

**REPORT OF A MEETING OF THE MATAURA COMMUNITY BOARD, HELD  
IN THE ELDERLY CITIZENS CENTRE, McQUEEN AVENUE, MATAURA,  
ON MONDAY 19 NOVEMBER 2007, AT 6:12 pm**

**PRESENT**

**His Worship the Mayor (Mr Tracy Hicks JP), Cr McLennan (Chairman), M Appleby, P Crake, B Lee and N Phillips.**

**IN ATTENDANCE**

**Crs Dixon and McLennan, the Chief Executive (Mr Steve Parry), General Manager, District Assets (Mr Neil Jorgensen), Parks and Recreation Manager (Mr Ian Soper), Asset Manager, Utilities (Mr Ross Haslemore), Corporate Support Officer (Mrs Jo Waddell), Matura Service Centre Co-ordinator (Miss Pam Courtney) and five members of the public in the Gallery.**

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**1. URGENT LATE BUSINESS (37.19.3)**

N Phillips raised the Venture Southland report about the Community Centre project.

**RECOMMENDED on the motion of N Phillips, seconded by M Appleby THAT the Board consider an item of urgent late business.**

**2. CONFIRMATION OF MINUTES**

**RECOMMENDED on the motion of Cr McLennan, seconded by N Phillips, THAT the report of the Ordinary Monthly Meeting of the Matura Community Board, held on Monday 17 September 2007, as circulated, be accepted and signed by the Chairman as a true and complete record.**

**3. EXTRAORDINARY VACANCY (33.17)**

A memo had been received from the Electoral Officer advising that due to S Dixon having been declared elected to the Gore Ward of the Gore District Council, he was required, pursuant to Section 88A of the Local Electoral Act, to vacate his seat on the Matura Community Board. Accordingly, an extraordinary vacancy existed, but due to the time frame required to hold a by-election and the impending Christmas/New Year period, notice of a by-election would be given in January.

**RECOMMENDED on the motion of P Crake, seconded by B Lee, THAT the information be received.**

3. MATAURA PONY CLUB – HENDERSON PARK (18.74)

A memo had been received from the Parks and Recreation Manager, together with a letter from the Mataura Pony Club seeking support from the Board to express its support for the intent of the letter. The Board could recommend to the Parks and Reserves Working Party that it take cognisance of the letter when considering the potential reserves disposals document.

Cr McLennan suggested that the concerns had come about from the publicity that had given the assumption there was going to be a lot of land sold. He added that the Working Party had been set up to look at options but it was quite premature to presume that Henderson Park was going to be sold.

B Lee said the Club was under the impression that the Park land had been donated to Mataura citizens by the MacKay family.

Cr McLennan said there were a lot of people dealing with presumptions and if there was to be land sold, the Council was obliged to call for submissions and there would be strong opposition from the Mataura community.

N Phillips felt it would be irresponsible of the Board not to support the Pony Club.

His Worship suggested the Board be invited to look at the sites outlined for potential disposal in the Mataura Ward with the Parks and Reserves Working Party. He added that the Park land had in fact been purchased by the Council from George McMullen but it was not suitable as a building site. He would not like to see the Park being used for anything other than the Pony Club.

Cr McLennan asked that a letter be sent to the Mataura Pony Club in regard to the position of Henderson Park.

The General Manager, District Assets noted that the Club had asked for the Board's support and the letter could include that.

**RECOMMENDED on the motion of P Crake, seconded by N Phillips, THAT the Parks and Reserves Working Party consider the opinions of the Mataura Pony Club and the Mataura Community Board in its future deliberations.**

4. REPORT FROM THE PARKS AND RECREATION MANAGER (18.1.2)

The meeting perused a report from the Parks and Recreation Manager.

**RECOMMENDED on the motion of M Appleby, seconded by B Lee, THAT the report be received.**

5. REPORT FROM THE ROADING MANAGER (2.1.6)

The meeting perused a report from the Roothing Manager.

P Crake asked for a copy of the contract for maintenance of Matura to be provided to the Board.

The General Manager, District Assets said as a rule, copies of contracts were not circulated, however, he had received a similar request from another party and was looking at putting together a level of service type document. If there were any roading queries, it could then be directed to the Roothing Manager for him to address.

In response to B Lee, Cr McLennan said footpath maintenance was carried out on rotation and he should contact the Roothing Manager about Burns Street.

The General Manager, thought Burns Street was next on the list but he would liaise with the Roothing Manager and report back.

His Worship said that footpath maintenance was one of the biggest jobs the Council faced and not enough was done due to budget restraints. Footpaths were becoming more of a concern to the general public.

**RECOMMENDED on the motion of N Phillips, seconded by M Appleby, THAT the report be received.**

6. CUSTOMER SERVICE REPORT (46.36.1)

The Board perused a summary of customer service requests received for the period 12 September until 12 November 2007.

B Lee advised there was a paper road on Kana Street that was in need of mowing.

The Parks and Recreation Manager advised it was the responsibility of the landowner but did not believe it was a paper road. He would clarify its status and report back.

His Worship thought it would be good for the Parks and Reserves Working Party, together with the Board to inspect the town with the Parks and Recreation and Roothing Managers.

In response to Cr McLennan, the Council or Board did not have any jurisdiction over private land or grass verges unless there was a health risk. If the height in overgrown sections was over 500 mm, the Council would notify the landowner to get the situation rectified within a two week period with a follow up notice after that. Thereafter, a contractor would be sent in and the cost on charged to the landowner plus a \$50 fee.

P Crake asked how often the Animal Control Contractor patrolled the streets of Matura.

The Chief Executive advised that the Contractor could attend the next meeting.

His Worship added she responded to complaints rather than initiating patrols.

7. URGENT LATE BUSINESS (37.19.3)

N Phillips advised that the report from Venture Southland about the proposed site of the Matura Community Centre had not been circulated to all members nor had not been discussed.

The Chief Executive thought it had already been distributed.

His Worship suggested that a meeting be held between Venture Southland and the Board as soon as possible to determine what was happening.

In response to P Crake, His Worship advised that Venture Southland's role was to investigate projects within the area. From the survey, it could have some interpretation but it would not probably do any more than that.

The Board agreed that copies of the Venture Southland report be circulated to all its members and a meeting be scheduled with Venture.

The General Manager, District Assets advised it seemed unclear on who was liaising with Venture and there had been a communication breakdown. The Council had assumed that Venture was liaising directly with the Board. He would arrange a meeting.

Cr Dixon noted that the Board had been waiting until after the election before seeking a meeting with Venture.

**RECOMMENDED on the motion of M Appleby, seconded by P Crake, THAT further information and the report from Venture Southland be provided to the Board.**

8. DATE OF NEXT MEETING - Tuesday 29 January 2008

The meeting concluded at 6:51 pm