

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE MATAURA COMMUNITY BOARD WILL BE HELD IN THE MATAURA BOWLING CLUBROOMS, OAKLAND STREET, MATAURA, ON MONDAY 14 JULY 2008, AT 5:30 pm

**Susan Jones
ADMINISTRATION MANAGER**

8 July 2008

AGENDA

1. CONFIRMATION OF MINUTES
Confirmation of the Report of the Ordinary Meeting of the Maitaura Community Board, held on Monday 19 May 2008.
2. UPDATE ON MATAURA COMMUNITY CENTRE PROJECT (Page 1)
3. TRANSIT NZ AREA ENGINEER (Pages 2-3)
4. REPORT ON MATAURA COMMUNITY NEEDS TASKFORCE (Page 4)
5. MATAURA POOL OPENING HOURS AND COSTS FOR WINTER OPERATION (Pages 5-7)
6. OLD MATAURA TOWN HALL (Page 8)
7. MATAURA SKIP BIN SERVICE (Page 9)
8. HOKONUI HORIZONS MEMBERSHIP (Page 10)
9. REPORT FROM THE PARKS AND RECREATION MANAGER (Pages 11-13)
10. REPORT OF THE ROADING MANAGER (Page 14)
11. DATE OF NEXT MEETING – Monday 15 September 2008

12. BUSINESS TO BE CONSIDERED PURSUANT TO THE LOCAL
GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987:

- Stock Effluent Disposal Facility

2. UPDATE ON MATAURA COMMUNITY CENTRE PROJECT

Messrs Dave Driver and Tony Burton from Signal Management Group will be in attendance to provide an update on progress on the Mataura Community Centre project.

3. TRANSIT NZ AREA ENGINEER

(Memo from Roading Manager – 03.07.08)

Transit New Zealand has recently appointed a new Area Engineer for the Southland region, Mr Peter Robinson.

Mr Robinson will be in attendance at the meeting to discuss local State Highway issues including the cleaning of the Mataura River Bridge with the Board.

A copy of the letter written to Transit following the last Board meeting is attached.

RECOMMENDATION

THAT the information be received.

4. REPORT ON MATAURA COMMUNITY NEEDS TASKFORCE

Laurel Turnbull will provide a report on the Mataura Needs Taskforce.

5. MATAURA POOL OPENING HOURS AND COSTS FOR WINTER OPERATION

(Memo from Parks and Recreation Manager – 07.07.08)

The Mataura pool has historically only been open for the public to use in the summer months. The pool opens at the start of the third school term holiday period approximately mid to late September, closing at the end of the first school term holidays, approximately late April.

A thorough review of the opening hours of all aquatic services facilities was undertaken by the Aquatic Services Working Party during 2005 and 2006. The Working Party's review came to the conclusion that the current opening hours (as at 2005) was over and above the current needs and usage that the pool was getting over the summer period. In fact the usage of the Mataura pool dictated that a shortening of the hours of operation was required. After consultation the Aquatic Services Working Party's recommendations were adopted by the Council at its meeting 12 December 2006.

The Working Party's consultation included the general public, swimming clubs, schools, casual users and training coaches. The Community Board was informed by the working party that if future usage indicated a need for longer opening hours then this would be considered when the time came. It should also be noted that if opening of the Mataura pool was to be entertained over the winter months, it would be a costly operation as the continual heating of a completely uninsulated pool building and associated facilities may well be seen as an inefficient use of resources. The Aquatic Services Manager reports that the no requests have been received requesting longer opening hours.

The cost of operating the Mataura Pool over the winter months cannot be categorically stated due to not having any historical data. However operational and accounting staff have given this concept some thought and come up with the following guesstimate.

Mataura Pool Opening Months

(Memo from the Management Accountant 04.04.08)

Currently the Mataura Pool is only open for 7 months of the year. It is an older facility which is not insulated, is heated by coal and due to its age incurs relatively high levels of repairs and maintenance. Currently the Mataura pool is funded by all ratepayers in the Gore District.

An analysis has been undertaken to determine the likely cost of keeping the Mataura Pool open during the winter months.

The year to date net expense for the pool is \$95,800 for the seven months operation. Net expenses are any revenue from admissions and sales of consumables less total expenses.

This figure was averaged to give a monthly figure, and then extrapolated out over 12 months. Several assumptions were made in these calculations.

- Heating requirements will be greater during the winter when daily ambient temperatures are much lower than during the warmer summer months. For each of the remaining 5 months it was assumed that it would take 50% more coal than for a normal summer month. This means approximately as much coal would be required to keep the pool open for five colder months as it does to keep the pool open for seven warmer months.
- Patronage is assumed to be 50% less in each of the 5 winter months than in each of the 7 warmer months. This is an estimate based on the fact that swimming facilities traditionally receive less patronage during the colder months.
- The administration charge for the Aquatic Services Division is allocated between the Gore Multi-sports Complex and the Matura Pool on the basis of patronage, ie pro-rata based on patron numbers.

Results

7 Month Actuals	12 Month Forecast	Difference
\$ 95,800	\$ 153,000	\$ 57,200

The 12 month forecast would require another \$57,200 to be funded from rates, and the patronage levels to remain at the current levels throughout the winter months. Assuming that approximately \$80,000 is 1% of rates this would equate to about 0.72% increase in a District wide rate.

Matura Pool Programmed maintenance for 2008

The following is programmed to occur:

- painting and decorating works in the changing rooms and foyer
- boiler maintenance (closedown required)
- chlorination system maintenance, shutdown and restart
- minor water leak repair
- resecure insulation / lagging on some pipe work
- clean mud sump and downpipes
- address water leaks at the heat exchanger
- replacement of some rotting woodwork in the changing rooms
- repainting and decorating of the covered entrance
- repainting of the exterior walls
- repainting of the internal steel truss'
- changing room panels, replace floor fixings
- repainting the gable ends
- repainting of the exterior doors
- repainting the interior walls on the south and north sides
- replace the wooded door architraves to the change rooms

- painting and decorating in the staffroom / pool control
- check air valve operation

It needs to be noted that the current Scheduled Maintenance Programme is not funded and what can be achieved is determined on the greatest need basis from the repairs and maintenance budget. There will be a new and updated repairs and maintenance schedule presented in the upcoming 2009-19 LTCCP where it will be requested that the entire schedule be funded.

RECOMMENDATION

THAT the information be received.

6. OLD MATAURA TOWN HALL

(Memo from Parks and Recreation Manager – 07.07.08)

From a perusal of the Council's records there is no financial debit owing on this facility.

With regard to the future use of this facility, His Worship the Mayor has expressed an interest in acting as facilitator at a workshop consisting of members of the public, potential interested parties and the Maitaura Community Board where possible future uses of the old Town Hall can be put forward, ideas fleshed out and a way forward promoted, consulted upon and ultimately implemented. It is envisaged that this will not happen until after the new Community Centre in McQueen Avenue is commissioned later this year.

RECOMMENDATION

THAT the Board determine whether a workshop to consider the future of the Maitaura Town Hall will be held.

7. MATAURA SKIP BIN SERVICE

(Memo from Asset Manager, Utilities – 08.07.08)

A report on the progress work for the Mataura skip bin service changes was requested by the Board.

The work programmed for the filling in of the ash pit and signage along with additional bins will be completed once the contractor has filled the ash pit area. The contractor has been spoken with twice about when he expects to be on site. The refuse contractor has been informed of the additional bin requirements and is waiting for the site to be levelled before placing these.

Green Waste Charge

An explanation has been sought about the difference in refuse charges for car boot loads of green waste at the Mataura skip bin service compared with the Gore transfer station.

The green waste charge has been increased to allow for the increased cost associated with the collection and transportation of it to the Gore transfer station.

During the first six months of this year, only three car boot loads of chippable green waste has been received at Mataura.

At the Gore transfer station for the same period no car boot loads of green waste were received. The charge may be removed due to the service not being used.

The fees and charges for the 2008/09 year were approved by the Council at its June meeting.

RECOMMENDATION

THAT the information be received.

8. HOKONUI HORIZONS MEMBERSHIP

The Board to consider whether it will become a member of Hokonui Horizons.

9. REPORT FROM THE PARKS AND RECREATION MANAGER

Over the past month the parks and reserves staff have completed the majority of mulching around the district gardens where mulching was required. Leaf collection has now ceased and staff that were deployed on these duties are now focusing on hedge and street tree maintenance. These tasks will take several weeks to complete. Tree maintenance continues to feature as a regular work stream for our own staff as well as the Council's tree contractors, Asplundh. We are working to a maintenance schedule that has been complied throughout the preceding twelve months.

There has been a review of all the reserves traffic management plans and these have subsequently been reviewed and approved by Transit New Zealand. This has to occur on an annual basis and the Council was once again compliant for the coming year. We have also had some staff sit new and refresher courses in traffic management, again for compliance purposes. Copies of our traffic management plans are held on each worksite during operations.

The workshop staff are busy undertaking plant maintenance, dealing with scheduled and necessary maintenance for parks and reserves plant items.

Mataura Community Centre Update

Signal Management inform the Council that progress is still going well. The first of the precast concrete panels arrived onsite and were erected in early June. Now, at the end of June we have all the precast panels in place. At the time of writing, the weather is currently delaying the pouring of floor slabs, however this work will occur as soon as we have a break in the weather. The steelwork is under construction offsite and will be placed with a crane when complete.



Pre-cast concrete slabs being delivered and placed onsite.

Mataura Pool

(update provided by Aquatic Services Manager, Kim Peterson.)

Overall a great season in Mataura with the patronage up from last season.

Aquarobics and swimming lessons would be the most popular programmes. Aquarobic clients have attended the new class in Gore throughout the winter, to encourage them to keep up their fitness.

A number of different activities were run throughout the school holidays, "have-a-go-dayz" kayaking, snorkelling, flippa ball fastest across the inflatable tyre tube races, who can make to the end of the torpedo. Cryptic challenges, treasure hunts, end of season pool party and team challenges. All holiday programmes were advertised through school newsletters, radio and newspapers. Flyers were sent to schools at the start of the season as well as building up to the school holidays, offering a holiday special bring a friend and both get in for \$1. The uptake on this was very low.

The Mataura freezing works was approached to encourage its employees to swim for health and wellbeing in which would reduce the number of injuries and sickness. They felt this would be too hard to implement and they would probably only get the employees that were already swimming. However, following on from the approach it was decided it would be great for their rehabilitation patients. A fifty swim concession was purchased for those employees undergoing rehabilitation to utilise.

Kohanga Reo was also approached about active play in the water; a programme was put in place for preschool and parents to attend once a week with an instructor. Kohanga Reo attended at least four sessions.

Five schools were booked in throughout the season for the swimming curriculum and also the Mataura Swimming Club. Qualified instructors were offered to each school for the delivery of learn to swim and water safety/survival skills.

Mataura Repairs and Maintenance

A fresh new coat of paint in the changing room's foyer, staff room and poolside has been carried out during the off season. It looks great, new bright colours have been applied.

Leaping Frog Swim School

A total of 116 students enrolled for group and private lessons in term one and four compared to 126 for 2006/07. A number of the swim school customers preferred to come to Gore.

Visitor Numbers Maitara

2007	Visitor numbers
September	283
October	793
November	1,268
December	1,867
2008	
January	717
February	1,061
March	992
April	738
1 May-4 May	92
Total 2007/08	7,811
Total 2006/07	4,592

Ian Soper
PARKS AND RECREATION MANAGER

10. REPORT OF THE ROADING MANAGER

Maintenance Programme

- Generally routine maintenance activities carried out over winter.
- Full town sweep underway.
- Ice and snow clearing and gritting as needed.

Burns Street Footpath

It is hoped that this work will be complete by the meeting date.

Kana Street/Forth Street Intersection Modification

Modification of the kerb at the intersection, requested by trucking operators, has been completed.

Bridge Street Car Parks

The Community Board Chairman has requested that the car parks outside the 4 Square Store and Alliance butcher shop be investigated. A verbal report on this will be provided at the meeting.

Main Street Toilet Sign Removal

The sign, on Main Street, pointing to the old public toilets on McQueen Avenue will be removed prior to the meeting.

Murray Hasler
ROADING MANAGER

EXCLUSION OF THE PUBLIC

The Chairman to move:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely the items as listed below.

The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

<u>General Matter</u>	<u>Subject</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Grounds under Section 48(1) for the passing of this Resolution</u>
Stock Effluent Disposal Facility		Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7 (2)(h)