

Report of the statutory meeting of the Mataura Community Board, held at the Mataura Marae, 17 Dorset Street, Mataura, on Tuesday 29 November 2022, at 5.41pm.

Present His Worship the Mayor (Mr Ben Bell) (Chairman), Cr Phillips, members-elect Nicky Coats, Steven Dixon, Darren Matahiki, Colleen Te Au and Laurel Turnbull.

In attendance Crs Hovell and Phillips, Governance Manager (Susan Jones), GM People and Culture (Mrs Nicky Cooper), GM Communications-Customer Support (Sonia Gerken), GM Critical Services (Mr Jason Domigan) and 18 members of the public.

The meeting was preceded by a mihi delivered by Cody Waihape. A response on behalf of the Board was provided by Darren Matahiki.

His Worship the Mayor congratulated the Board on its election and wished it well in the triennium.

1. MAKING AND ATTESTING OF DECLARATIONS (SC3533)

His Worship took declarations from members-elect Nicky Jane Coats, Steven Alexander Dixon, Darren Rerekohu Matahiki, Colleen Ora Te Au and Laurel Diane Turnbull.

2. ELECTION OF CHAIRPERSON (SC3533)

His Worship invited nominations for the position of Chairperson of the Board.

Nicky Coats was nominated by Laurel Turnbull. The nomination was seconded by Colleen Te Au.

There being no further nominations, Nicky Coats was declared duly elected, and assumed the chair.

Steve Dixon congratulated Nicky on her election as Chairperson. She was the first female Chair of the Community Board.

The GMs People and Culture, Communications-Customer Support and Critical Services departed at 5.50pm

3. ELECTION OF DEPUTY CHAIRPERSON (SC3533)

The Chairperson invited nominations for the position of Deputy Chairperson.

Steve Dixon nominated Colleen Te Au. The nomination was seconded by Darren – Matahiki. There being no further nominations, Colleen Te Au was declared elected as Deputy Chairperson.

4. STATUS, ROLE AND POWERS OF COMMUNITY BOARDS (SC3533)

A memo had been received from the Chief Executive together with relevant excerpts from the Local Government Act 2002 on the status, role and powers of Community Boards.

RECOMMENDED on the motion of L Turnbull, seconded by S Dixon, THAT the report be received.

5. STANDING ORDERS (SC3533)

A memo had been received from the Chief Executive advising that it was a requirement of clause 27, schedule 7 of the Local Government Act 2022 that every Community Board adopt a set of Standing Orders for the conduct of its meetings. The updated Standing Orders, based on a template provided by Local Government New Zealand had been circulated with the agenda.

The document included the option of participation via audio or audio-visual link and the Chair having, if necessary, both a deliberative and casting vote. The Council had previously adopted the option of the presiding Chair at any meeting having both. The retention of a casting vote had, in the past, been considered preferable in order that important matters such as the adoption of an Annual Plan or setting of rates did not suffer the impasse of an equality of votes. Clause 27(4) of schedule 7 of the Local Government Act 2022 required 75% of elected members to approve the amended standing orders for the change to come into effect.

Pursuant to clause 27(4) of schedule 7 of the Local Government Act 2002, 75% of elected Board members would need to approve the amended standing orders for the change to come into effect.

The Standing Orders had been adopted by the Council at its inaugural meeting held on 22 November.

RECOMMENDED on the motion of L Turnbull, seconded by C Te Au, THAT the Community Board approve the adoption of the Gore District Council Standing

Orders, effective from 29 November 2022, retaining the provision that allows members to attend by audio or audio visual link (clauses 13.11-13.16) and to provide for a casting vote for the Chairperson (clause 19.3),

AND THAT the Board note that the standing orders have been based on a review undertaken by Local Government New Zealand.

5. GORE DISTRICT CODE OF CONDUCT (SC3533)

A report had been received from the Chief Executive advising that under clause 15, Schedule 7 of the Local Government Act 2002, the Community Board must adopt a Code of Conduct for its members. Local Government New Zealand (LGNZ) had undertaken a review of Codes of Conduct and an updated version, based on the template provided by LGNZ and tailored to the Gore District Council, had been circulated with the agenda. Also circulated, was a policy for investigating and ruling on alleged breaches of the Code. The updated Code of Conduct and the Policy had been adopted by the Council at its inaugural meeting held on 22 November.

RECOMMENDED on the motion of S Dixon, seconded by L Turnbull, THAT the Community Board adopt the Code of Conduct and the policy for investigating and ruling on alleged breaches of the Code of Conduct for the 2022-2025 triennium.

6. PECUNIARY INTERESTS REGISTER (SC3529)

A report from the Chief Executive advised that The Local Government (Pecuniary Interests Register) Amendment Act 2022 came into force on 20 November 2022.

The Act placed an obligation on each elected member of a Council or Community Board to accurately record their financial interest in companies, trusts and real estate, as profiled in the summary provided to the Act in the report on relevant legislation for the attention of elected members.

Accurate compilation of member interests is compulsory and must be completed within 120 days for elected members coming into office. For elected members of the Gore District Council, the compliance date would be 11 February 2023.

A common template would be provided to record member interests. To comply with the Act, the Council had appointed its General Manager Corporate Support as registrar to oversee and maintain the register of interests.

The Amendment Act set out that the registrar must create guidance documents for elected members to help them complete the forms. The forms were also to be prepared by the registrar.

The registrar must make a summary of all the information received available on the Council's website. All records must be kept for seven years.

RECOMMENDED on the motion of S Dixon, seconded by D Matahiki, THAT the report be received and noted.

7. GENERAL EXPLANATIONS (SC3533)

A memo had been received from the Chief Executive advising that clause 21 (5) of Schedule 7 of the Local Government Act 2002 required that at the first meeting of the Community Board following the triennial general election, a general explanation must be provided of the Local Government Official Information and Meetings Act 1987 and the appropriate provisions of:

- (a) The Local Government Act 2022;
- (b) The Local Government Official Information and Meetings Act 1987;
- (c) The Local Authorities (Members' Interests) Act 1968;
- (d) The Serious Fraud Office Act 1990;
- (e) The Local Government (Pecuniary Interests Register) Act 2022;
- (f) The Health and Safety at Work Act 2015;
- (g) The Harmful Digital Communications Act 2015;
- (h) Sections 99, 105 and 105A of the Crimes Act 1961;
- (i) The Secret Commissions Act 1910; and
- (j) The Financial Markets Conduct Act 2013.

The report provided a general explanation of the above Acts as required by Clause 21 (5).

RECOMMENDED on the motion of C Te Au, seconded by S Dixon, THAT the information be received.

Cr Phillips addressed the meeting and said he was looking forward to working with the Board. It was a dynamic group and would provide good support for the Matura community. Having a good Board made his job as a Councillor very easy. He hoped the Board would be able to push forward with some good ideas to the Council. He was very disappointed that the Welcome Signs were not likely to be installed before Christmas. He encouraged Board members to attend Council meetings.

Cr Hovell congratulated the Board on its election. He recognised the Board was the window as to what happened in the Matura community. Cr Phillips had tried his best to get issues over the line but had not always been supported. He would support that and would attend meetings as often as he could.

The Chairperson thanked the Board for its support of her. She thought as a Board it would work as a united team for the benefit of the community. She was determined to get things done for the town.

The meeting concluded at 6.00 pm