

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE MATAURA COMMUNITY BOARD WILL BE HELD IN THE MATAURA COMMUNITY CENTRE, McQUEEN AVENUE, MATAURA, ON MONDAY 3 AUGUST 2009, AT 5:30 pm

*A public forum will be held from 5.15 pm **prior to the meeting**. Members of the public are welcome to attend and meet with Board members.*

**Susan Jones
ADMINISTRATION MANAGER**

29 July 2009

AGENDA

1. CONFIRMATION OF REPORT
Confirmation of the report of the Ordinary Meeting of the Mataura Community Board, held on Monday 4 May 2009.
2. MATAURA TASKFORCE REPORT (Pages 1-2)
3. HANGING BASKETS IN MATAURA OVER WINTER (Page 3)
4. PROPOSED WALKWAY (Pages 4-5)
5. REPORT ON MATAURA POOL END OF SEASON (Pages 6-9)
6. HENDERSON PARK (Page 10)
7. REPORT FROM PARKS AND RECREATION MANAGER (Page 11)
8. REPORT FROM THE ROADING MANAGER (Page 12)

2. MATAURA TASKFORCE REPORT

(Report from Laurel Turnbull, Taskforce Chair – 27.07.09)

It is hard to believe that a year has passed since the Taskforce started to work on rejuvenating Mataura.

Looking back we have achieved a lot of what was asked of us but there is still a long way to go. The Mataura Market continues to be very successful and well done to the Mataura CO-op group in their work with this.

The newsletter is going out every month thank you Margaret for driving this. We had a great Christmas Gala and we have had some awesome entertainment at the community centre. However we are not getting a lot of community support which is vital if we are to keep doing what people asked for and put on events in the town.

The variety concert with the Hokonui Hi Tops was a great night and a lot of work went into what was to be a fund raiser for the Christmas gala but the lack of local people there makes us wonder just what it is the community wants.

Events cannot be run without money and it seems that it is only when people do not have to pay that events are well supported. This just cannot go on forever so come on Mataura get behind us and give us confidence to continue to bring entertainment to you.

Our focus at the moment is on pre-school in Mataura and the sub group are working on this trying to find out what will work and what we can put in place. At this stage we are investigating Barnardos and trying to get people to be caregivers for them. There is a meeting on 19 August at 2pm when we hope to have some people who may take up this option.

The Christmas gala planning is underway and we plan to have a raffle of two children's BMX bikes from now until November to help raise funds for this. We will also need to look for other funding if it is to be what we are planning.

The taskforce is also considering whether or not it needs to form a trust and as there are differing views, the Community Development Officer will be organising a forum for it and other discussion points. We also plan to hold a town meeting in conjunction with the Community Board.

We need to get some feed back and also see where to from here although we already have a 5 year vision of where we would like the town to be which was part of the planning day we had with Mary-Jane Rivers.

The Youth Trust needs support in getting the hall up to standard so we are looking to help them with this and will have a meeting with them shortly. This is something the whole community needs to be

involved in as it is going to benefit the whole town. A meeting with Dianne Williams from Community Trust will be held next week to look at the big picture for Mataura.

Finally I would just like to wish Bill Lee, Community Board chairman all the very best for the months ahead.

RECOMMENDATION

THAT the report be received.

3. HANGING BASKETS IN MATAURA OVER WINTER

(Memo from Parks and Recreation Manager – 29.07.09)

Following discussion amongst Council staff there are a number of concerns that relate to this request. Primarily, there are safety concerns relating to water on the footpaths which would pose a significant hazard with winter weather conditions. This would be accentuated with the east/west orientation of Bridge Street where shading on the northern side of the Street being prevalent. This issue of physical condition would also make it very difficult for plants to flourish during winter with low light and cold temperatures. In addition, there would be timing issues in relation to implementation of winter baskets due to clashes with other scheduled work. Winter baskets would also need a longer growing on period when the hardware is already committed to the summer display.

RECOMMENDATION

THAT no further action be taken.

4. PROPOSED WALKWAY

(Memo from Parks and Recreation Manager – 29.07.09)

Further to discussions at the last Board meeting relating to a proposed walkway from Asquith Street to State Highway 1, a request was made for me to make contact with Environment Southland to discuss options.

A meeting has been held following which the local Environment Southland Works Inspector visited the site and walked the proposed route making some recommendations.

A letter containing the recommendations is attached to this report for the Boards information and discussion. Council Officers will then require guidance on how the Board wishes to proceed with this issue. It is pleasing to note the positive, co-operative and constructive advice offered by Environment Southland.

RECOMMENDATION

THAT the information be received,

AND THAT the Board determine whether it wishes to meet with Mr Marshall of Environment Southland to progress the matter further.

5. REPORT ON MATAURA POOL END OF SEASON – SEPTEMBER 2008-
APRIL 2009

(Report from Aquatic Services Manager – 27.07.09)

With the completion of the season for the Mataura Pool there has been an analysis of the activities carried out, as follows:

Overall a good season in Mataura, considering not officially opening to the public until 15 December because the Council was unable to source two seasonal supervisors.

The pool opened on Saturday 27 September until 12 October and closed for a week due to resourcing issues. We opened the pool for the Mataura Swimming club on Monday 20 October, and it was open to the public on both Saturday and Sunday for six weekends out of eight. On the two weekends that the pool had to be closed due to staff shortages, a bus was made available to the Mataura community free of charge to utilise the Gore pool.

Two new seasonal supervisors officially started on 15 December with the pool being open with a launch for the new festive season, lolly scrambles, spot prizes, Christmas cake for parents and inflatables in both pools. There were 25 entries on the day and a number of the Mataura community came in to support the pool being open.

Through out the season, supervisors ran a variety of different activities as well as going out into the community advertising what we are offering at the pool. The activities offered were:

- Colouring in competitions
- Easter Egg hamper draw
- Egg & spoon races
- Diving competitions
- Tug of war
- Tyre tube races
- Treasure hunts
- Flippa Ball 'have a go' day
- Dress up competition
- Hamster Reveal
- Wet and Wild pool party
- The huge water fight pool party
- Swimming races
- Monday and Wednesday night aquarobics and lane swimming
- School holiday swimming lessons (first time offered)

Probably our most popular activity would have been the hamster ball reveal, 52 entries on the day. It was a \$5.00 entry with lunch supplied, lollies and a ride on the hamster ball, the rest of the activities we would have had an average of 10 participants per day.

We trialled swimming lessons being offered throughout the school holidays but with only one enrolment, in which it had to be cancelled due to lack of support.

Due to not being able to get an aquarobic instructor who was willing to come in for an hour, aquarobics started later in the season. Thursday morning classes were run for 15 sessions with an average of 6 participants a day. Tuesday morning classes were run free of charge as one of our supervisors offered her time free of charge to gain her Duke of Edinburgh. With the community requesting evening aquarobics classes, we ran a trial on 23 February and 25 February. The Wednesday night class ran for seven weeks, the Monday night class was the most popular with an average of 11 per night with Wednesday night attracting an average of only 2 per night. The pool was open for that hour for lane swimmers as well.

We had a number of Mataura freezing works rehab staff using the pool while it was open. The Mataura Rugby club had shown interest in booking the pool for rugby training sessions but this did not eventuate.

We have had positive feedback through our customer suggestion box at Mataura Pool. The feedback noted:

- happy with the delivery of swimming lessons.
- the cleanliness of the complex.
- grateful to the supervisors and staff working at Mataura pool for keeping the pool open.
- aquarobic classes in Mataura going well.

The Mataura pool was open a total of 152 days out of a scheduled 203 in 2007/08.

Bookings

There were seven bookings; five of those bookings were school groups. One school had booked in twice throughout the season, where they normally would only book in once in term four.

Mataura Repairs and Maintenance

A fresh new coat of paint in the changing room's foyer, staff room and poolside has been carried during the off season. It looked great for the start of the new 2008 season; lovely warm, bright colours have been applied.

A few times repairs were required to be carried out due to vandalism to the new paint work in the changing rooms.

Leaping Frog Swim School

A total of 83 students enrolled for group and private lessons in term one and four compared to 101 for 07/08. With the pool not being open, the students enrolled in term four carried out their lessons in Gore. A number of the swim school customers preferred to come to Gore.

Visitor Numbers Maitara

	07/08	08/09
September	283	121
October	793	491
November	1268	445
December	1867	1638
January	717	1110
February	1061	892
March	992	1919
April	738	765
May	92	Closed
Total	7811	7381

Revenue Comparison

Revenue Received	07/08	08/09
Admissions	6,745.48	6,539.18
Sale of Goods	1,171.63	1,234.69
Swim School	6,575.93	5,849.26
Fees Collected	2,165.77	2,516.67
Total	\$16,658.81	\$16,139.80

Planned Maintenance Programme

There is a range of maintenance tasks planned for the Maitara pool in the 2009/10 year. These are predominantly building related as the following table shows. There is also programmed maintenance scheduled for the coal fired boiler unit. All maintenance tasks have been identified and valued by independent assessors.

The scheduled building maintenance is listed in the table below.

Maitara Pool	Exterior doors - North West door to plant room	Replace	800.00
Maitara Pool	Exterior wall - hardies panel on plant room east side	Replace broken section/ repair hole	500.00
Maitara Pool	Change room panel screens	Replace base bolts with stainless steel bolts	250.00
Maitara Pool	Mens toilet door frame	Replace rotten section	200.00
Maitara Pool	Change room bench seats	Epoxy patch rotten pieces; brush back and rust treat bolt heads; paint	950.00

Mataura Pool	Exterior walls - paint surface - all	Paint	7,400.00
Mataura Pool	Interior pool hall - paint surface - as detailed below	Paint	30,000.00
Mataura Pool	Exterior clearlite panels	Re-fix missing fixings	350.00
Mataura Pool	Exterior door SW corner	Repair broken window	250.00
Mataura Pool	Chlorine tank store shed - barge board	Paint	200.00
Mataura Pool	Nth Plant room door & frame	Paint	200.00
Mataura Pool	Flag poles at entrance	Rotten - remove	250.00
Mataura Pool	Womens changing room - coat hook board	Replace	300.00
Mataura Pool	Roof gutters	Clean annually (especially centre gutter)	250.00
Mataura Pool	Internal walls and ceiling (all internal surfaces)	Clean annually with anti mould treatment to inhibit mould and algae growth	750.00
			42,650.00

A task list of scheduled winter plant maintenance at the Mataura Pool is listed below. This work is overseen by the Council's Essential Services division.

Task	Estimated cost
During last seasons shut down, work was carried out on the boiler. The water gaskets on the right side were replaced. The gaskets need replacing on the left side of the boiler this year. To complete this work it is more involved due to the design of the boiler	\$4500
The main pump for circulating the water to the pool needs to be removed and the sealing surfaces repaired as they are worn.	\$1500
At the same time other pipes will be inspected for leaking and repairs will be carried out as required	to be confirmed upon inspection
Some minor repairs to concrete slabs at the learner's pool and repairs to the slide will be carried out.	\$450
The DE filter tank was cleaned in May after the completion of the 08/09 swim season.	

RECOMMENDATION

THAT the report be received.

6. HENDERSON PARK

(Memo from Asset Manager, Utilities – 29.07.09)

The Council shares the Board's concerns at the continued turf damage being done to Henderson Park as a result of people using it as a race track.

To mitigate the problem, a gate could be erected at the entranceway and locked, however, the Board would need to consider how access would be granted to users of the Park.

RECOMMENDATION

THAT the Board consider erecting a gate and having the entrance to Henderson Park locked, with access being granted to users.

7. REPORT FROM THE PARKS AND RECREATION MANAGER

Reserves

The Parks and Reserves staff are currently undertaking a winter cleanup in reserve areas. Some tree replacement has already occurred with more planned around the district over the coming months. The Reserves staff have planted the daffodil bulbs which were donated to the community. They were planted as an extension to the existing planting on the western side of State Highway 1 north of Mataura.

The Tulloch Park Public Toilets are continually being targeted by undesirables' intent upon smashing anything and everything. The local Police have been informed of recent events and asked to assert more vigilance in this area. As discussed at the last Community Board meeting, an instruction to install improved lighting has been issued. Once installed, this will illuminate the area at night and aid visibility. The Police have also expressed agreement with this addition in an endeavour to combat this problem.

Property

Over the past couple of months, the Mataura town clock has been removed for repairs. There were complications with part replacements and this resulted in an extended maintenance period being required. At the time of writing repositioning of the clock is programmed to be complete by 12 June.

The proposed redecoration inside the Mataura Senior Citizens building has taken place after receipt of a favourable quote from a contractor able to complete the task. Initially it is the painting of the hallways that has been undertaken. There has been a request from Plunket for the installation of pinex pin boards on some of the Plunket Room walls prior to painting. This will probably be deferred until late winter and the next financial year, along with repainting of the lounge.

There are two wooden, glass fronted display cases being constructed to be ultimately displayed in the foyer of the Community Centre. One will contain the recently received Community Boards Award, the other will contain the Mataura Borough Mayoral Chain, with historic photographs of the past Mayors, including dates in office. This information is being collated by staff at the Hokonui Heritage Research Centre and will provide a visible link with the past for current and future Mataura residents.

During the past month the issue of the power supply to the Mataura security camera has been resolved between Council officers and representatives from the current power supplier. The Council now own this account. Discussions have also been held with a representative from the Mataura Lions Club relating to the future ownership of the camera.

RECOMMENDATION

THAT the report be received.

8. REPORT FROM THE ROADING MANAGER

1. Maintenance Programme

- Routine maintenance activities continue.
- Pre-reseal repairs including footpath and kerb repairs on McQueen Avenue and Oakland Street (Albion to Carlyle).
- Drainage improvements in Stuart Street east
- Various footpath and kerbing repairs.

2. McQueen Avenue Disability Carpark

A modified pram crossing is to be installed to comply with the building consent requirements.

3. McQueen Avenue Public Carparking

New signs will be installed, on McQueen Avenue, directing the public to the carpark behind the Community Centre.

A report will be submitted to the Council recommending that a two hour parking restriction be installed on both sides of McQueen Avenue from the old Mataura Borough Office to the freezing works gates. This will discourage whole day parking by freezing workers which stops users of the community centre from parking close to the centre.

4. Engine Brake Signs

Engine brake signs will be installed on Wyndham Road at the approach to Mataura Township.

5. Downer EDI Works – New Contract Manager

Greg Stuart who has recently been appointed Downer EDI Works Gore Contract Manager will be in attendance at the Board meeting.

6. Mataura – Gore Community Transport

Russell Turnbull will be presenting his report at the Operations Committee meeting to be held on 11 August. Copies of the report will be provided to Community Board members.

RECOMMENDATION

THAT the report be received.