

NOTICE IS HEREBY GIVEN THAT THE MONTHLY MEETING OF THE REGULATORY AND PLANNING COMMITTEE, WILL BE HELD IN THE COUNCIL CHAMBERS, 29 CIVIC AVENUE, GORE, ON TUESDAY 14 OCTOBER 2008, AT 4 pm

**Stephen Parry
CHIEF EXECUTIVE**

8 October 2008

A G E N D A

1. Accreditation Update (Page 1)
2. Regulatory Bulletin (Pages 2-5)

REGULATORY AND PLANNING COMMITTEE

OCTOBER 2008

1. ACCREDITATION UPDATE

(Memo from Building Control Manager – 06.10.08)

The Building Control Department is currently awaiting a further visit from International Accreditation New Zealand (IANZ) who is the appointed agency to assess each building control authority throughout the country.

The visit is to check over progress of the Council's procedures and systems since the first visit in November 2007. Several changes have been made since then, including staff recruitment and some alterations to procedures.

The Council's procedures manual has been updated to reflect the current style of operation and several in-house audits are taking place to enhance quality assurance to the customer. Several of the corrective actions raised in the initial visit have been cleared, with the remaining ones to be assessed on-site.

It has been indicated that only two staff from IANZ will visit during the week 10-13 November.

RECOMMENDATION

THAT the information be received.

2. REGULATORY BULLETIN

(Memo from Chief Executive – 06.10.08)

Attached is a schedule of building consents issued for September 2008, together with comparisons with the previous two years.

A schedule of resource consents issued to 24 September is also attached.

RECOMMENDATION

THAT the information be received.