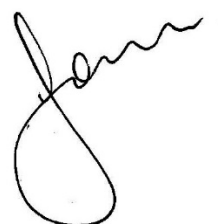


Notice is hereby given that a meeting of the Mataura Community Board will be held in the Mataura Community Centre, McQueen Avenue, Mataura, on Tuesday 25 January 2022, at 5.30pm



Susan Jones
Administration Manager

20 January 2022

Agenda

- | | | |
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| 1. | Confirmation of the report of the ordinary meeting of the Mataura Community Board, held on Monday 29 November 2021. | Pages 1-4 |
| 2. | Presentation from Environment Southland | Page 5 |
| 3. | Control of cats in Mataura | Page 6 |
| 4. | Meeting dates for 2022 | Page 7 |
| 5. | Recycling bin for aluminium cans | Page 8 |
| 6. | Children jumping off the Mataura bridge | Page 9 |
| 7. | Update on intersection of SH 1 and Bridge Street | Page 10 |

8. Date of next meeting – Monday 7 March 2022, at 5.30pm
9. Business to be considered pursuant to the Local Government Official Information and Meetings Act 1987:
 - (i) Confirmation of minutes
Confirmation of the minutes of the meeting of the Maitara Community Board held in committee, on Monday 29 November 2021.
 - (ii) Updated costings for entrance signs to Maitara.

RURAL CITY LIVING



Minutes of a meeting of the Mataura Community Board, held in the Elderly Citizens Centre, McQueen Avenue, Mataura, on Monday 29 November 2021, at 5.35pm.

Present Alan Taylor (Chairman), Cr Neville Phillips, Linda Sinclair, Sue Taylor and Steve Dixon.

In attendance The HR/Administration Manager (Susan Jones), Parks and Recreation Manager (Mr Keith McRobie) and Roading Asset Manager (Mr Peter Standring (from 5.39pm)

Apology Greg Chaffey apologised for absence.

1. CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Linda Sinclair, seconded by Steve Dixon, **THAT** the minutes of the meeting held on Monday 5 July 2021, as circulated, be accepted and signed by the Chairman as a true and complete record.

2. CONTROL OF CATS IN MATAURA

This item was held over, due to an oversight and not inviting Pauline Tinker to attend the meeting.

3. PLANTERS IN BRIDGE STREET (SC3271)

A memo had been received from the Parks and Recreation Manager advising that the concrete planters had been placed on the Main Street of Mataura by parks staff. It was understood one of the staff members, who was a local, had spoken to shop owners about the siting of each planter.

S Dixon thought they looked good and perhaps the plants could be changed. The Chairman suggested they could be left either unpainted or the colour changed. L Sinclair thought they needed to be a neutral consistent colour. The Roading Asset Manager said they needed to be seen so that people avoided running into them. The Parks Manager said the colours could be changed without any problem.

RECOMMENDED on the motion of Sue Taylor, seconded by Linda Sinclair, **THAT** the information be received,

AND THAT the concrete planters be re-painted in a neutral colour.

4. UPDATE ON INTERSECTION OF STATE HIGHWAY 1 AND BRIDGE STREET (SC2783)

A memo had been received from the Roding Asset Manager advising that the New Zealand Transport Agency (NZTA) had applied for design funding for the intersection of SH1 and SH93 in Matura. NZTA had advised that it had been frustrating insofar as construction funding was concerned. It was looking at options to reassess the intersection under different criteria to get a better result with its proposal for funding.

The Manager said a Regional Transport Committee meeting would be held shortly. The intersection issue had been left to drift for quite some time. The Committee would keep supporting it and he was hopeful of gaining funding within the next three years. Both NZTA and KiwiRail had acknowledged it was a problem intersection.

RECOMMENDED on the motion of Steve Dixon, seconded by Sue Taylor, THAT the information be received.

5. REQUEST FROM MATAURA PRE-SCHOOL (SC3274)

A memo had been received from the Administration Manager together with a letter from the Matura Pre-School requesting rubbish bins to be placed on the Waimumu walkway. The Parks and Recreation Manager had advised the bins would be added to the Paddy's Bin contract and that could happen within the next 2-3 weeks. The cost for the bins would be met from the Matura parks account.

In response to the Chairman, the Parks Manager was unsure of the costs.

RECOMMENDED on the motion of Linda Sinclair, seconded by Steve Dixon, THAT the letter be received,

THAT the Board note that rubbish bins will be installed on the Waimumu walkway within the next 2-3 weeks,

AND THAT the Matura Pre-School be advised of the outcome of its request.

6. CURRENT PARKS PROJECTS - CONIFER TRIMMING SH1 AND CULLING TERRACE WALKWAY (SC3274)

A report had been received from the Parks and Recreation Manager providing an update on the progress of the conifer trimming on State Highway 1 and the Culling Terrace walkway.

KiwiRail and the New Zealand Transport Agency (NZTA) had both requested major trimming of the conifer line from in front of the freezing works along to Boundary Creek. Some of the trees would be largely unaffected as they were a smaller grade or growing in a wide berm. Others were larger specimens and growing in a narrow strip and would require a significant cut back. It was unknown what the finished

appearance of the trees would look like. There were approximately 50 trees out of more than 120 trees that would be impacted by the work.

The Manager reported the conifer trimming had gone better than expected and as long as the summer was not too dry, he expected the trees to recover well.

Staff had been investigating the logistics of getting a large forestry digger into the top area of the Culling Terrace walkway to remove problem trees and creepers. The top area ran from behind No 8 to behind No 16 Culling Terrace. The sycamore and acacia species were structurally unsound and prone to dropping limbs. An ash tree and a Douglas fir would also be removed. Once the felling works had been completed, staff would look at native revegetation planting in the cleared area and resurfacing the track from Doctor's Road before the next winter. He would be meeting with the landowner at No 8 Culling Terrace to gain access through his property to enable the trees to be removed from the walkway. The oak trees on Doctor's Road needed to be assessed by an arborist and that would be actioned once the other works had been completed.

RECOMMENDED on the motion of Alan Taylor, seconded by Steve Dixon, THAT the report be received.

7. MATAURA CEMETERY AND MEMORIAL INFORMATION PANELS FOR NEW CEMETERY KIOSKS (SC3267)

A memo had been received from the Parks and Recreation Manager advising that work had been initiated on the information panels for the Mataura cemetery by his predecessor, Ian Soper and the staff at the Council's Heritage Research Centre.

Draft wording for the cemetery and memorial panels had been circulated with the agenda, together with proposed photographs to be used. The Mataura Cemetery kiosk would include a layout plan that was the same as on the Council's website.

The Board was invited to choose which photos would be used on the boards and make any amendments to the wording. The draft panel layouts would then be referred back to the Board early in the New Year and they would be produced in the first quarter of 2022.

The consensus of the Board was to use the lower photo from page 19 of the agenda (a black and white image capturing the official opening celebrations of the completion of Mataura's town water supply, 7 October 1925) and both from page 20 (a black and white photograph of the Mataura Kilties Pipe Band taken on ANZAC Day in the early 1980s at the Mataura Cenotaph on the intersection of Bridge and Kana Streets, Mataura, and a black and white photograph of the opening of the Mataura concrete arch bridge on 22 July 1939).

8. UPDATE FROM EMERGENCY MANAGEMENT SOUTHLAND

Ms Mellory Wood, a Community Advisor from Emergency Management Southland (EMS) was in attendance and introduced herself. She provided an update on the work that EMS had been undertaking this year. Plans were being put in place to establish a food network in the event of an emergency or Covid outbreak, with assistance from the Student Volunteer Army.

The meeting concluded at 6.24pm

MATAURA COMMUNITY BOARD

TUESDAY 25 JANUARY 2022

2. PRESENTATION FROM ENVIRONMENT SOUTHLAND

Ramon Strong from Environment Southland will be in attendance to provide an update to the Board on its Climate Resilience Project and the work planned to provide further protection to the Mataura township.

3. CONTROL OF CATS IN MATAURA

Pauline Tinker will be in attendance at the meeting to provide an overview of her work controlling the cat population in Matura.

4. MEETING DATES FOR 2022

(Memo from Administration Manager – 17.01.22)

Below is the proposed meeting schedule for 2022, with meetings continuing to commence at 5.30pm:

- Monday 7 March
- Monday 2 May
- Monday 20 June
- Monday 1 August
- Monday 12 September
- Monday 7 November (statutory meeting)
- Monday 28 November

Local authority elections will be held on Saturday 8 October.

RECOMMENDATION

THAT the meeting schedule for 2022 be adopted.

5. RECYCLING BIN FOR ALUMINIUM CANS

(Memo from Roading Asset Manager – 19.01.22)

There is presently a facility to collect both aluminium and cardboard in Mataura. However, just before Christmas there was a bit of reluctance around the collection due to the amount of contamination being placed in the bin. The bin has since been returned with a new sign. It is hoped that will generate a better response from the public. The cardboard collection is available to all parties.

Council staff are presently working with a consultant around the District's response to waste. As a result of these discussions, there may be some suggestions about specifically implementing recycling facilities within schools and pre-schools. The Board will be kept informed as the discussions progress.

RECOMMENDATION

THAT the information be received.

6. CHILDREN JUMPING OFF THE MATAURA BRIDGE

(Memo from Administration Manager – 19.01.22)

The Board has fielded concerns from some members of the community about childing diving off the bridge from the top arch as well as the bottom.

For discussion at the meeting.

7. UPDATE ON INTERSECTION OF SH 1 AND BRIDGE STREET

(Memo from Roading Asset Manager – 19.01.22)

The last discussion I had about this matter was in late November with the newly appointed Waka Kotahi Journey Manager, Nicole Felts.

I highlighted to her the real safety issues at this intersection that had been well recognised for over 10 years and which still existed with no real commitment from the agency to resolve.

Ms Felts advised that NZTA had applied for design funding for the intersection improvement and would hear back in a few weeks as to whether it had been approved.

She understood that it had been a frustrating situation and added that NZTA was looking at options to reassess the intersection under different criteria to get a better result with its priority for funding. It was endeavouring to find a resolution.

I have not received any further correspondence but have asked for an update for the Board's meeting.

RECOMMENDATION

THAT the information be received.

EXCLUSION OF THE PUBLIC

Chair to move that the public be excluded from the following parts of the proceedings of this meeting, namely the items as listed below.

The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

<u>General Subject Matter</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Grounds under Section 48(1) for the passing of this resolution</u>
Updated costing of entrance signs	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7 (2) (i)