

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE MATAURA COMMUNITY BOARD WILL BE HELD IN THE MATAURA COMMUNITY CENTRE, MCQUEEN AVENUE, MATAURA, ON MONDAY 17 MAY 2010, AT 5.30 pm

A public forum will be held from 5.15 pm prior to the meeting. Members of the public are welcome to attend and meet with Board members.

**Stephen Parry
CHIEF EXECUTIVE**

11 May 2010

A G E N D A

1. CONFIRMATION OF REPORT
Confirmation of the report of the Ordinary Meeting of the Mataura Community Board, held on Monday 15 March 2010.
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3. MATAURA STREETScape PROJECT UPDATE (Pages 2-5)
4. REPORT FROM THE PARKS AND RECREATION MANAGER (Pages 6-7)
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2. EMERGENCY MANAGEMENT SOUTHLAND PRESENTATION

Messrs Craig Sinclair and Neil Cruickshank from Emergency Management Southland will be in attendance to provide a presentation on the changes for Civil Defence and Emergency Management in Southland.

3. MATAURA STREETSCAPE PROJECT UPDATE

(Report from the Parks and Recreation Manager – 08.03.10)

Purpose

The purpose of this report is to update the Community Board on the Mataura Streetscape Project, its history, funding and current status.

History

At its meeting on 16 May 2005, the Mataura Community Board received a memo from the Parks and Recreation Manager (copy appended) which outlined the costs and timelines for the project.

The recommendations were as follows:

THAT the Mataura Community Board adopt the plans as tabled for the upgrade of SH 93 and SH1,

THAT an implementation plan be developed to enable the proposed works to be timed to fit the funds available,

AND THAT Bridge Street be the first priority in any upgrade.

To date, the SH 93 component has been undertaken, now funding is accruing to allow the SH 1 project to be implemented at a time in the future when funding is in place.

Funding

The project has been funded by a rated value of \$20,000 per annum. An attached spreadsheet confirms funds accrued to date, spent to date, and goes on to demonstrate a future projection of when and how much funding will be available.

Where to from here

From the memo dated 21 April 2005, the projection of cost indicated that approximately \$150,000 will be required to complete the SH 1 Project. With the current funding timeline, it will take until 2016 to accrue the required funds.

RECOMMENDATION

THAT the report be received.

4. REPORT FROM THE PARKS AND RECREATION MANAGER

Reserves

As autumn weather patterns become prevalent with a noticeable let-up in the growth of lawns and weeds the Parks and Reserves gardeners have switched focus onto the annual bed changeovers. The new season's annuals have grown well in the nursery under the care of the Council's nursery staff. The plants are of good size and health and should settle into the newly renovated garden beds with ease. The Gore and Mataura hanging baskets continued to deliver colour right up until the week prior to Easter when they were taken down.

With the cooler autumn conditions comes slower grass growth, therefore mowing staff are reducing the frequency that their rounds require. This time that is being made available is now being absorbed by some workshop related tasks where specialised leaf collection plant is being readied for the pending leaf-fall. Other staff are helping out with turf renovation preparations and tree maintenance.

The Council's spraying teams are also experiencing lengthening in their cyclical rounds and are currently undertaking annual bed renovations ahead of the gardeners undertaking replanting.

There has been recent vandalism at Henderson Park where turf damage has resulted from inappropriate use of motor vehicles. The Council maintains vigilance on areas or hot-spots where this type of activity occurs and asks that local residents be proactive in phoning the Police when irregular activity is sighted. The Police do have mechanisms within the law suitably able to deal with offenders when caught, but Police do rely largely upon information being forthcoming from the community, as Council staff are not regularly onsite. This overall situation is not unique to Henderson Park and occurs throughout the District.

The Henderson Park litter bins, along with all other amenity litter bins in the Gore District, are emptied under contract. The current contractor is Paddy's Bins. The Council has received two customer service requests relating to the litter bins at Henderson Park not being emptied according to the contract schedule. Feedback from Paddy's Bins, the contractor responsible for the service, has been that the bins are sometimes being filled with household refuse rather than general litter. Whilst the bins are being emptied at the contracted frequency, the service will not cope with household refuse. It is an offence to incorrectly dispose of household waste and where offenders are identified, a fine of \$400.00 can be

imposed. Council staff look for evidence in order to identify offenders when household refuse is illegally disposed of.

Mataura Pool Working Party

The Mataura Pool Working Party met on Wednesday 17 March 2010. Good progress continues to be made by Council officers with the various issues being discussed. Some of the issues relate to building maintenance, public consultation, discussions with third parties and trial entries. The next working party meeting will be scheduled after the consultation phase when staff have analysed the results and prepared them for presentation to the working party.

Property

Over the past month cleaning and painting works have been undertaken on the roof of the Mataura Service Centre and Library. The building now looks really smart and fits with the overall Mataura Community Centre colour scheme.

RECOMMENDATION

THAT the report be received.

5. MATAURA WALKWAY PROJECT

(Memo from Parks and Recreation Manager – 06.05.10)

Purpose

The purpose of this report is to inform the Community Board of progress to date on the proposed Mataura Walkway Project.

Background

- There was a workshop held in March 2010 with the Community Board and the regional Works Inspector from Environment Southland. The notes of this workshop are attached for information.

Route and Design

The location of this proposed walkway is largely predetermined by the location of the eastern flood bank of the Waimumu Stream. Entry and egress points are determined by the access point on the flood bank at Asquith Street to the north and the gravel driveway to a sewer pumping station to the south.

The bridge location may require consent from Environment Southland and the bridge construction would require a building consent from the Gore District Council.

The proposed track will be approximately 800 metres long, 1.2 metres wide, have stock-proof gates at either end, and contain a bridge 12 metres long over a side stream. There would be excavation of 0.75mm with the resulting cavity refilled with 100 mm of gravel. This creates a crowned surface to shed water.

Permission

As the proposed walkway would be predominately located on Environment Southland land, the Council has written to Environment Southland requesting permission to undertake this project.

As this area is maintained by grazing it would be required to be an “on leash” only area as far as dogs are concerned.

Future Maintenance

Future maintenance would be carried out by the Gore District Council’s Parks and Reserves department. Predominately this will be spraying to control weeds on the track surface.

Funding

Initial costing of the project has been undertaken in conjunction with Environment Southland’s Regional Works Inspector. There are a lot of similarities between this project and walkways on

top of flood banks in the Invercargill City area, especially in methodologies. The cost estimate for this project is \$34,500.

There are several potential options for funding available.

Option 1

Entirely funded by the Gore District Council, with a submission being made to the next Annual Plan.

Option 2

Request the Maitara Taskforce seek project funding from health sector funding sources.

Option 3

Request the Maitara Taskforce seek project funding from local commercial industries.

Option 4

Seek funding from the Gore District Council by way of a targeted local rate

Option 5

After exploring options 2 and 3, top up with option 1 or 4.

The Council officers favour option 5 predominately due to the partnerships it would create.

RECOMMENDATION

THAT the information be received,

THAT the Maitara Community Board approve in principal the development of a walkway between Asquith Street and SH1,

AND THAT the Maitara Taskforce is tasked with implementing funding option 5.

NOTES FROM A MEETING OF THE MATAURA WALKWAY WORKING PARTY, HELD IN THE MATAURA COMMUNITY CENTRE, McQUEEN AVENUE, MATAURA, ON MONDAY 15 MARCH 2010, AT 4.30PM.

PRESENT Mr B Lee, (Chairman), Mr N Phillips, Mrs L Turnbull.

IN ATTENDANCE The Parks and Recreation Manager (Ian Soper) and Environment Southland works inspector (Kevin Marshall)

APOLOGIES Cr McLennan, Mrs M Gillan

General

The Parks and Recreation Manager tabled maps outlining the proposed location of the track including the proposed location of a bridge.

The land is under the ownership of Environment Southland. Kevin Marshall indicated that a public walkway was a good public use of public land and he would be in support of such a venture. He asked that the Parks and Recreation Manager formally write to Environment Southland outlining the project and requesting permission to proceed to seek funding and thereafter implementation of the project.

The issue of a small side stream has always been seen as a hurdle. However the Parks and Recreation Manager has sourced access to a design courtesy of the Department of Conservation. This would be a generically designed and engineered bridge approximately eight meters long and one point two meters wide, with handrails on both sides at an approximate cost of \$12,000, site dependant.

Kevin Marshall was happy to liaise with adjoining landowners across the Waimumu Stream. A couple of those properties have a legal boundary on the northern side of the stream.

Kevin has also offered to get some costings from Invercargill City Council as they have already installed a large network of tracks on top of Environment Southland floodbanks. Kevin confirmed that in Invercargill there is 0.75mm floodbank removed and 0.100mm gravel / metal replaced. This crowns the walkway and sheds water.

Kevin also informed the meeting that it was possible resource consent was required for the installation of the bridge, but this would be dependant upon the location of the foundations. If outside the legal stream-bed we may be able to avoid this process. However as a public structure, over 1.0 meters above the ground, it would require a building consent from Gore District Council.

Points of note:

1. The proposed track is to be approximately 800 metres long.

2. Maintenance will be undertaken by Gore District Council.
3. Access at both ends to have a stock-proof 'triangle' gate.
4. S.H.1 end to link to the new gravel drive into the sewer pump-station.
5. Dogs are to only be allowed on a leash due to stock grazing under an existing leasehold situation, Signage to be erected to allow policing.

Funding

Funding was discussed and Laurel Turnbull expressed a desire that the Matura Taskforce be tasked with this facet of the project focusing on 'health' funding sources. The Taskforce has a direct link to the health sector and it was requested that the Councils Community Development Office be involved with these applications.

There was also support for an approach by the Taskforce to Solid Energy for sponsorship funding.

It was also ventured that as the Council has recently purchased a 3tonne excavator, some of the work may be undertaken by Council staff with Council plant.

ITEM	QUANTITY	UNIT	RATE	TOTALS	COMPONENT SUB TOTAL
Bridge	1	ea	12000	\$12,000.00	
Bridge installation inc. abutments	2	ea	2000	\$4,000.00	
Crane	1	ea	500	\$500.00	\$16,500.00
Track installation	800	lm	14	\$11,200.00	
Gates / Barriers	2	ea	800	\$1,600.00	
Consents	1	ea	500	\$500.00	\$13,300.00
Subtotal				\$29,800.00	
Contingency @ 15%				\$4,470.00	
PROJECT TOTAL				\$34,270.00	

*NOTE .-all figures exclusive of GST
 .-Installation includes aggergate, cartage, digout and placement.

Where to from here?

It was requested that the Parks and Recreation Manager prepare a report for the next community Board meeting. Thereafter the recommendation will go before the Council to approve.

In the meantime, costs will continue to be fleshed out along with other items set out above to progress this project.

The meeting concluded at 5.00 pm

6. REQUEST TO USE THE MATAURA COMMUNITY CENTRE

Please find attached, a letter to the Board received from Billy Makoare, requesting the use of the Mataura Community Centre to hold a drug and alcohol free techno party for youth.

The request has been referred to the Co-ordinator at Youthlink, Jan Goulding, who will follow up the request with Billy Makoare.

RECOMMENDATION

THAT the information be received.

7. MATAURA POOL REPORT

(Memo from Aquatic Services Manager – 06.05.10)

The season started off later than expected with having to install a new boiler, however overall it was a good season. The pool temperature was consistent throughout the season once the system had settled down. The excess heat from the boiler was able to be circulated through the changing rooms; this made a big difference to the temperature in the rooms, although it did not completely remove the condensation on the walls.

The first positive for the season was having two local girls employed as the Pool Supervisors. They played an active role in speaking to the Matura School and local groups. Staff had visited local shops in Matura putting up flyers advertising the Aquarobic's special, free hamster ball rides on Thursdays, the opening hours and the holiday programmes. They really went out of their way to encourage the local community to use their pool. The most popular holiday programme scheduled was the BBQ day at a cost of \$5.00, this included hamster ball rides, a sausage sizzle, lolly scramble and a drink, with 29 attending on the day. The rest of the holiday programmes were not as popular, with an average of five children participating. Most of the children were just happy playing on the inflatables.

The feedback from the customers was brilliant, complimenting the staff for the cleanliness, consistency of the pool rules, the delivery of swimming lessons and instruction from the Aquarobics Instructor was fantastic. Some suggestions made were more inflatables, fun equipment, spa pool, cubby holes on poolside for personal belongings, open later for sporting groups, a hydro slide, open earlier, and shallow steps into the main pool.

Monday night was the most popular, an aquarobic session, with lane swimming available as well. Aquarobic classes were getting an average of 14–16 people a class. This was up from last season. However swim school numbers were down compared to last season. We had advertised swimming lessons over three days, however due to the lack of students enrolled, we had to condense the lessons down to one day and offer the others an alternative in Gore. Running a class with only two participants is not cost effective. Swim school was advertised through the newspapers, newsletters and flyers around the community.

Bookings for the pool

There were nine bookings; three of the bookings were school groups. Some of those booked were multiple bookings. Te

Wharekura Arowhenua from Invercargill booked the pool for a fun session and a couple of days of swimming and they had a really enjoyable time.

If you compare numbers through from 17 December 2009 to the end of 2008/2009 season, the Mataura pool would have had an increase this season from 17 December 2009 to the end of the 09/10 season of 6.58%.

The first day of trialing free entry to the Mataura Pool was 29 March. The following table outlines paying customers compared with free entry patronage. The season finished later in 2009 because of when the school holidays fell. The school holidays in 2009 started on 10 April through to 26 April 2009. This year they fell on 2 April through to 18 April.

Paying patronage		Free Entry	
Date	Numbers	Date	Numbers
29/03/09 - 26/04/2009	60	29/03/2010 - 4/4/2010	130
5/04/09 - 11/04/2009	23	4/4/2010 - 11/04/2010	258
12/04/09 - 18/04/09	77	12/04/2010 - 18/04/2010	237
19/04/09 - 26/04/09	117	Closed	
TOTAL	277	TOTAL	625

The new boiler installed at the start of the season has performed well with no issues of downtime as a result of insufficient heating. At the close of the season appropriate shutdown measures were implemented as per the boiler manufacturers "Boiler Maintenance and Operating Instructions".



The photograph demonstrates part of the shut down process where the boiler vents and doors are fully open to allow air flow throughout the boiler to eliminate sweating.

I believe if we start the new season with the same amount of enthusiasm we will be off to a good start.

A list of advantages and disadvantages identified throughout the free trial entry period has been compiled and will form part of a report to the Mataura Pool Working Party for discussion.

Visitor Numbers Mataura

	2008-2009	2009-2010
September	121	Closed
October	491	Closed
November	445	Closed
December	1638	402
January	1110	1423
February	892	1391
March	1919	2386
April	765	924
Total	7381	6526

Mataura Term One Lessons	2009	2010
Group	42	16
Privates	9	8
TOTAL	51	24

RECOMMENDATION

THAT the information be received.

8. REPORT OF THE ROADING MANAGER

Maintenance Programme

- Routine maintenance activities continue.
- Footpath repairs on Carlyle and Oakland Street are completed.
- Asquith Street footbridge approach upgrade programmed early May.
- Various footpath and kerbing repairs identified for repair on Argyle, Albion, Asquith, Bangor, Clyde, Durham, Forth, Ingram, Kana, Main and Stuart Streets will be commenced mid May.
- Six monthly cyclic full town sweep and sump cleaning programmed to start mid May.
- Albion Street railway crossing pothole repair will be completed prior to meeting. Unfortunately delayed due to a GDC misunderstanding on who is responsible for undertaking the repair.

Mataura Swimming Pool Car Parking

Mataura pool users have experienced problems for years getting a car park close to the pool. The prime function of the pool car park is to cater for pool users while they are at the pool. Unfortunately workers from the Alliance Mataura meat works have commandeered the car park, especially the spaces closest to their work at expense of the pool users.

To combat this and ensure that pool users can park close to the pool the ten car park spaces immediately adjacent to the south wall of the pool will be designated as 120 minute time restricted parks. This will provide adequate time for most pool users to use the pool, but not enough time for a worker to park, and will be enforceable. This will be done with the next amendment to the Land Transport Bylaw during the winter.

RECOMMENDATION

THAT the information be received.

9. PROVISION OF LIBRARY SERVICES TO MATAURA

(Memo from General Manager Corporate Services – 11.5.10)

The departure of Mrs Valmai Redhead from the Council's employment on Friday 7 May has resulted in some reorganisation of the rosters for the Gore Library staff to fill-in in the interim at the Mataura Service Centre and Library.

I can assure the Mataura Community Board that the Council's commitment to maintaining the library service to Mataura remains unchanged, but Valmai's departure has given staff the opportunity to critically assess the best way of providing the required library services to Mataura.

As part of this assessment the Office Manager, Margaret Evans is working closely with the Library Manager, Jane Robinson to gather information on the current usage of the Mataura Library, with a view to reporting back to the Council and Mataura Community Board as soon as possible with staff recommendations on the best means of providing library services to the area into the future.

In the interim the Library Manager and staff will be attending the Mataura Service Centre on a daily basis to ensure a dedicated service is provided in accordance with the hours Valmai previously worked.

RECOMMENDATION

THAT the report be received.

(Report from Laurel Turnbull, Chairperson – 11.5.10)

The various groups of the Taskforce are all working hard at progressing and are achieving really well.

I have just returned from a Southland wide forum which the Taskforce hosted and the Inspiring Communities and Community Trust of Southland organised. When we report on what is happening here we realise just how much we have achieved in a short time.

The newsletter is a great way of communicating to Mataura residents what is happening in the town. Both playgroups are being well supported and the Toddler Time at the library is also being well utilised.

The Events Group are planning the Swedefest and it is looking like a great day and night with celebrity guests. Once everything is finalised we will be announcing the plan for the day.

The Taskforce is now looking to progress the skateboard park which has long been talked about. We are having a public meeting on Wednesday night and will have another consultation with people then about what and where they think it should be located. A lot have said beside the swimming baths as it is away from resident's houses, there are toilets close by and it is very visible. The Taskforce are really keen to support this and have been to the Gore skateboard park to watch my grandchildren on their BMX bike. I believe it would be well used for both skateboards and bikes.

We have also had some suggestions about the hockey turf, one being a mini golf course and another for it to be a bike park, similar to the one in Gore which is marked out like a road so parents can take their children there to teach them to ride and learn their road rules. As Glendhu Road is quite dangerous we have to be very careful of what goes at the turf and to have anything like a BMX track would be inviting disaster. There were many instances when the hockey was played there of children nearly being hit by speeding cars.

The Business Development Group is getting ready to start the interviewing of the local businesses who want to take part in the B.E.A.R programme, so this should take place in the next few weeks. Once the interviews have taken place, work will

commence on analysing results of the surveys - so things are slowly happening.

RECOMMENDATION

THAT the report be received.