

**NOTICE IS HEREBY GIVEN THAT THE ORDINARY MEETING OF THE GORE DISTRICT COUNCIL WILL BE HELD IN THE COUNCIL CHAMBERS, 29 CIVIC AVENUE, GORE ON TUESDAY 22 JULY 2008, AT 7.30 pm**

**Steve Parry  
CHIEF EXECUTIVE**

**16 July 2008**

**A G E N D A**

**1. CONFIRMATION OF MINUTES**

Confirmation of the Minutes of the Extraordinary Meeting of the Gore District Council, held on Tuesday 10 June 2008.

Confirmation of the Minutes of the Extraordinary Meeting of the Gore District Council, held on Wednesday 11 June 2008.

Confirmation of the Minutes of the Extraordinary Meeting of the Gore District Council, held on Wednesday 18 June 2008.

Confirmation of the Minutes of the Ordinary Monthly Meeting of the Gore District Council, held on Tuesday 24 June 2008.

Confirmation of the Minutes of the Extraordinary Meeting of the Gore District Council, held on Tuesday 1 July 2008

**2. URGENT LATE BUSINESS** – as tabled at the meeting, pursuant to Section 46 (a)(7) of the Official Information and Meetings Act 1987.

**3. OPERATIONS BULLETIN**

(Page 1)

**4. COMMUNITY SERVICES BULLETIN**

(Page 2)

**5. COMMITTEE REPRESENTATION**

(Pages 3-5)

**6. SOUTHLAND SHARED SERVICES FORUM AND OUR WAY SOUTHLAND**

(Pages 6-22)

7. MATAURA COMMUNITY BOARD REPORT

(Pages 23-30)

8. REPORTS FROM COUNCILLORS

9. APPROVED URGENT LATE ITEMS

10. BUSINESS TO BE CONSIDERED PURSUANT TO THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987:

(i) CONFIRMATION OF MINUTES

Confirmation of the Minutes of the Ordinary Monthly Meeting of the Gore District Council, held in Committee, on Tuesday 24 June 2008.

(ii) OTHER BUSINESS

- Disposal of Council Table
- Application to Operate a Commercial Business
- Water Planning Study
- Mataura Valley Milk Limited
- Provision of Vehicle

# COUNCIL MEETING AGENDA

JULY 2008

## 3. OPERATIONS BULLETIN

The Operations Bulletin containing reports from the Roding Manager, Asset Manager, Utilities and the Dog Control Contractor is enclosed with the agenda.

### **RECOMMENDATION**

**THAT the Bulletin be received.**

4. COMMUNITY SERVICES BULLETIN

The Community Services Bulletin containing reports from the Gore Visitor Centre, District Arts and Heritage Curator, Library Manager, Parks and Recreation Manager and the Aquatic Services Manager, is enclosed with the agenda.

**RECOMMENDATION**

**THAT the Bulletin be received.**

## 5. COMMITTEE REPRESENTATION

(Memo from Parks and Recreation Manager – 17.06.08)

At its meeting on 26 May 2008, the Gore Multisports Centre Charitable Trust agreed to form a Management Committee for the purpose of establishing policy and guidelines for the operational matters of the Stage 3 facility.

Attached is a copy of the Committee's letter requesting confirmation of who will be the Council appointees together with a copy of the Committee's proposed structure and make-up.

Councillors will note that the proposed structure includes representatives from the Trust, user groups, Schools, Sport Southland and the Council.

The suggestion is that the Council representatives be the Committee Chair of the relevant Committee - Community Services, and the Parks and Recreation Manager.

### **RECOMMENDATION**

**THAT this information be received**

**AND THAT the Council appoint the Community Services Committee Chairman (Cr Harvey), and the Parks and Recreation Manager to represent the Council on this Committee.**

6. SOUTHLAND SHARED SERVICES FORUM AND OUR WAY SOUTHLAND

(Memo from Chief Executive – 14.07.08)

Attached are minutes of the most recent meeting of the Southland Shared Services Forum. Item 6 on pages 6 and 7 of the minutes records a discussion held on the governance of Our Way Southland.

The Our Way Southland project was conceived in 2002 as a convenient and efficient means by which the four units of local government in Southland could combine resources to identify regional outcomes. A project team of local government officers which included the writer, was formed in late 2002. Subsequently on 25 March 2003 the Gore District Council passed the following resolution in respect of governance of the Our Way Southland project:

***RESOLVED on the motion of Cr Bolger, seconded by Cr Cunningham, THAT the Gore District resolve to:***

- ***Join with the other Councils in Southland to undertake the process of identifying community outcomes that Section 91 of the Local Government Act 2002 requires,***
- ***Agree with the cost share formula in the proposal,***
- ***Make provision for the Council's share of the cost in the 2003/04 and 2004/05 annual plans and budgets,***
- ***Adopt the project name "Our Way",***
- ***Adopt the guiding principles that form part of the proposal,***
- ***Unite with each of the Councils in Southland to form a joint Special Committee under Section 114S of the Local Government Act 1974 to be known as the Community Outcomes Steering Group,***
- ***Agree that the purpose of that Committee shall be to govern the joint community outcomes project and that it shall have the functions and membership set out in the proposal,***

***AND THAT Crs Harvey and Sutherland be appointed as members of the joint Special Committee.***

**2003/33**

The Our Way Southland project concluded in August 2005 with the release of a comprehensive report profiling community consultation and the regional outcomes sought by the community as an indication of what the province was aspiring

to achieve in areas such as lifestyle, health, environment, social wellbeing, law and order, education and leadership.

Earlier this year the Council approved funding for the employment of a Regional Outcomes Co-Ordinator. A copy of the report that was presented to the November 2007 meeting of the Finance and Policy Committee is attached. With the Shared Services Forum not having a big workload, elected representatives of the Forum believe it is well positioned to act as a governance body for the work being performed by the Regional Outcomes Co-Ordinator. This governance role will also include high level liaison with the likes of Police, District Health Board, Ministry of Social Development, Venture Southland the educational sector on progress towards the attainment of community outcomes. It should be noted that with a number of the regional outcomes, local government has a supporting rather than a leading role.

The following recommendations are therefore considered to be appropriate:

#### **RECOMMENDATION**

**THAT the minutes of the Shared Services Forum held on 29 May 2008 be received,**

**THAT the Council rescind the last two bullet points in resolution 2003/33,**

**AND THAT the Council endorse the Shared Services Forum as the appropriate entity to provide governance and oversight of the monitoring and reporting on progress of regional outcomes contained in the Our Way Southland report.**

APPOINTMENT OF COMMUNITY OUTCOMES REGIONAL CO-ORDINATOR

*(Memo from Chief Executive – 06.11.07)*

*Under the Local Government Act 2002, all Councils must identify community outcomes and report on progress on achievement of community outcomes every three years. In the case of Southland, a regional approach was taken to the identification of community outcomes through an expansive consultative project named “Our Way Southland.”*

*This project, which concluded in 2005, identified seven key outcomes that residents wanted for themselves, their families and their communities both now and in the future. These outcomes are important for the community’s present and future economic, social, cultural and environmental wellbeing.*

*These seven outcomes and indicative performance measures to assess their progress were included in each of the Southland local authorities 2006 Long Term Council Community Plan. Funding for this project was shared between the four local authorities in Southland.*

*Now that the community outcomes have been identified, each Council has an obligation to monitor progress towards their achievement. This progress report must be accomplished by 30 June 2009, and three yearly thereafter.*

*Recently discussion has taken place between officers of the four authorities to ascertain the best means by which to provide a progress report on the achievement of outcomes. As in the case with the identification of outcomes, it is the view of the officers that working together will be far more cost effective and less time consuming.*

*Accordingly, it is proposed a Regional Community Outcomes Co-Ordinator be appointed. The purpose of this position will be to co-ordinate the collection and reporting of community outcome indicators, to facilitate co-operation and communication between agencies leading to the co-ordination of projects and resources to work towards achievement of community outcomes and promote the concept and understanding of community outcomes and how activities lead to achievement of same.*

*With this in mind some of the key tasks before the new appointee will be:*

- *Prepare and publish an initial Our Way Southland Community Outcomes benchmark report by 30 April 2008. This is essential to enable a starting point to be established for accurate measurement of progress.*
- *Prepare a full report on proposed performance indicators in order that Shared Services Forum publishes a report on progress made by the community in achieving community outcomes by 31 October 2008.*
- *Initiate and encourage relationships with other sectors an interest in Our Way Southland initiatives, including Government agencies, Iwi, business, community and voluntary sector to foster an ongoing commitment to the outcomes.*
- *Act as a liaison between external parties and the Shared Services Forum with a view to encouraging regular dialogue around community outcomes to encourage/initiate the development of inter-agency programme/processes which support the achievement of community outcomes. This is likely to include the establishment of an annual forum attended by the key players such as the regions Mayors. Shared Services Forum and the heads of key agencies such as health, police, Ministry of Social Development and education.*

*It is important to emphasise that the outcomes belong to the community but the obligation to measure and report on progress rests with each local authority.*

*Surplus funds held from the Our Way Southland project can finance the appointment of a Regional Outcomes Co-Ordinator for the current financial year. However, there will be a funding contribution required by the Gore District Council in the 2008-09 year to continue the momentum with this position.*

*In my view this approach is the most cost effective means by which the Council can meet its statutory obligations in what can be a difficult and amorphous area. An appointment is expected to be made before Christmas.*

#### **RECOMMENDATION**

***THAT the information be received,***

***AND THAT the Council endorse the appointment of a Regional Community Outcomes Co-Ordinator.***

7. MATAURA COMMUNITY BOARD REPORT

(Memo from Chief Executive – 14.07.08)

A copy of the report of the ordinary meeting of the Maitaura Community Board held on 19 May 2008 is attached.

**RECOMMENDATION**

**THAT the report of the meetings held on 19 May be received,**

**AND THAT the recommendations contained within both reports be ratified.**