

NOTICE IS HEREBY GIVEN THAT THE MONTHLY MEETING OF THE OPERATIONS COMMITTEE, WILL BE HELD IN THE COUNCIL CHAMBERS, 29 CIVIC AVENUE, GORE, ON TUESDAY 4 MAY 2010, FOLLOWING THE CONCLUSION OF THE COMMUNITY SERVICES COMMITTEE MEETING.

**Stephen Parry
CHIEF EXECUTIVE**

28 April 2010

A G E N D A

1. Report of the Asset Manager - Utilities
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1. REPORT OF THE ASSET MANAGER - UTILITIES

During the month Essential Services staff have focused on general repairs and the water main replacement in Vogel Street.

Water restrictions were upgraded on 18 March banning the use of sprinklers and only allowing hand held hosing on alternate days. This was changed on 18 April to allow the use of sprinklers.

The highest recorded flow in the river was 33.5 cumecs for the month. This slowed the recharge of water into the wells. There were only five days that the river flow was above 20 cumecs. With the water restrictions in place the volume of water used daily has reduced.

Transfer Station

Weights (tonnes) from March 2010

	Refuse 10	Green Waste	Metal	Clean fill	Glass	Refuse 09	Refuse 08	Refuse 07
Jan-10	571	90	5	41	12	543	557	593
February	535	91	5	9	12	513	569	509
March	614	61	6	24	12	581	531	614
Totals	1720	242	16	74	36	1637	1657	1717

The refuse received at the transfer station to date is similar in weight to the same period for the past three years

General Repairs

General repairs carried out in the past month were:

- Ongoing water main replacement in Vogel Street.
- Thirteen Toby taps and leaks were repaired in Gore and Mataura.
- Three lateral lines were replaced in Gore.
- Two new water connections were completed to supply water to properties in Gore.
- Two fire hydrants were serviced in Gore.
- Mud sump replaced in Wallis Lane.

An increasing trend of the number of reports of discolouration in the water supply has instigated more frequent flushing. The water mains that supply water from the Hilbre Avenue water treatment plant to the residents in the high area of Gore were flushed on two occasions during the month. This was completed in key areas to remove any possible discolouration from the main. Some discolouration was present on the first occasion and was reduced when the second flush was completed.

The Otama Water Scheme had one minor leak repaired. A new tank was installed on Pinnacle Road beside the existing break tank to increase the storage of water.

A large hole was reported in the roadway in Afton Street. When the sewer main was exposed this showed a broken pipe that was then replaced.

Five sewer pumps in Mataura were lifted at the pumping stations and cleared of blockages.

Samples were taken on two occasions in March from upstream and downstream of the Gore and Mataura oxidation pond discharge points and sent for testing. This is to confirm that the Council meet the consent conditions for the oxidation pond discharge. The results for the Gore oxidation pond have been reported and they meet the consent conditions.

The Actiflo Plant at the Gore oxidation ponds was operated for all of March, as the river flow at the Gore Bridge was below 60 cumecs.

Samples (4) were collected from the Gore and Mataura water reticulation system every nine days for testing. Weekly samples were taken from all the water plants. The drinking water samples taken during the two months showed no E.Coli transgression. This confirms the quality of the water we are delivering and meets our forecast level of service for potable water.

- ↳ The level of service as attached shows an increase in the number of reports relating to water discolouration. The Council is meeting the target set for all areas.

RECOMMENDATION

THAT the report be received.

SECTION	LEVEL OF SERVICE	SPECIFIC TARGET	YEAR TO DATE
Water Supply	A safe to drink water supply in urban areas.	100% compliance with NZ Drinking Water Standards.	100%
		<2 complaints per week regarding unusual taste or colour.	50 in 42 weeks
		100% compliance with resource consent conditions.	100%
	A reliable water supply service.	100% compliance with maximum disruption of service times. Urban - 8 hours Rural - 48 hours	No disruptions
	A reliable water supply service.	100% compliance with the following response times for water reticulation faults: <ul style="list-style-type: none"> • 2 hours for emergency • 8 hours for major urban leak • 24 hours for major rural leak • 21 days for minor leak 	There have been no major leaks.
Waste Water and Stormwater	A reliable service for removal of waste and stormwater is provided.	100% compliance with the maximum response times of: <ul style="list-style-type: none"> • 2 hours for emergency or pump station failure 	13 incidents, all attended to within maximum response times.

SECTION	LEVEL OF SERVICE	SPECIFIC TARGET	YEAR TO DATE
		<ul style="list-style-type: none"> • 4 hours for sewer blockage • 12 hours for urban surface flooding 	
	Waste and stormwater systems that comply with environment standards.	<10 annual complaints relating to smell from oxidation ponds.	No complaints
		Trade waste discharges comply with the bylaw based on minimum of two samples per discharge.	Trade waste from one business exceeds limits on occasions. (They are working on treatment enhancement)
Solid Waste	A transfer station is provided to meet the needs of the community.	100% of urgent requests responded to in one day.	Achieved.
	An effective kerbside refuse collection services is provided in the urban area.	<5 complaints annually about the effectiveness of the kerbside refuse collection service.	3 complaints
	Waste minimisation is promoted to improve the environment.	Volume of waste per capita being disposed of at the regional landfill reduces by 1% p.a.	(Based on year to date information. waste stream is in fact increasing)

2. REPORT OF THE ROADING MANAGER

NETWORK MAINTENANCE CONTRACT

General

Generally favourable conditions enabled programmed activities to continue without significant interruption.

Completion of the pre-reseal programme for the current season was achieved when the final urban pre-reseal repairs were completed mid April.

Although corrugations on gravel roads continued to be a problem occasional rain received since early April restored some moisture to the gravel and helped improve the situation.

It should be noted that the provision of traffic management for the AmeriCARna event held in Gore on 26 March was undertaken by the Council's maintenance contractor, Downer, free of charge.

Monthly Maintenance Activity – March-April

Some of the significant activity undertaken since the previous report included the following:

- Routine cyclic rural and urban maintenance.
- 350 km of roads were inspected since the previous report. Refer attached inspection maps.
- 207 km of gravel road pavements inspected complied and did not require grading or other pavement repairs when inspected.
- 143 km of the gravel roads inspected were graded to restore pavement compliance.
- Waddle Road traction seal (300m length) completed.
- Heaps Road traction seal (270m) completed.
- Construction started on intersection approach seal at intersection of Glenkenich, Gardyne and Turnbull Roads.
- Drainage improvement on Waimumu Road completed.
- Wilding trees were removed from vegetation control zone in road reserve.
- Edge break repairs were undertaken on urban and rural sealed roads.
- Concrete kerbing repair works completed on Canning Street and Coutts Road.
- Concrete footpath repairs or replacement were undertaken in Gore on Canning and Vera Streets and Coutts Road as well as on Oakland Street, Matura.
- Vehicle crossings were replaced on various streets.
- Replacement of damaged section of Pyramid Bridge handrail completed.

- GDC Essential Services Department service repairs on roads were reinstated.

Programmed Maintenance Works – April/ May

- Routine cyclic rural, urban and reserves inspections and maintenance.
- Various urban and rural pavement repairs.
- Concrete repairs including footpaths and vehicle crossings. Programme includes sites on Bury Street, Gore and Oakland, Carlyle, Asquith and Bangor Streets in Maitua.
- Gravel road re-metalling
- Maintenance of remote urban channels continues.
- Urban and Rural weed spraying continuing.
- Reinstatement of essential service trenches as required.
- Complete intersection approach seal Turnbull/Gardyne/Glenkenich and Turnbull/Matheson/Sandy Knowes Road's.
- Construct pavement rehabilitation repair on Glenkenich Road.
- Construct pavement rehabilitation repair on Paterson Rd.
- Construct new footpath on Waimea Street.
- Construct new footpath on Birch Lane.

Gravel Road Inspection/Grading Details – March

Refer attached map and schedules.

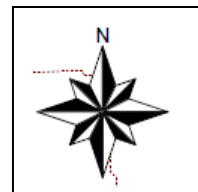
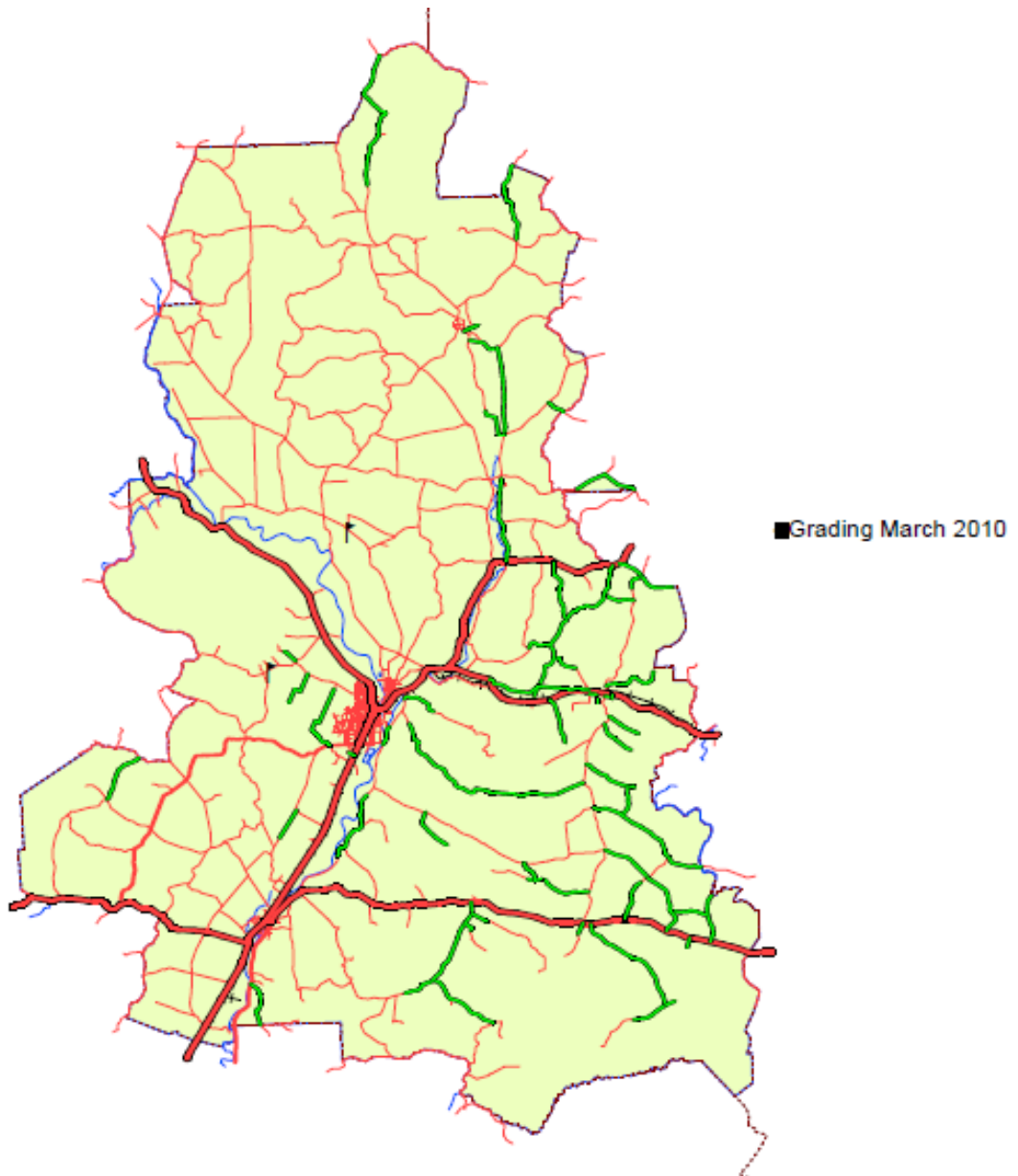
Table 1
Roads Inspected and Graded –March 2010

Road Name	Length Graded (m)	Road Name	Length Graded (m)
ANDREWS RD	2000	KNOWSLEY PARK RD	4077
ANDREWS RD	2240	LANDSLIP VALLEY RD	957
BROCK RD	934	LEITHEN RD	4268
BURNETTS HILL RD - WEST	1339	MAXTED RD	3216
BURNETTS HILL ROAD - EAST	1806	MCBRIDE RD	1681
CAMPION RD	2066	MIDDLE ST	402
CHAMBERLAIN RD	2284	MIDDLE ST	347
CLEMENT RD	1895	MILLANE RD	2000
CLEMENT RD	5000	MILLER RD	2900
CLINKER HILL RD (BDY RD)	7889	MOUNTAIN RD	10039
CRAWFORD RD	1649	MOUNTAIN RD	1500
CRICHTON PARK RD	1811	NITHDALE GORGE RD	350
CROYDON BUSH RD	800	NITHDALE RD	4246
DAVIDSON RD - EAST	567	PUKERAU ST	177
DAVIDSON RD - WEST	1860	QUERTIER RD	2748
DONALD RD	3463	RIVER RD	1000
DYNES RD	1654	RIVER RD	3871
EAST ST	229	RIVER RD	3004
ELLIOT RD	3587	RIVER ST - GORE	727
FAULKNER RD	373	ROSEMARKIE RD	900
GARDYNE RD	4561	SANDY KNOWES RD	1600
GILCHRIST RD	4451	SCOTT RD	2019
GORDON RD	1646	SHANKS RD	2475
HANKEY RD	2435	SLOPE DOWN SCHOOL RD	2592
HEAPS RD	3689	SPEDEN RD	2915
HERRON RD	2020	TERRY RD	3964
HILLARY RD	620	TURNBULL RD	1900
ISLA RD	600	WAIKANA RD	4732
JEFF FARM ROAD	500	WHARE RANGE RD	2300
KAIWERA DOWNS RD	6152	Total	143027

Map 1 - Roads Inspected March 2010



Map 2 - Roads Inspected and Grading Completed



RESEAL CONTRACT

The reseal contract works are well underway. Progress to the end of March is detailed in the table below.

Reseal Progress			
	Urban	Rural	All
No. of Sites	26	24	50
Completed Sites	8	20	28
% Completed Sites	31%	83%	56%
Scheduled Area	57,934m ²	154,073m ²	212,007m ²
Completed Area	12,177m ²	115,902m ²	128,079m ²
% Area Completed	21%	75%	60%

Although most of the sites unsealed at the end of March have since been sealed, several sites remain to be sealed. It is expected that these will be completed by the end of April.

Performance Measure Monitoring

Generally, where measurable at this stage, performance targets were met. The only exception was the number of complaints relating to footpaths which continued to increase above the specific target. It is likely this is a result of increased expectation from the public due to the increased repair activity they are observing.

- ↳ A table showing the performance measure monitoring details is contained in Appendix A attached.

RECOMMENDATION

THAT the report be received.

APPENDIX A - PERFORMANCE MEASURE MONITORING – 1 July 2009 to 22 April 2010

LEVEL OF SERVICE	SPECIFIC TARGET	YEAR TO DATE
We will provide safe roads.	<43 injury crashes per 100 million vehicle km in urban area. <22 injury crashes per 100 million vehicle km in rural area.	Report from NZTA after 1/7/10
	<24 complaints relating to condition of footpaths.	To Date 35 Previous 26 (The accelerated reinstatement of the Council's footpath network has heightened residents expectations of quality overall)
	Maximum of six complaints relating to unsafe parking facilities.	No complaints
Road work construction sites are safe.	No crashes occur as the result of substandard safety provisions at work sites.	Nil
The average roughness of sealed roads is better than the target levels as measured by NZZSRA surveys.	Roads shall have roughness counts within specified limits depending on numbers of vehicle movements.	All targets achieved.
Unsealed roads are maintained to specific requirements.	90% of gravel roads are maintained to specification in the network maintenance contract.	To Date 94% Previous 96%
To provide a roading network that meets the needs of the community.	90% of requests for service and complaints are dealt with within contractually specified response times.	Internal database needs some modifications to provide correct data.

3. REPORT FROM ANIMAL CONTROL CONTRACTOR

Customer Service Requests

It was another very busy and frustrating month. There were 68 reported incidents. Unfortunately among them were 6 dog attacks. There was a dog on dog attack in Tui Street. The dog was not badly injured. The offending dog was a pig dog. Another (pig) dog jumped the fence in Koa Street and attacked a small dog being walked on a lead. A dog in Wigan Street attacked a small dog and a man whilst passing. The offending dog was put down.

In Matura a foxy killed a hen and was put down for his actions. A dog from Oxford Street attacked calves for the second time. The owner finally agreed to have the dog put down. A small dog was attacked at the river by a pig dog and was so badly injured that the dog had to be put down. The offending dog was put down by its owner.

There were numerous complaints about wandering dogs. These were multiple offences in the case of two dogs.

There are numerous litters of pups in Matura at present. These will only cause a problem in the future, if in fact they all find homes.

We visited several properties this month to uplift unregistered dogs. I had a warrant for these dogs and went with the Police. There are some reoffenders from last year. You would think they would learn.

ANIMAL CONTROL OFFICER'S REPORT			
	Mataura	Gore	Total
Dog Attacks (dog on dog)	1	5	6
Barking Dogs	2	6	8
Dogs Claimed by Owner		10	10
Dogs Rushing Out		2	2
Escaped			
Euthanased	2	1	3
Fouling			
Impounded registered	1	5	6
Impounded not registered	1	6	7
Missing Dogs	1	5	6
Other & Animal Welfare		5	5
Registration Checks	10	9	19
Rehoused	1		1
Stock Calls	1	2	3
Infringement Notices issued			
Wandering Dogs	4	26	30
Warning		1	1

RECOMMENDATION

THAT the report be received.

4. PAKEKE RECYCLING FINANCIAL RESULTS

(Memo from General Manager District Assets – 21.04.10)

At its meeting on 13 April the Council considered committing itself to continue with a capped sum of 725 tonnes and payment of \$35 per tonne for the waste removed for recycling by Pakeke Lions. Whilst considering the report the Council requested a copy of the Pakeke Recycling annual accounts and a budget for 2010/11 year.

- ↳ The annual accounts and budget are attached for consideration. In addition, the report tabled at the Council meeting on 13 April is appended.

RECOMMENDATION

THAT the report be received,

THAT the Council continue with a capped sum of 725 tonnes and pay \$35 per tonne + GST per year from 1 January 2010,

AND THAT the costs of registration, warrant of fitness and the road user charges for both Pakeke trucks be met by the Council.

			Pakeke Lions					
			Budgeted Operational Summary 2011 Year					
			Income					
			Product Sales and Contributions			53,500		
			Gore District Council			21,000		
						74,500		
			Expenditure					
			Operating Costs					
			Rent		13,200			
			Electricity		3,700			
			Repairs and Maintenance		5,200			
			Strapping and Wrap		13,880	(Note 2)		
			Fuel		4,700			
			General Expenses		1,000			
			Insurance		1,200			
			Forklift Costs		670			
			Licencing		450			
			Administration Charges		6,000			
			Depreciation		10,600			
					60,600			
			Total Costs			60,600		
			Surplus/(Deficit)			13,900	(Note 1)	
			1. Pakeke Lions is a strictly non profit organisation and all surplus funds are returned to the community by way of grant.					
			2. In prior years the club had been able to use left over strapping from the old Maitara Paper Mill but these reserves ran out in the 2010 year and all strapping must now be paid for.					

5. DELIVERIES USING MOTORCYCLES ON FOOTPATHS

(Memo from Roading Manager – 23.04.10)

Refer Clause 12 of the 13 April Council agenda.

Purpose

This report seeks to provide the Council with additional information including a copy of the Land Transport (Road User) Amendment Rule 2009 to enable it to decide whether to authorise mail and newspaper deliveries to letterboxes using mopeds or motorcycles on footpaths within the Gore District.

Background

During the Council meeting on 13 April, concern was expressed by Councillors about the lack of definition of the size of motorcycle and the maximum speed which it could travel at if allowed to travel on a footpath during the course of delivering printed material. The legality of using a cycle on the footpath to undertake the same activity was also questioned.

- ↳ A copy of the Land Transport (Road User) Amendment Rule 2009 is attached. The relevant clause is Clause 9 “Driving along a footpath”. An excerpt containing Clause 11 from the Land Transport (Road User) Rule 2004, which confirms that cycles are able to legally be ridden on footpaths while the rider is engaged in delivering printed material, is also provided below.

11.11 Riding cycles ... on footpaths, etc

- (1) A person must not ride a cycle ... on a footpath or on a lawn, garden, or other cultivation forming part of a road.
- (2) Subclause (1) does not apply to a person who rides a cycle on a footpath in the course of delivering newspapers, mail, or printed material to letterboxes.

Proposed Action

It is proposed that the Council resolve to authorise the use of all of its footpaths by mopeds or motorcycles involved in newspaper or mail deliveries to letter boxes within the District. However, it is also proposed that the Council apply several conditions to its authorisation of this activity on its footpaths.

The conditions suggested are as follows:

1. The maximum cubic capacity of motorcycles permitted to be ridden on Council footpaths while the rider is delivering printed material shall be 200cc
2. A rider of a moped or motorcycle, permitted to ride on a footpath, must not operate the motorcycle or moped at a speed that constitutes a hazard to other persons using

the footpath. The motorcycle or moped must not exceed 20km/hr while on the footpath.

3. Riders of mopeds or motorcycles, permitted to ride on a footpath, must give priority to pedestrians, riders of mobility devices and cyclists.
4. Riders of mopeds or motorcycles, permitted to ride on a footpath, must not ride the moped or motorcycle on a lawn, garden or other cultivation adjacent to or forming part of a road.

Options Considered

The options considered are whether to allow the use of some or all footpaths within the District by delivery motorcycles. Not allowing their use is considered to be too restrictive. However, appropriate conditions, such as those above, are required to mitigate potential problems which could arise as a result of riding mopeds or motorcycles on footpaths.

Policy and Plan Considerations

This resolution will not affect the current LTCCP, District Plan or policies of the Council.

Consideration of Community Views

The views of the community have not been specifically obtained for this report.

Financial Considerations

It is considered that adoption of this resolution will have no significant financial effect.

Legal Considerations

Other than providing legal protection for the delivery personnel, there are no significant legal implications associated with this report.

RECOMMENDATION

THAT the Council authorise the use of its footpaths by persons riding motorcycles or mopeds in the course of delivering newspapers, mail or printed material to letter boxes within the District subject to the conditions listed above.