

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE MATAURA COMMUNITY BOARD WILL BE HELD IN THE MATAURA COMMUNITY CENTRE, McQUEEN AVENUE, MATAURA, ON MONDAY 26 JANUARY 2009, AT 5:30 pm

*A public forum will be held from 5.15 pm **prior to the meeting**. Members of the public are welcome to attend and meet with Board members.*

**Susan Jones
ADMINISTRATION MANAGER**

20 January 2009

AGENDA

1. CONFIRMATION OF MINUTES
Confirmation of the Minutes of the Ordinary Meeting of the Mataura Community Board, held on Monday 17 November 2008.
2. SCHEDULE OF MEETING DATES (Page 1)
3. MATAURA TASKFORCE REPORT (Page 2-3)
4. REPORT ON PUBLIC MEETING TO CONSIDER FUTURE OF FORMER TOWN HALL BUILDING (Page 4)
5. LIBRARY CLOSURE OVER CHRISTMAS-NEW YEAR (Page 5)
6. MATAURA COMMUNITY CENTRE CHARGES (Pages 6-10)
7. REPORT FROM ROADING MANAGER (Page 11)
8. BOARD MEMBER REPORTS
9. DATE OF NEXT MEETING – Monday 16 March 2009

2. SCHEDULE OF MEETING DATES

(Memo from Administration Manager – 19.01.09)

A proposed schedule of meetings for the remainder of 2009 follows. The schedule continues the Board's previous meeting arrangements, being held bi-monthly on the third Monday of the month.

March 2009

Monday 16 March

May 2009

Monday 18 May

July 2009

Monday 20 July

September 2009

Monday 21 September

November 2009

Monday 16 November

RECOMMENDATION

THAT the schedule be adopted.

3. MATAURA TASKFORCE REPORT

(Presented by Laurel Turnbull, Chairperson – 19.01.09)

Last year, 2008, ended on a very positive note with a very successful Xmas Gala at the Mataura School which saw a large number of families attend in spite of a cold wind and the Fastest Indian rally being held at Wyndham that weekend. Everyone was asking when the next one will be. The last market day for the year was also a big success with a lot more stall holders attending.

This year is underway already with a meeting held to which we invited those who had been at the November planning day with Bliss Brown to come to and get an update of progress so far. Approximately 30 people came along and heard from members of the groups who have been having meetings and there was also good discussion about the town.

The Business development group is well established with a Chairperson, Secretary and Treasurer. They are working on forming a cooperative so they can purchase a building to encourage new business and are working with David Wilson on this. Meg Appleby is the Chairperson and is also involved in running the market days of which two have been held this year. They are to be on the second Saturday of the month.

A fortnightly newsletter is also underway which is for Mataura only and Margaret Gillan has been instrumental in getting this set up. She is to get help with the typing and computer work. There has been a fantastic response from volunteers to deliver it around the town.

A small sub group have been working on a town motto for Mataura and so far have come up with one which is to be advertised and voted on or changed if people have anything they wish to add or delete from it. So far it is

"STRENGTHENED BY THE PAST, WORKING TOGETHER IN THE PRESENT TO CREATE A BETTER FUTURE".

I think it sounds just great.

There is another group which is to meet to form a Hip Hop Mataura's got talent events. Also an art group is in the pipeline with a meeting on 4 February to get this discussion going.

Harley Ware and I had a meeting before Xmas with the Property Manager of the paper mill with a view to getting some of its land to put some soil on for a BMX track and this is being investigated.

As you can see things are really moving and I think the action so far is tremendous.

With a new year ahead of us it is going to be even busier with plans already underway for a community event at Easter. It is vital to have Council and Community Board support and we look forward to working together, as, if adopted, the motto says.

We also want to work with the Community Trust of Southland to help us with this community development as it has said it wants to be involved so we will be liaising with it.

We have not heard anything from WINZ about visiting once a fortnight to Matura so will find out about this.

There will be an update meeting every three months which will be advertised and those interested in keeping in touch with progress can come along and hear what has happened and have an input if they wish.

The planning group meets monthly to review reports and plan next steps. There is much to be done and some things will be long term but is encouraging to see so much enthusiasm from those involved so far.

RECOMMENDATION

THAT the report be received.

4. REPORT ON PUBLIC MEETING TO CONSIDER FUTURE OF FORMER TOWN HALL BUILDING

(Presented by Bill Lee, Chairman – 19.01.09)

A public meeting was held on Friday 12 December and was chaired by His Worship the Mayor, Tracy Hicks. A total of six members of the public attended, together with three members of the Mataura Youth Centre Trust, one member of the Youth Council and the Youth Co-Ordinator.

One proposal was considered at the meeting – that the old town hall be sold to the Mataura Youth Centre Trust. No disagreement was raised by those at the meeting.

His Worship agreed to co-ordinate a meeting between representatives of the Council, Community Board and the Youth Centre Trust to work through the proposal. A further report would be presented to a future meeting of the Community Board prior to final ratification and approval by the Gore District Council.

RECOMMENDATION

THAT the information be received.

5. LIBRARY CLOSURE OVER CHRISTMAS-NEW YEAR

(Memo from Administration Manager – 19.01.09)

The Board has queried why the Service Centre/Library was closed for over three weeks during the Christmas-New Year period.

The Service Centre/Library closed on 24 December and re-opened on 12 January. Taking into account the statutory days, this was a total of 8 days. A decision was made late last year to extend the period of closure by an additional week for both the main Council office and the Service Centre/Library. Apart from the Council offices being extremely quiet at that time of the year, the extended closure provided staff with a decent break and with the Holidays Act bestowing four weeks holiday for all employees, it also assisted with reducing the Council's annual leave liability.

The closure was well advertised on radio, a local newspaper, at each site and on the Council's website.

RECOMMENDATION

THAT the information be received.

6. MATAURA COMMUNITY CENTRE CHARGES

(Memo from Parks and Recreation Manager – 19.01.09)

PURPOSE OF REPORT

This report aims to address the issue of charging at the new Mataura Community Centre. With no formal policy in place, staff are operating in a policy vacuum and require some direction in order that the wishes of the Board and community are acted on.

HISTORY

A request has been received from Laurel Turnbull, Mataura Community Board Member and Taskforce Chairperson (copy attached) to review the charges currently levied to community based users of the new Mataura Community Centre. The letter requested that a report be prepared and presented to the next Community Board meeting for discussion.

EXISTING SITUATION

Currently charges for the Community Centre are based on those that applied to the former town hall.

MATAURA COMMUNITY CENTRE	2008/09 CHARGES
Evenings (includes kitchen)	120.00
Wedding reception and dance (includes kitchen)	135.00
Kitchen	60.00
Per hour bookings	15.00
<i>Refundable bond \$500 per event</i>	

In addition to the above, power is charged at cost based upon meter units used.

CONSULTATION

Upon completion of the new Community Centre, the Parks and Recreation Manager held discussions with the Community Board Chairman on this issue. The Manager sought Community Board feedback on the future direction for hiring of the centre. This is due to the fact that the new facility presents a multitude of new and saleable options that the former facility does not offer. The attached letter suggests that there has already been some discussion in the community relating to future charging and offers some suggestions for consideration. It suggests that a new charging regime come into effect at the start of the 2009/10 financial year, allowing suitable time for consultation.

OPTIONS

There are two primary options, either retain the status quo or consider the proposed schedule of charges as a way of addressing the concerns expressed by the community. However, if the Community Board is not comfortable with this proposal it may want to hold a workshop in February to flesh out concerns and address any questions arising.

Option 1

Retain the status quo.

Option 2

A proposed schedule of fees and charges has been developed as a starting point for discussion. It reflects a reduced charge for community based non-profit organisations and sports clubs.

Changes of note are the deletion of the electricity charge due to the multi-faceted nature of the new facility. This philosophy also aligns with Council's other charging regimes at other Council owned and operated facilities (ie James Cumming Wing).

PROPOSED CHARGES MATAURA COMMUNITY CENTRE	2009/10 CHARGES
HALL AND FOYER	
Evenings functions 6-12 midnight (includes kitchen)	120.00
Daytime functions 8-5 pm (includes kitchen)	180.00
Half day functions 4 hrs duration (includes kitchen)	100.00
Full day, weddings, dances or similar functions (includes kitchen)	200.00
Weddings, dances or similar functions (includes kitchen) including prior half day setup (4 hr)	260.00
Kitchen	60.00
Per hour bookings	15.00
Refundable bond \$250 per event	
ELDERLY CITIZENS CENTRE	
Games Room, full day	60.00
Games Room, half day	30.00
Games Room, evening	30.00
Lounge Room, full day	40.00
Lounge Room, half day	20.00
Lounge Room, evening	20.00
Plunket Room, full day	40.00
Plunket Room, half day	20.00
Plunket Room, evening	20.00
Entire Elderly Citizens Centre, full day	100.00
Entire Elderly Citizens Centre, half day	75.00
Entire Elderly Citizens Centre, evening day	75.00
Kitchen and dining room	40.00
Refundable bond \$150 per event	
<i>NOTE All furniture to be left as it was found. Failure to address this may result in forfeiture of bond.</i>	

ENTIRE COMMUNITY CENTRE/ELDERLY CITIZENS CENTRE	
Full day	250.00
Half day	150.00
Evening	150.00
Refundable bond \$400 per event	
EQUIPMENT (per hire)	
Data projector/screen	50.00
Public announcement and sound system	25.00
Community based non profit organisations and sports clubs	Half stated rate

Administration for all bookings of the Community Centre will continue to be processed through the Mataura Service Centre. It should be noted that Council officers are currently undertaking a review of how assets are booked and the outcome of the review may have an implication on how bookings are made in the future.

Option 3

If the Community Board is not comfortable with the above proposal it may choose to hold a workshop in February to flesh out other options.

SOCIAL WELLBEING IMPACT

The social wellbeing of our population will be increased from the provision of quality amenities such as Community Centres.

ECONOMIC WELLBEING IMPACT

The economic impact of this report is not significant, but the users "ability to pay" needs to be considered when setting fees and charges for the utilisation of this facility. Any concern relating to ability to pay should be mitigated by the stated "half rate" applicable to community based non profit organisations and sporting bodies.

ENVIRONMENTAL WELLBEING IMPACT

There should not be any negative environmental impact from the outcomes of this report.

CULTURAL WELLBEING IMPACT

Potentially there may be an increase in cultural wellbeing due to the central location of this new facility and the wider range of options that the facility has to offer the community.

IMPACT ON PROMOTION OF COMMUNITY OUTCOMES

This report reflects a positive impact on the following community outcomes.

LIFESTYLE AND CULTURE - 'Southland is a great place to live'

HEALTH AND WELLBEING - 'We have good quality and affordable housing'

LEADERSHIP - 'Citizens and communities are inspired, motivated and empowered'

IMPACT ON LTCCP

The recommendations contained within this report do not have any significant impact on the Council's LTCCP.

RECOMMENDATION

THAT the proposed schedule of fees and charges as described above in option 2 be adopted and implemented with effect from 1 July 2009,

AND THAT approval for the Maitara Taskforce to hold meetings in the Community Centre be granted, at no charge.

7. REPORT FROM ROADING MANAGER

Maintenance Programme

- Routine maintenance activities continue.
- Complete pre-reseal repairs including footpath and kerb repairs.
- Replace vehicle crossing into Tulloch Transport yard.
- Reseals to be carried out by Blacktop Construction during February/March.

McQueen Avenue Disability Carpark

A disabled carpark will be marked and a sign erected on McQueen Avenue at an appropriate location as close as practicable to the new Community Centre. Positioning of the disability park has been delayed as the positioning of parking has been a point of contention. This work will be completed by the end of February.

Bridge Street Traffic Mirror

A verbal update on progress will be provided to members at the meeting.

Toilet Signs

The New Zealand Transport Agency (formerly Transit NZ) has been requested to erect additional signs advising travellers on SH 1 and 93 of the Tulloch Park public toilets. A verbal update on progress will be provided to members at the meeting.

RECOMMENDATION

THAT the report be received.