

REPORT OF A MEETING OF THE MATAURA COMMUNITY BOARD, HELD IN THE MATAURA COMMUNITY CENTRE, MCQUEEN AVENUE, MATAURA, ON MONDAY 16 MARCH 2009 AT 5:30 pm

PRESENT

His Worship the Mayor (Mr Tracy Hicks), B Lee (Chairman), P Crake, M Gillan, N Phillips and L Turnbull.

IN ATTENDANCE

The Chief Executive, (Mr Steve Parry), Parks and Recreation Manager (Mr Ian Soper, Roding Manager (Mr Murray Hasler), Community Development Officer (Ms Colleen Te Au), Corporate Support Officer (Mrs Tracey Millan), Matura Service Centre Co-ordinator (Miss Pam Courtney) and two members of the public in the Gallery.

1. CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Cr McLennan, seconded by L Turnbull, THAT the report of the meeting of the Matura Community Board, held on Monday 26 January 2009, as circulated, be accepted and signed by the Chairman as a true and complete record.

2. MATAURA TASKFORCE REPORT (50.55)

The meeting perused a report from L Turnbull. She advised WINZ would recommence services in Matura on 19 March, on the first and third Thursday of each month from 9am to 10.30am. She hoped people would utilise the service. It had been mentioned in the community newsletter that had been distributed around town.

She advised an early childhood meeting with the Ministry of Education had been held regarding the regulations around setting up a preschool at the primary school.

L Turnbull said the Gary McCormick and Tim Shadbolt show was going ahead on 3 April at the community centre.

In response to the Chairman, L Turnbull advised that the press was being advised and posters were being placed in strategic places and around surrounding district businesses to promote the event.

In response to the Chairman, L Turnbull advised the Taskforce had applied to the Matura Licensing Trust for funding, however, its monthly meeting would not be held until 26 March.

N Phillips thought G McCormick and T Shadbolt were great entertainers. Organisers needed to get and there and sell tickets by word of mouth. He thanked the Taskforce for taking on the organising of the event.

L Turnbull advised Joan Huling, Andre Gold and herself had had a meeting with Gary Lake from Internal Affairs regarding funding for a Community Development Officer for Mataura. It was envisaged that the position would be 40 hours a week, although that could be contestable. If successful, the officer would be employed to work with the whole community and the position would be managed by the Community Networking Trust in Gore.

The Chairman questioned if Colleen Te Au, the new Community Development Officer could be utilised.

L Turnbull said the Taskforce thought the proposed new position, if the application was successful, would complement the current Community Development Officer.

In response to N Phillips, L Turnbull confirmed that J Huling and she would be attending a Community Leadership Forum, being held in Wellington from 22-24 March. The Community Trust of Southland had offered to fund two members of the Taskforce to attend.

RECOMMENDED on the motion of B Lee, seconded by P Crake, THAT the report be received.

3. MATAURA SKATEBOARD PARK (18.3.8)

A memo had been received from the Parks and Recreation Manager along with a letter from members of the public requesting the provision of a skateboard park in Mataura.

Notes from the discussions that had occurred around the topic in 2004 when it had been previously raised, had been circulated.

The Chairman thought a committee could be set up to meet with the interested parties.

The Manager advised the current recommendation was the same as had been passed in 2004.

L Turnbull recalled a resident had approached the Board in 2004 and both parties were going to meet to try and get funding together. There had been approximately \$500 raised at that stage.

N Phillips asked if the previous interested parties were keen to be involved again.

L Turnbull thought it was a good community project for the Board to get involved with.

The Manager said when the Gore Skateboard Park was constructed the local Lions Club drove the project. It had gone very well and he wondered if the Mataura Lions Club would be interested in becoming involved.

The Chairman would be attending a Lions Club meeting the following night and would raise the matter. He thought there were other agencies such as the Community Trust or Mataura Licensing Trust that could be approached.

Cr McLennan thought the recommendation was a basis to start with. A meeting would determine a site and costings. He asked for the Council's assistance with information that would be required to hold an informative meeting.

In response to the Chairman, the Manager confirmed the Council could organise the advertising of a public meeting.

L Turnbull thought a skateboard park did not have to be a big elaborate project. Lumsden had a simple structure and something similar in Maitua would be ideal.

RECOMMENDED on the motion of Cr McLennan, seconded by P Crake, THAT the Maitua Community Board call a meeting of all interested parties to discuss siting, funding and development of a skateboard park within Maitua.

4. CUSTODIAN MAITUA COMMUNITY CENTRE (37.19.4)

A memo had been received from the Administration Manager in response to a request from the Board about a part-time custodian for the Maitua Community Centre.

Members needed to be aware that as the position did not currently exist, nor was there any funding budgeted for it, so if the Board wished to pursue it, a submission would need to be lodged to the Council's draft LTCCP. The LTCCP was expected to be available for public submission during the month of May.

The Chairman thought a custodian was probably needed on a part time basis for the community centre.

The Parks and Recreation Manager thought it might be a possibility that a partial resource from the James Cumming Wing in Gore could be utilised, on a limited time frame.

In response to L Turnbull, the Manager confirmed that the centre was cleaned on an as and when required basis. He suggested that a meeting be held to discuss the operational requirements of the centre.

In response to N Phillips, the Manager advised that a review mentioned in the last Board meeting was predominantly for the Gore halls. The community centre could be included.

The Chairman was concerned about who was responsible for moving chairs on occasion and setting up rooms for meetings at the centre. He thought a part time Custodian could attend to those sorts of responsibilities.

The Manager understood there was an issue with where the chairs were currently stacked. Measures were currently progressing to find a way of storing the chairs under the stage to free up room for access to the areas required.

N Phillips suggested that the Board have a meeting with the Manager to outline the issues. A submission could then be put forward for the

LTCCP if required. The Bookings for the centre had increased considerably after three months. He thought monitoring the situation at moment was the best option.

The Manager was happy to meet with the Board to discuss the issues.

5. ENDORSEMENT OF REMUNERATION RATES (46.18.2)

A memo had been received from the Administration Manager that advised the Remuneration Authority had recently announced its total indicative pool from which elected members salaries would be paid for 2009/10. The Authority had raised the remuneration pool for the Gore District (excluding the Mayor) by 2.02%.

RECOMMENDED on the motion of B Lee, seconded by Cr McLennan, THAT the Board endorse the following remuneration rates on the basis of a 2.02% increase to members with effect from 1 July 2009.

Community Board Chair	\$2,989
Community Board Member	\$891

6. DISPOSAL OF FORMER MATAURA TOWN HALL (37.9.1)

A memo had been received from the Chief Executive along with a excerpt of the trust deed for the Mataura Youth Centre Trust that profiled the purpose, the entity and the methodology for disposing of surplus assets should be Trust be dissolved. The aspirations of the Trust for the next 10 years were also included.

The Chief Executive advised that some investigation had been required around the obligations of the Council in respect of the Public Works Act 1981. He was quietly optimistic that the Council did not have an obligation, but would like it confirmed legally. He thought confirmation would be a couple of weeks away.

The rest of the matters were for the Councillors to navigate though. One was an issue of whether the town hall was a strategic asset. The Council did not have a strategic assets register. Community buildings and halls were listed as a category of strategic assets in the Council's significance policy. Consideration needed to be given about how the Council would treat it. If the town hall was deemed by the Council to be a strategic asset the proposed sale would need to be put through a special consultative process. That process involved a submissions process and a formal hearing before a final decision was made.

The second issue related to the tendering and disposal of property. The Council would need to decide whether it wished to step outside those policies in order to complete the proposed sale to the Mataura Youth Centre Trust.

These were policies that elected members of the council could change or depart from as they saw fit.

In response to L Turnbull, the Chief Executive advised the Council would meet next on 24 March. If there were no issues, depending whether the asset was deemed strategic, it was possible the end of April would see the authorising of a sale and purchase agreement.

Cr McLennan asked who the trustees were. The structure of it seemed to be quite loose.

L Turnbull thought the Trust must have been structured correctly, as it had applied for funding with no problems.

The Chief Executive thought the foremost concern for the Council should be that it confirm it had the ability to sell the asset and secondly it needed to be able to be described as a legal entity. The structure of its governance would be a matter for the trust. In discussion with some of the board members recently, their primary concern had been what would happen if the trust fell into recess or was wound up. The Board and the Council would need to consider that, so that it could be incorporated in the sale and purchase agreement as a special condition.

RECOMMENDED on the motion of L Turnbull, seconded by P Crake, THAT subject to the provisions of Section 40 of the Public Works Act 1981 and Council clearance in respect of its tendering and disposal of land, the Board affirm its November 2008 recommendation to dispose of the former Mataura town hall in River Street, for the nominal consideration of \$1 to the Mataura Youth Centre Trust,

AND THAT once Council endorsement of this recommendation has been received, that the Chief Executive liaise with the Community Board in respect of drafting any specific conditions of sale in order that they may be incorporated in a sale and purchase agreement with the Mataura Youth Centre Trust.

7. REPORT FROM THE PARKS AND RECREATION MANAGER (18.1.2)

Cr Turnbull congratulated the Council staff on the hanging baskets around the town. They had looked very good this year.

The Chairman congratulated the Council staff on the state of the local grounds. They looked very tidy, despite the wet weather.

In response to the Chairman asking why the Council staff sprayed some flowers in the Main Street of Mataura on a Monday and pulled out the same plants on the Wednesday, the Manager advised he would have to check and see what type of spray was applied. Sometimes a spray was used for the seedlings coming through.

In response to the Chairman, the Manager advised that the pool closing date would be 26 April, the last Sunday of the first term school holidays.

L Turnbull wondered how those dates would fit in with the proposed training for local rugby players.

The Manager was not sure and would check with the Aquatics Manager to see what the plans were. He thought it could have been pre-season work that the rugby players were doing.

RECOMMENDED on the motion of Cr McLennan, seconded by P Crake, THAT the report be received.

8. REPORT FROM THE ROADING MANAGER (2.1.7)

The meeting perused the Manager's report. Mr Ivan Spackman, Downer EDI Works new Contact Manager was in attendance at the meeting. The Manager would arrange for Mr Spackman to attend another Board meeting.

The Manager advised that the disability sign for the McQueen Street carpark would be erected in the next couple of weeks.

In response to L Turnbull, the Manager would arrange for the gutters in Riverhead Lane to be cleaned.

The Manager was pleased to advise that Opus had now agreed to put up toilet signs as requested at the State Highway 1, - Bridge Street intersection.

The Chairman wondered if there was anything to indicate to the public during the week that they could go to the service centre and use the toilets.

The Manager was not sure they should be identified as public toilets.

The Parks and Recreation Manager clarified that the toilets in the service centre were available for the public to use, although they were predominantly there for the users of the service centre facilities. There was a notice on the noticeboard in the service centre advising that toilets were available during office hours.

The Manager thought it was more likely that it would be locals using the toilet facilities in the service centre. He said he would generally prefer that they use the Tulloch Park facilities as the prime public toilets, once the sign was up at the Bridge Street intersection.

In response to P Crake, the Manager advised that the full town kerb sweeping around Maitauro would probably take place in the next month and a half, once the autumn leaf drop had occurred.

RECOMMENDED on the motion of P Crake, seconded by N Phillips, THAT the report be received.

9. DATE OF NEXT MEETING -Monday 04 May 2009

N Phillips advised the next Council meeting would be held at the Maitauro Community Centre, on Tuesday 24 March.

The meeting concluded at 6.14 pm