

**NOTICE IS HEREBY GIVEN THAT THE ORDINARY MEETING OF THE GORE DISTRICT COUNCIL WILL BE HELD IN THE COUNCIL CHAMBERS, 29 CIVIC AVENUE, GORE, ON TUESDAY 26 MAY 2009, AT 7.30 pm**

- **A private briefing from the Chief Executive for elected members will commence at 6.45 pm.**

**Stephen Parry  
CHIEF EXECUTIVE**

**20 May 2009**

## ***A G E N D A***

1. CONFIRMATION OF MINUTES

Confirmation of the Minutes of the Ordinary Monthly Meeting of the Gore District Council, held on Tuesday 28 April 2009.

2. URGENT LATE BUSINESS – as tabled at the meeting, pursuant to Section 46 (a)(7) of the Official Information and Meetings Act 1987.

3. FINANCIAL REPORT FOR MARCH 2009

(Pages 1-10)

4. REQUEST FOR SUPPORT – REMIT TO 2009 LOCAL GOVERNMENT NEW ZEALAND CONFERENCE

(Pages 11-17)

5. REVIEW OF REGIONAL POLICY STATEMENT

(Pages 18-19)

6. REGULATORY BULLETIN

(Pages 20-23)

7. COMMUNITY SERVICES BULLETIN

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8. OPERATIONS BULLETIN

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9. WASTENET COMBINED SERVICES FOR SOUTHLAND –  
UPDATE

(Pages 26-28)

10. MATAURA COMMUNITY BOARD REPORT

(Pages 29-34)

11. REPORTS FROM COUNCILLORS

12. APPROVED URGENT LATE ITEMS

# COUNCIL MEETING AGENDA

MAY 2009

## 3. FINANCIAL REPORT FOR MARCH 2009

(Memo from Management Accountant – 04.05.09)

### **Operating Results**

For the nine months ended 31 March 2009, the Gore District Council recorded a surplus of \$186k. This is favourable by \$73k on the budget result for the same period.

Our performance for the period is summarised in the table below. The full results can be found in the statements throughout this report.

### **Operating Results**

	<b>March</b>						
<b>Actual</b>	<b>Budget</b>	<b>Variance</b>		<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	
<b>\$000</b>	<b>\$000</b>	<b>\$000</b>		<b>\$000</b>	<b>\$000</b>	<b>\$000</b>	
			<b>Revenue</b>				
818	839	(22)	Rates	7,542	7,554	(12)	
12	11	1	Petroleum Tax	91	99	(8)	
147	250	(103)	LTNZ Subsidy	1,568	1,581	(13)	
231	213	18	Licenses Fees & Other Revenue	2,116	1,995	121	
0	0	0	Wind Farm Revenue	0	0	0	
0	0	0	Interest and Dividends	28	0	28	
264	264	(0)	Administration Recoveries	2,380	2,380	(1)	
<b>1,472</b>	<b>1,578</b>	<b>(105)</b>		<b>13,726</b>	<b>13,611</b>	<b>115</b>	
			<b>Expenses</b>				
81	60	(21)	Democracy	654	656	1	
1,101	964	(137)	Assets	8,613	8,676	63	
447	469	22	Corporate Services	4,273	4,166	(107)	
<b>1,629</b>	<b>1,492</b>	<b>(137)</b>		<b>13,540</b>	<b>13,498</b>	<b>(42)</b>	
<b>(157)</b>	<b>85</b>	<b>(242)</b>	<b>Surplus (Deficit)</b>	<b>186</b>	<b>113</b>	<b>73</b>	

## **Variance Explanation**

### **Income**

Overall income is favourable by \$115k.

#### *NZTA Subsidy*

This is tracking as expected.

#### *Rates*

Rates are spread evenly over the full financial year.

#### *License Fees & Other Revenue*

This is up on budget by \$121k for the period. This is a mixture of small increases in revenues across many departments. There are a couple of larger variances due to timing eg trade waste charges and water billing.

### **Expenditure**

Overall expenditure is unfavourable by \$42k.

Several departments have overspends (regulatory, aquatic and administration). All these departments have an increase in revenue which offsets the increases in expenditure. The Aquatic overspend is fully covered by increased revenue. There is a partial offset in Regulatory.

## **RECOMMENDATION**

**THAT the financial report for the 9 months ended 31 March 2009 be received.**

**Gore District Council  
Statement of Financial Performance  
1 July - 31 March 2009**

<b>Actual</b>	<b>March</b>			<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
	<b>\$000</b>	<b>\$000</b>				
			<b>Revenue</b>			
74	78	(5)	Democracy	693	697	(4)
349	359	(10)	Essential services	3,269	3,223	46
317	426	(109)	Roads	3,139	3,168	(28)
200	202	(2)	Reserves & Sport Facilities	1,835	1,818	17
68	67	1	Property	620	602	18
97	77	20	Regulatory	816	786	30
0	0	0	Wind Farm Revenue Received	0	0	0
91	86	5	Aquatic Centres	882	841	42
117	114	3	Heritage Precinct	1,014	1,026	(13)
160	169	(9)	Administration	1,457	1,450	7
<b>1,473</b>	<b>1,578</b>	<b>(106)</b>		<b>13,726</b>	<b>13,611</b>	<b>115</b>
			<b>Expenses</b>			
80	60	(20)	Democracy	654	656	1
456	386	(70)	Essential services	3,282	3,472	190
352	304	(48)	Roads	2,857	2,740	(117)
189	201	12	Reserves & Sport Facilities	1,826	1,805	(21)
95	73	(22)	Property	648	659	12
96	81	(15)	Regulatory	777	731	(46)
2	0	(2)	Wind Farm Expenses Incurred	34	0	(34)
107	108	1	Aquatic Centres	1,006	973	(33)
98	113	15	Heritage Precinct	1,026	1,040	13
154	167	13	Administration	1,429	1,423	(6)
<b>1,629</b>	<b>1,492</b>	<b>(137)</b>		<b>13,540</b>	<b>13,498</b>	<b>(42)</b>
<b>(157)</b>	<b>86</b>	<b>(242)</b>	<b>Surplus (Deficit)</b>	<b>186</b>	<b>113</b>	<b>73</b>

## Infrastructural Divisions

### Essential Services

<b>Statement of Cost of Service</b>					
<b>Essential Services</b>					
<b>for the period ending 31 March 2009</b>					
<b>2007/08</b>		<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	
	<i>Revenue</i>				
1,634,324	Rates	1,896,412	1,896,412	-	
755,751	Sales & Services	1,372,862	1,326,852	46,010	
<b>2,390,076</b>	<b>Total Revenue</b>	<b>3,269,274</b>	<b>3,223,264</b>	<b>46,010</b>	
<b>2,916,202</b>	<b>Total Expenses</b>	<b>3,282,229</b>	<b>3,471,759</b>	<b>(189,530)</b>	
<b>(526,127)</b>	<b>Gross Operating Margin</b>	<b>(12,955)</b>	<b>(248,495)</b>	<b>235,540</b>	
617,339	Capital Expenditure	1,511,968	575,982	935,986	
<b>(1,143,466)</b>	<b>Total Surplus/(Deficit)</b>	<b>(1,524,922)</b>	<b>(824,477)</b>	<b>(700,445)</b>	

Included in this area are water, wastewater and solid waste.

This Division is on track. The \$189k underspend of the expenses is due to the timing of maintenance requirements which is becoming more in line later in these last few months of the year. Revenue is also tracking well, slightly above budget due to the timing of the trade waste charges.

The "overspend" in the capital works department is due to the Actiflow project, which was budgeted for last year but carried over till this year. At 30 June 2008 there was \$960k of budgeted capital work still to be carried out on the project. For a more accurate picture this carried over budget should be added to this years budgeted capital expenditure. When this is taken into account we are tracking well overall.

## Parks & Reserves

<b>Statement of Cost of Service</b>				
<b>Parks &amp; Reserves</b>				
<b>for the period ending 31 March 2009</b>				
<b>2007/08</b>		<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
	<i>Revenue</i>			
1,033,891	Rates	1,174,368	1,174,368	-
373,741	Sales & Services	660,999	643,974	17,025
<b>1,407,632</b>	<b>Total Revenue</b>	<b>1,835,367</b>	<b>1,818,342</b>	<b>17,025</b>
<b>1,658,642</b>	<b>Total Expenses</b>	<b>1,826,031</b>	<b>1,804,599</b>	<b>21,432</b>
<b>(251,010)</b>	<b>Gross Operating Margin</b>	<b>9,336</b>	<b>13,743</b>	<b>(4,407)</b>
114,183	Capital Expenditure	130,696	120,747	9,949
<b><u>(365,193)</u></b>	<b>Total Surplus/(Deficit)</b>	<b><u>(121,360)</u></b>	<b><u>(107,004)</u></b>	<b><u>(14,356)</u></b>

Included in this area are the various parks and reserves around the District including Dolamore Park and all the cemeteries.

Parks and Reserves are tracking well, the apparent increase in revenue is partly due to the trade-ins of various items of plant and equipment scheduled for replacement under the capital expenditure budget, and as such the gains should be offset against the capital spending, which would make the capital budget variance appear favourable.

Expenditure is tracking a little higher than budget due to timing of maintenance spending, no permanent variances have been noted.

## Roading

<b>Statement of Cost of Service</b>				
<b>Roading</b>				
<b>for the period ending 31 March 2009</b>				
<b>2007/08</b>		<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
	<i>Revenue</i>			
1,320,461	Rates	1,444,422	1,444,422	-
1,277,997	Sales & Services	1,694,750	1,723,092	(28,342)
<b>2,598,459</b>	<b>Total Revenue</b>	<b>3,139,172</b>	<b>3,167,514</b>	<b>(28,342)</b>
<b>2,566,884</b>	<b>Total Expenses</b>	<b>2,856,506</b>	<b>2,739,924</b>	<b>116,582</b>
<b>31,575</b>	<b>Gross Operating Margin</b>	<b>282,666</b>	<b>427,590</b>	<b>(144,924)</b>
1,085,871	Capital Expenditure	1,604,169	1,592,600	11,569
<b>(1,054,296)</b>	<b>Total Surplus/(Deficit)</b>	<b>(1,321,502)</b>	<b>(1,165,010)</b>	<b>(156,492)</b>

Further breakdowns have been provided for some of the activities that make up the roading division.

Overall this department is on target. Capital expenditure is on target, though up slightly due to timing and the seasonal nature of roading capital work.

Under rural roading the apparent expenditure overspend is due to the timing of the maintenance work, not a cost overrun.

<b>Statement of Cost of Service</b>				
<b>Roading Administration</b>				
<b>for the period ending 31 March 2009</b>				
<b>2007/08</b>		<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
	<i>Revenue</i>			
-	Rates	-	-	-
261,406	Sales & Services	244,380	282,616	(38,236)
<b>261,406</b>	<b>Total Revenue</b>	<b>244,380</b>	<b>282,616</b>	<b>(38,236)</b>
<b>231,230</b>	<b>Total Expenses</b>	<b>243,170</b>	<b>298,170</b>	<b>(55,000)</b>
<b>30,177</b>	<b>Gross Operating Margin</b>	<b>1,210</b>	<b>(15,554)</b>	<b>16,764</b>
20,471	Capital Expenditure	-	-	-
<b>9,705</b>	<b>Total Surplus/(Deficit)</b>	<b>1,210</b>	<b>(15,554)</b>	<b>16,764</b>

<b>Statement of Cost of Service</b>				
<b>Urban Roading</b>				
<b>for the period ending 31 March 2009</b>				
<b>2007/08</b>		<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
	<i>Revenue</i>			
468,410	Rates	514,774	514,774	-
187,213	Sales & Services	363,819	380,369	(16,550)
<b>655,624</b>	<b>Total Revenue</b>	<b>878,593</b>	<b>895,143</b>	<b>(16,550)</b>
<b>780,713</b>	<b>Total Expenses</b>	<b>835,513</b>	<b>841,509</b>	<b>(5,996)</b>
<b>(125,089)</b>	<b>Gross Operating Margin</b>	<b>43,080</b>	<b>53,634</b>	<b>(10,554)</b>
159,139	Capital Expenditure	372,653	366,540	6,113
<b>(284,228)</b>	<b>Total Surplus/(Deficit)</b>	<b>(329,573)</b>	<b>(312,906)</b>	<b>(16,667)</b>

**Statement of Cost of Service  
Rural Roading  
for the period ending 31 March 2009**

<b>2007/08</b>		<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
	<i>Revenue</i>			
782,569	Rates	850,989	850,989	-
809,283	Sales & Services	1,043,001	1,036,022	6,978
<b>1,591,852</b>	<b>Total Revenue</b>	<b>1,893,989</b>	<b>1,887,011</b>	<b>6,978</b>
<b>1,487,993</b>	<b>Total Expenses</b>	<b>1,650,438</b>	<b>1,497,537</b>	<b>152,901</b>
<b>103,859</b>	<b>Gross Operating Margin</b>	<b>243,552</b>	<b>389,474</b>	<b>(145,922)</b>
785,032	Capital Expenditure	1,067,198	1,086,060	(18,862)
<b>(681,173)</b>	<b>Total Surplus/(Deficit)</b>	<b>(823,646)</b>	<b>(696,586)</b>	<b>(127,060)</b>

**Statement of Cost of Service  
Other Roading  
for the period ending 31 March 2009**

<b>2007/08</b>		<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
	<i>Revenue</i>			
69,482	Rates	78,659	78,659	-
20,095	Sales & Services	43,551	24,085	19,466
<b>89,577</b>	<b>Total Revenue</b>	<b>122,210</b>	<b>102,744</b>	<b>19,466</b>
<b>66,949</b>	<b>Total Expenses</b>	<b>127,385</b>	<b>102,708</b>	<b>24,677</b>
<b>22,628</b>	<b>Gross Operating Margin</b>	<b>(5,175)</b>	<b>36</b>	<b>(5,211)</b>
121,229	Capital Expenditure	164,318	140,000	24,318
<b>(98,600)</b>	<b>Total Surplus/(Deficit)</b>	<b>(169,493)</b>	<b>(139,964)</b>	<b>(29,529)</b>

## **Balance Sheet**

The major changes in the balance sheet from the same month in prior year:

### **Assets**

- Debtors are up on 31 March 2008 due mainly to the timing of the NZTA subsidy.
- Investments are down on the same month last year due to the revaluation of the interest swaps
- Loans to community groups have increased to reflect the loan given to the Multi-sports Charitable trust

### **Liabilities**

- Creditors are up due to the timing of payments for a lot of capital work.
- Term Debt has increased due to the planned borrowing for the Smiths City building purchase, the St James Theatre loan, Multi-sports car park Loan and the Acti-flow project. There is more projected borrowing for the Acti-flow project to be uplifted before the end of the year.

### **Capital Expenditure**

As at 31 March 2009 \$4.605m (\$3.532m in February) has been spent on Capital works. A large portion of this is for the Acti-flow project and Matura Community Centre.

All other areas are tracking as expected.

**Balance Sheet**  
**As at 31 March 2009**

<b>Actual</b>		<b>Actual</b>	<b>LTCCP</b>
<b>31 Mar</b>		<b>31 Mar</b>	<b>30 Jun</b>
<b>2008</b>		<b>2009</b>	<b>2009</b>
<b>\$000</b>		<b>\$000</b>	<b>\$000</b>
	<b>Equity</b>		
139,137	Accumulated funds	138,787	137,392
163,503	Asset Revaluation Reserve	163,503	122,459
<b>302,640</b>		<b>302,290</b>	<b>259,851</b>
	<b>Assets</b>		
	<b>Current Assets</b>		
36	Bank	50	78
1,407	Debtors	1,789	900
2,173	Short Term Deposits	1,166	1,207
55	Inventory	68	0
<b>3,672</b>		<b>3,072</b>	<b>2,185</b>
	<b>Non current Assets</b>		
702	Investments	462	68
10	Loans to Community Groups	50	0
308,488	Fixed Assets	311,578	270,349
<b>309,200</b>		<b>312,090</b>	<b>270,417</b>
<b>312,872</b>	<b>Total Assets</b>	<b>315,162</b>	<b>272,602</b>
	<b>Liabilities</b>		
	<b>Current Liabilities</b>		
<b>1,506</b>	Creditors	<b>2,676</b>	<b>1,525</b>
	<b>Non Current Liabilities</b>		
8,594	Term Loans	10,084	11,090
132	Landfill Aftercare Provision	113	136
<b>8,726</b>		<b>10,197</b>	<b>11,226</b>
<b>10,232</b>	<b>Total Liabilities</b>	<b>12,873</b>	<b>12,751</b>
<b>302,640</b>	<b>Net Assets</b>	<b>302,290</b>	<b>259,851</b>

4. REQUEST FOR SUPPORT – REMIT TO 2009 LOCAL GOVERNMENT NEW ZEALAND CONFERENCE

(Memo from Chief Executive – 18.05.09)

Attached is a report from the Council's Planning Consultant profiling a request received from Palmerston North City Council seeking support for a remit at the forthcoming LGNZ conference on the development of a National Policy Statement relating to the siting of wind farms. This report was due to be considered at the meeting of the Regulatory and Planning Committee earlier this month. However, due to no Committee meetings taking place, the matter is now submitted for consideration and approval.

Due to Palmerston North City Council needing a letter of support by 15 May to comply with the LGNZ remit submission process, it was decided at the monthly meeting of Committee Chairs to forward a provisional letter of support pending full Council approval. This letter has been forwarded but with the qualification that formal endorsement from the full Council is still required.

The Council is therefore invited to approve the recommendation submitted by Mr Hovell in his report.

(Memo from Planning Consultant – 04.05.09)

The Palmerston North City Council is seeking support from four other local authorities to the submission of a remit to be debated at the Annual General Meeting of Local Government New Zealand to be held in Christchurch on 29 July.

The remit proposed is as follows:

**That Local Government New Zealand request central Government to develop a National Policy Statement with regard to the siting of wind farms and more specifically on:**

- (i) The minimum distance turbines can be placed from private residences**
- (ii) The allowable maximum saturation of an area's skyline**
- (iii) Iconic areas on which turbines cannot be built**

A copy of the request received is attached.

A National Policy Statement is a formal document under the Resource Management Act 1991 that would set out matters to be taken into account in preparing regional policy statements, regional plans and district plans and in considering resource consents. It differs from a National Environmental Standard that contains rules that can specify standards that must be complied with or resource consent sought, with the standard being able to specify the status of an activity and the matters to which regard shall be had in assessing any resource consent.

Palmerston North City is promoting a National Policy Statement because the Tararua Ranges have been the subject of five separate proposals for the establishment of wind farms. These processes have been expensive (without the ability to recover costs), have diverted Council resources from the preparation of the review of the district plan, and also highlighted the desirability of having a common framework for the consideration of wind farm proposals, particularly where more than one development is occurring close to another and cumulative effects come into play. These are issues that will be faced by the Slopedown wind farm proposal in the Southland District, for which resource consent is expected to be sought in the near future.

Those Councillors who were members of the Hearing Panel that considered the application by TrustPower to establish a wind farm at Kaiwera Downs undertook a site visit to the Tararua Ranges prior to the Kaiwera Downs application hearing. They may wish to comment further on the commonality of issues facing wind farms.

The request highlights that “while national guidance cannot remove the need for case by case assessment it will set narrower parameters”. Drafting a National Policy Statement that takes into account all the variations that can occur in wind farm design will be difficult. For example, the variations arising from the size, height and noise characteristics of generators and the physical topography and density of development within the receiving environment, make some form of standardization difficult. However, there is potentially considerable benefit to be obtained. Even if the issues of wind farms are narrowed to a small degree by a relatively simple National Policy Statement that considers some but not all environment effects of wind farms then that would assist decision makers.

There is therefore merit in examining the environmental effects of wind farms and exploring options for the inclusion of matters into a National Policy Statement. As a first step it is desirable to debate the issues at the Annual General Meeting of Local Government New Zealand. If LGNZ is accepting then an approach can be made to the Minister for the Environment to initiate the Policy Statement process. As one of those Councils that has been through the consent process for a wind farm Gore District Council is in a good position to provide informed input to that process.

#### **RECOMMENDATION**

**THAT the Council support the remit proposed by the Palmerston North City Council to be debated at the Annual General Meeting of Local Government New Zealand to be held in Christchurch on 29 July, as set out above.**

## 5. REVIEW OF REGIONAL POLICY STATEMENT

(Memo from Planning Consultant – 05.05.09)

Environment Southland is reviewing its Regional Policy Statement. Under the Resource Management Act 1991 this is the regional overview document setting out the approach to be adopted in dealing with resource management issues of regional significance. A recent amendment to the Act requires the Council's district plan to "give effect to" the provisions of the Regional Policy Statement. As a result, once the Regional Policy Statement is operative then changes will more than likely be required to the district plan. The Regional Policy Statement is therefore an important document in the resource management framework for the district and the Gore District Council will need to take an active role in the review process.

As a first step in the review thirteen Issues and Options papers are being prepared on the following topics:

- rural/land issues
- biodiversity
- landscape
- water quality
- water quantity
- energy/infrastructure
- coast
- urban issues
- heritage
- tangata whenua
- natural hazards
- transportation
- waste

These papers are due for release on 2 June 2009, with the opportunity for comment closing on 31 July 2009. A report will be submitted to the Council on the papers during the next round of Council meetings.

As part of the consultation on these papers public forums will be held throughout the region as shown below:

<b>Date</b>	<b>Location</b>	<b>Time</b>	<b>Venue</b>
17 June	Te Anau	7-9 pm	Te Anau Events Centre, 22 Luxmore Drive, Te Anau
23 June	Lumsden	7-9 pm	Lumsden Memorial Hall, 8 Meadow Street, Lumsden
24 June	Winton	7-9 pm	Winton Memorial Hall, Meldrum Street, Winton

30 June	Tokanui	7-9 pm	Tokanui Memorial Hall, 42 Tokanui-Haldane Road
7 July	Riverton	7-9 pm	Riverton Senior Citizens Rooms, 64 Princess Street, Riverton
8 July	Otautau	7-9 pm	Southland District Council, 174 Main Street, Otautau
14 July	Edendale	7-9 pm	Edendale Town Hall, Brydone Street, Edendale
15 July	Invercargill	7-9 pm	Environment Southland Council Chambers, Cnr Price Street & North Road, Invercargill
22 July	Gore	7-9 pm	James Cumming Wing, Ardwick Street, Gore

Councillors with an interest in resource management issues are encouraged to attend one of these meetings.

As the Southland District Plan is also due for review, Environment Southland and the Southland District Council are working together on a collaborative approach to the extent that the discussion papers will deal with regional issues and issues considered significant to the Southland District. This reduces the number of public discussion processes occurring.

#### **RECOMMENDATION**

**THAT the report be noted.**

6. REGULATORY BULLETIN

(Memo from Chief Executive – 04.05.09)

Attached is a schedule of building consents issued for April 2009, together with comparisons with the previous two years.

A schedule of resource consents issued to 1 April is also attached.

**RECOMMENDATION**

**THAT the information be received.**

7. COMMUNITY SERVICES BULLETIN

The Community Services bulletin, containing reports from the i-Site Information Centre Manager, District Arts and Heritage Curator, Library Manager, Parks and Recreation Manager, Aquatic Services Manager and the Community Development Officer is enclosed with the agenda.

**RECOMMENDATION**

**THAT the bulletin be received.**

8. OPERATIONS BULLETIN

The Operations bulletin containing reports from the Roding Manager, Animal Control Contractor, Asset Manager, Utilities together with a civil defence report from the General Manager, District Assets, is enclosed with the agenda.

**THAT the bulletin be received.**

9. WASTENET COMBINED SERVICES FOR SOUTHLAND -  
UPDATE

(Memo from General Manager, District Assets – 12.05.09)

- 1 Attached is a report from WasteNet Southland. The purpose of the report is to update the Council on the progress towards investigating actual cost for Regional Solid Waste Services on behalf of the WasteNet Councils.

**RECOMMENDATION**

**THAT the report be received**

1. **WASTENET SOUTHLAND**

1.1 ***Summary of Report***

WasteNet Southland has been working towards procuring Regional Solid Waste Services on behalf of the WasteNet Councils. The purpose of this report is to update Council of their progress.

1.2 ***Combined Waste Management Services for Southland – Current Position***

The Waste Advisory Group recommended at their meeting on 26 August 2008 that WasteNet Councils commence on the process of developing recycling options for the whole of Southland with the goal of having contracts available to commence in the 2009/2010 year.

Due to the complexity of the proposed regional contract, the Waste Advisory Group approved the hiring of a Consultant Brian Gallagher (formerly of Timaru District Council) and Paul Westbury (Lawyer) to assist in the procurement process. A Probity Officer will also be used to provide independent advice.

The first stage of the project was to undertake an Expression of Interest to (a) gauge contractors' interest and (b) confirm that WasteNet Councils' Long Term Council Community Plan (LTCCP) budgets were appropriate. The Expression of Interest process was the first "significant" step of the procurement project, therefore the Waste Advisory Group (at their meeting on 28 October 2008) recommended that the WasteNet Councils approve this process. All WasteNet Councils approved this process.

Eleven expressions of interest were received by the closing date of 29 January 2009. The estimate of costs presented were in alignment with the WasteNet Councils' original estimates.

The Expression of Interest process confirmed that the appropriate model for procurement of these services was to separate the services into their three components – Collection (including Transfer Station operations and Transport), Materials Recycling Facility and Compost Facility. The next stage of the project is to call for Tenders.

The Southland District Council and Invercargill City Council are supporting the continuation of the procurement process as documented in their respective draft LTCCPs. For Gore District Council to proceed in the procurement process an amendment to their LTCCP will be required. WasteNet Southland has made a submission to the Gore District Council draft LTCCP to this effect.

Each WasteNet Council would be free to make its own decision on accepting the tendered price/s that WasteNet Southland negotiates, however for a Southland wide contract to be let it does primarily rely on uptake by Invercargill City Council. Invercargill City Council will need a replacement kerbside recycling contract for commencement in October 2010 at the conclusion of the existing contract.

The current timing of this process does not easily allow for WasteNet Southland to take advantage of the national Waste Minimisation Fund (which was formed under the Waste Minimisation Act 2008). Therefore WasteNet Southland will submit on the Ministry for the Environment’s “Waste Minimisation in New Zealand” discussion document seeking changes to the fund criteria to allow projects starting from 1 January 2008 to be eligible for funding from the discretionary fund.

The proposed timeline is as follows:

<b>Date</b>	<b>Task</b>
April 2009	Prepare Request for Proposal (tender) documentation
May 2009	Interactive Tender period, finalise Tender documents. Approval from WasteNet Councils’ to proceed
June 2009	Call for Tenders
August 2009	Close Tenders
September 2009	Evaluate Tenders
October 2009	Subject to approval by each WasteNet Council - Finalise and Sign Contract
November 2010	Proposed Commencement of New Services

Report prepared by Tom Greenwood  
 Manager – Roading and Solid Waste

10. MATAURA COMMUNITY BOARD

(Memo from Chief Executive – 19.05.09)

A copy of the report of the ordinary meeting of the Maitaura  
Community Board held on 4 May 2009 is attached.

**RECOMMENDATION**

**THAT the report of the meeting held on 4 May be received,**

**AND THAT the recommendations contained within the  
report be ratified.**