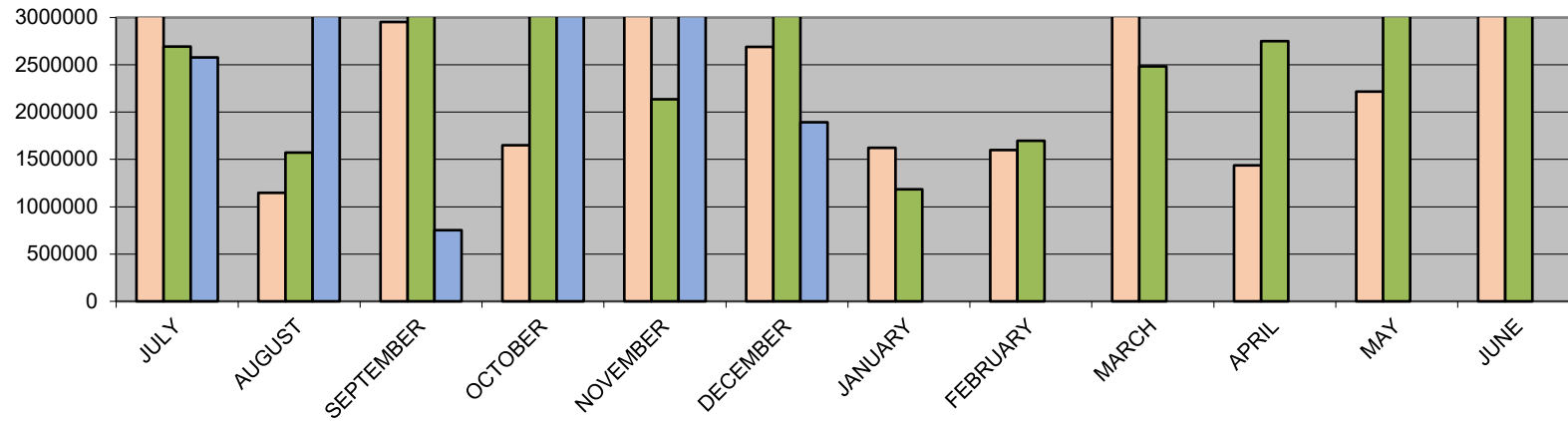
2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012
32	38	35	34	33	40	31	32	34	30
2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
36	39	24	41*	36**	27	42***	25	46	39
2022-2023									
18									

\* Includes 19 villa's constructed in stage 1 – Bupa    \*\* Includes 18 villa's in stage 2 – Bupa    \*\*\* Includes 14 villa's constructed in stage 3 – Bupa

**Number of Consents & COA's Issued**



**Value of Consents & COA's Issued**





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### Consents issued over \$40,000

Location	Description of Work	Value of Consent
538 Otamita Road	50.8m x 24m extension to existing Standoff shelter.	114,000
35 Main Street, Waikaka	Change use of building to residential and install new bath and handbasin. (New dwelling)	16,000
33 Gorton Street, Gore	New steel portal constructed building with steel girts and purlins and GIB fire walls to two sides. Office/amenities to inside of the building, timber construction as per NZS 3604.	600,000
190C Waimea Highway	Construction of new four bedroom dwelling with attached garage.	774,000
29-113 North Chatton Road	18m x 24m farm storage shed.	480,000
5 Humphries Road	Construct new 2 bedroom dwelling consisting of a concrete floor slab, timber framed walls with timber roof trusses, Cemintel Territory exterior cladding and Coloursteel Endura Roof Cladding with Plasterboard interior wall linings.	580,000
17 Garnet Street, Gore	Upgrade existing Bath, Vanity, WC, Shower with tiled walls and floor level entry.	45,000

2 Bury Street, Gore	Remove existing exterior cladding to South & West elevation of Main Club rooms and install new ShadowClad & Corrugated metal claddings. Remove existing Glazing units to West Elevation and install new Engineer Designed steelwork. Fit new Double Glazed joinery units.	220,000
26 Terrace Road	New kitchen, bathroom fittings replaced, bedroom reconfigured.	130,000
1091 Kaiwera Road	Construction of a new 144m2 farm shed.	160,000
22 Gordon Terrace, Gore	Existing Kitchen, WC, Bathroom, and laundry to be stripped-out with walls removed as shown on plan. Fit new beam where wall removed to form new living, dining, and kitchen. Fit new windows and doors as shown. Frame up new walls for new layout and line affected rooms. Fit new hot water cylinder with safety tray and new shower cubicles to bathroom and laundry. Fit new fire unit. Fit new kitchen joinery.	60,000

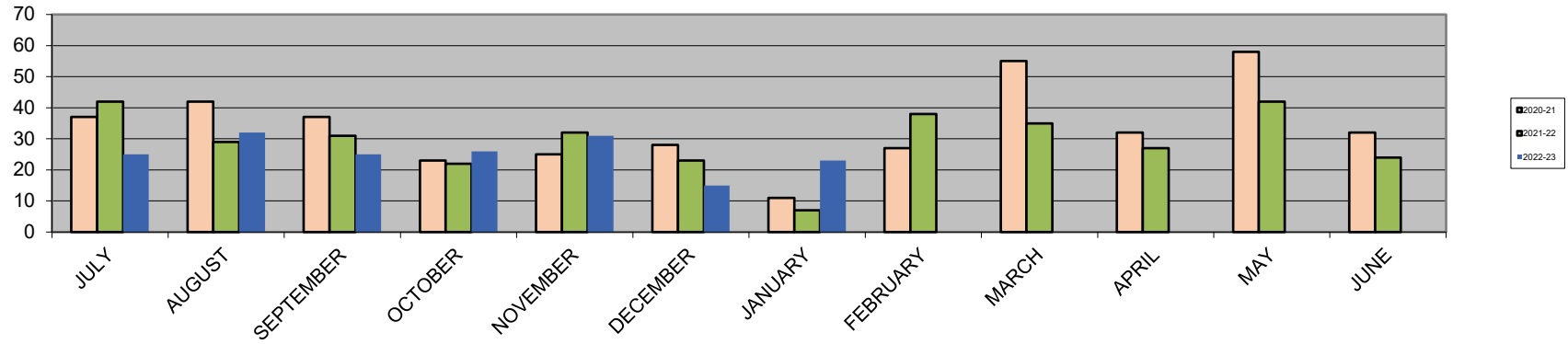
### New dwellings (including relocated dwellings) (financial year)

2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012
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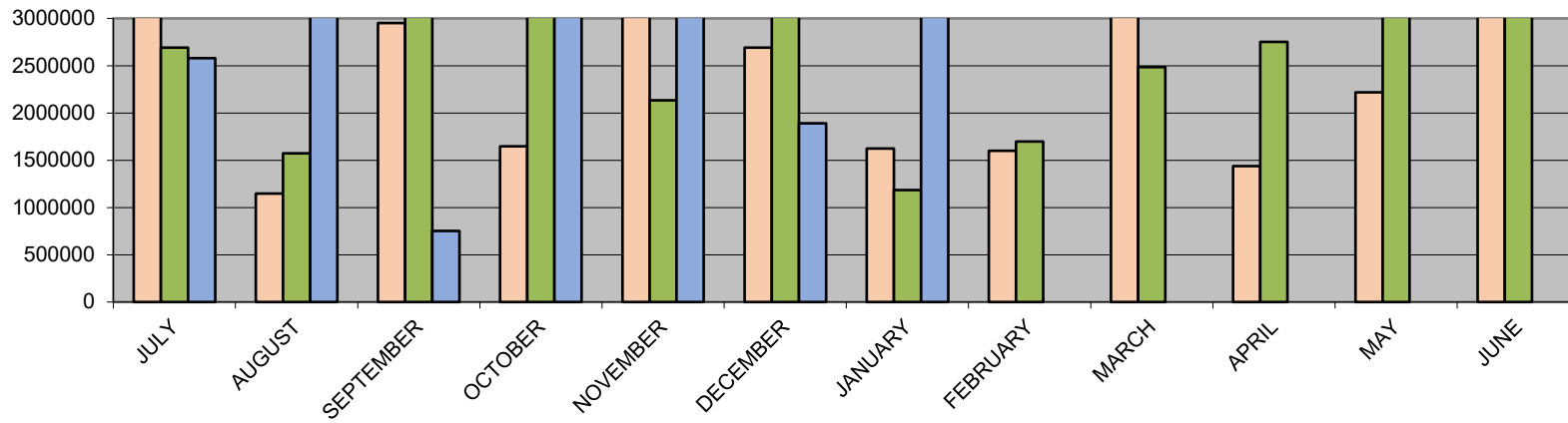
\* Includes 19 villa's constructed in stage 1 – Bupa \*\* Includes 18 villa's in stage 2 – Bupa \*\*\* Includes 14 villa's constructed in stage 3 – Bupa



**Number of Consents & COA's Issued**



**Value of Consents & COA's Issued**





### 3. ROADING BYLAW REVIEW 2023

(Report from Roading Asset Manager, Murray Hasler - 23.02.23)

#### **Purpose**

Bylaws need to be reviewed periodically to ensure the relevancy of issues covered and the currency of the enabling enactments. This report advises the Council of the need to review the existing Roading Bylaw and the need to include any additional issues that are not covered within the existing Bylaw.

#### **Background**

The existing "Roading Bylaw 2011" (the Bylaw) commenced on 1 March 2012.

The Bylaw currently covers the following issues;

- ***Speed Limits (Section 2)***  
Setting speed limits on all Council managed roads.  
Details contained in Schedules 1 to 9 in the Bylaw.
- ***Traffic (Section 3)***  
Prescribing the requirements for parking and control of vehicular or other traffic on Council managed roads and sections of State Highways delegated to Council by Waka Kotahi NZTA (NZTA).  
Details contained in Schedules 10 to 14 in the Bylaw.
- ***Vehicle Crossings (Section 4)***  
Prescribing the requirements for the construction, maintenance and use of vehicle crossings across footpaths, berms and water channels.
- ***Stock Movement on Roads (Section 5)***  
Setting the requirements for movement of stock on Council managed roads and sections of State Highways delegated to Council by Waka Kotahi NZTA (NZTA).  
Details contained in Appendices 1A and 1B in the Bylaw.
- ***Other Activities on Roads***  
Prescribing the requirements for various activities on public roads including;
  - Stock races
  - Roadside Grazing
  - Gates Across the Road
  - Debris on Roads
  - Storage on the Road Berm
  - Roadside Planting
  - Cultivation of the Road Berm
  - Operating on the Road
  - Use of Roads and Road Licences
  - Permanent Fencing in the Road Berm

Details contained in Appendices 2 to 11 in the Bylaw.

## **Discussion**

Much of the content of the current Bylaw is likely to continue to be appropriate and therefore be retained without amendment following the review.

There are however some sections which may no longer be relevant, or which will require significant amendment or removal from the Bylaw. These include:

- ***Speed Limits***

The process for the setting of speed limits has completely changed following the introduction of the Land Transport Rule: Setting of Speed Limits 2022. Speed limits will no longer be covered by a local bylaw. They will instead be the subject of a Speed Management Plan and be registered in the National Speed Limit Register. The formulation of the Gore District Speed Management Plan will be a future task for the Council.

- ***Traffic***

Updating of the various schedules associated with this section will be required to reflect changes in our urban areas, particularly the commercial and industrial areas. The Council will also need to consider the introduction of new clauses to cover issues which have developed or become problems since the Bylaw was commenced. Some examples of these issues include:

- Prohibition of overnight parking of heavy commercial vehicles in urban residential streets
- Potential prohibition of heavy commercial vehicles from certain urban residential streets unless they have legitimate business on these streets.
- Other issues that the public has expressed concern about which could best be addressed by introduction to the Bylaw.

- ***Vehicle Crossings***

To only cover the use of vehicle crossings as the Gore District Council Subdivision and Land Development Bylaw 2019 and the Gore District Plan, cover the construction, repair, reconstruction, renewal, modification or removal of vehicle crossings.

## **Conclusion**

A review of the current Roding Bylaw is due. The review will remove clauses that are no longer relevant and those that may conflict with other Council documents including Bylaws. It will also provide the opportunity to introduce new clauses to cover issues that have developed since the current Bylaw was enacted.

## **RECOMMENDATION**

**THAT the report be received,**

**AND THAT the Committee note the proposed commencement of a review of the Roding Bylaw 2011.**

4. PLANNING SERVICES REPORT (*Katrina Ellis, Senior Planner, The Property Group*)

<b>Consent numbers from 1 November 2022 – 31 December 2022</b>	
Land Use consents received	8
Subdivision consents received	9
Notice of Requirement (designation)	1
<b>Total received</b>	<b>18</b>
Land Use consents issued	9
Subdivision consents issued	6
<b>Total issued</b>	<b>15</b>

A summary of the land use and subdivision consents issued is:

- To operate a kōhanga for 25 tamariki at Hyde Street marae;
- A hydrogen production and distribution facility for truck fleet at Aparima Street;
- A farm quarry;
- A setback breach, daylight recession plane breach and site coverage breach;
- Replacement of four Transpower power poles;
- Two subdivisions in the residential zone resulting in two additional infill lots;
- Three rural subdivisions which resulted in a total of nine lots, the majority of which are rural lifestyle in nature; and
- Two lot subdivision to create an addition utility lot at the Matai Ridge subdivision

Greater detail of the consents issued are shown in the below table:

<b>Consent Number</b>	<b>Address</b>	<b>Description</b>
213	694 Reaby Road 7 RD Gore 9777	To build a shed within 6 metres off Road Boundary in line with existing
206	192 Nicholson Road 3RD, Gore 9773	Small quarry operation in Rural Zone
230	90 Waimea Highway, 6RD Gore 9776	Replacement of two Transpower electricity transmission poles
204	11 Hyde Street Gore 9710	Establish and operate a Kohunga for up to 25 tamariki
225	47 Aparima Street Gore 9710	HWR hydrogen production and distribution facility
164	40 Charlton Lane Gore 9710	To remove two protected trees in association with the proposed Power Farming business
218 & 219	17 Broughton Street Gore 9710	Two lot residential subdivision and consequential daylight breach from new internal boundary
221	126 Chittock Road 3RD, Gore 9773	Replacement of two Transpower power poles
243	538 Otamita Road 3RD, Gore 9773	Land use consent to extend a wintering barn, which breaches site coverage

214	401 Waikaka Valley Highway 5RD, Gore 9775	Two lot submission creating two rural lifestyle sections
212	222 Chittock Road, 3RD Gore 9773	Two lot subdivision creating rural lifestyle blocks
220	37 Wentworth Street, East Gore	Two lot subdivision at Matai Ridge subdivision for the creation of utility lot
222	7 Coutts Road, Gore	Two lot residential infill subdivision
224	110 Pinnacle Road, 5RD	Five lot subdivision to create rural lifestyle sections

Other information:

- A total of 100% of resource consents were processed within RMA timeframes.
- On average, for non-notified resource consents, it took 17 working days to process each application.
- One of the issued consents was publicly notified and was granted by the Independent Commissioner. All other issued consents were issued non-notified.
- There are currently 27 applications in for processing, 16 of which are on hold pending the deposit to be paid or for further information, written approvals, or at applicant's request.

**RECOMMENDATION**

**THAT the report be received.**

## 5. BYLAW AND POLICY REVIEW

(Report from Chief Executive – 27.02.23)

### **1.0 Introduction**

1.1 This report is provided to the Policy and Planning Committee to provide an insight into forthcoming policy and bylaw review work. The report does not provide any analysis on one particular bylaw or policy, but merely provides the Committee with an appreciation of the workload that lies ahead and any legislative obligations that need to be observed.

### **2.0 Bylaws**

2.1 Bylaws are created by Councils under the Local Government Act 2002. There are strict processes for the creation of a bylaw, including the identification of the problem to be addressed and a considered determination whether a bylaw is the most appropriate means by which to mitigate or resolve the perceived problem.

2.2 Councils are also required to consider any implications under the New Zealand Bill of Rights Act 1990 when creating a new bylaw. It also needs to be emphasised that bylaws are considered delegated legislation and, therefore, cannot create new law. In other words, any bylaw needs to be consistent with statutes of Parliament.

2.3 Under Section 156 of the Local Government Act, bylaws must be reviewed every 10 years. The review process is to ensure that the need for the bylaw remains relevant, and if so, any amendments to modernise the content or take cognizance of societal evolution in the preceding ten years, can be incorporated.

2.4 Bylaws that are due for review this coming year are as follows:

- Dog Control Bylaw 2013
- Roothing Bylaw 2011

2.5 In both instances, these bylaws are proven to be effective, although some changes will need to be made to keep them relevant and up to date. A separate report from the Roothing Asset Manager on the upcoming review of the Roothing Bylaw is contained elsewhere within the agenda for the Policy and Planning Committee.

2.6 In addition, the Council has a Fire Protection/Vegetation Bylaw 2008. This bylaw has now lapsed and will need to be the subject of a fresh appraisal as to whether a bylaw in this particular area is required. The creation of Fire and Emergency New Zealand in 2017 may have made this particular bylaw redundant.

### **3.0 Policies**

3.1 The Council has a number of policies which require periodic review. Some of these policies, particularly in the area of financial planning, are reviewed regularly via the Long-Term Council Plan Development Process. Others that may be of a financial flavour (eg Fraud Policy 2007) would be the preserve of the Audit and Risk Committee for review.

3.2 Historically, the Council has struggled to review policies in a regular and timely manner due to the lack of a dedicated resource. However, with more staff resource coming on stream, a regular review cycle can be undertaken.

3.3 Suggested policies for the Committee to review are as follows:

- Financial Contributions Policy (2018)
- Commercial and Industrial Development Contribution Disbursement Policy (2007)
- Dangerous and Insanitary Buildings Policy (2017)
- Election Signs Policy (2020)
- Psychoactive Substances Policy (2014)
- Dog Control Policy (2004) to be reviewed in tandem with the Dog Control Bylaw.
- Community Grants Policy (2012)
- Road Stopping Policy (2011)
- Road Naming Policy (2013)
- Dust Suppression Policy (2020)
- Gambling Venue Policy (2021)
- TAB Venue Policy (2021)
- Local Alcohol Policy (2020)

3.4 Obviously, priority will be afforded to those policies which are older in age. The policies themselves may well still be fit for purpose but they still need to be subjected to an objective review through the lens of 2023.

3.5 It is hoped that future agendas for the Policy and Planning Committee will include at least two policies for critical review.

### **4.0 Conclusion**

4.1 With two very important bylaws covering dog control and roading due for review this year, together with policy reviews governing a wide range of matters with a notable exception of financial planning, there is a good body of work before the planning and policy committee.

### **RECOMMENDATION**

**THAT the report be received and noted.**