

**NOTICE IS HEREBY GIVEN THAT THE MONTHLY MEETING OF THE REGULATORY AND PLANNING COMMITTEE, WILL BE HELD IN THE COUNCIL CHAMBERS, 29 CIVIC AVENUE, GORE, ON TUESDAY 14 AUGUST 2007, FOLLOWING THE OPERATIONS COMMITTEE MEETING**

**Steve Parry  
CHIEF EXECUTIVE**

**8 August 2007**

## ***A G E N D A***

1. Report on BCA Accreditation (Page 1)
2. Regulatory Bulletin (Pages 2-5)

## REGULATORY AND PLANNING COMMITTEE AGENDA

AUGUST 2007

### 1. REPORT ON BCA ACCREDITATION

(Memo from Building Control Manager – 03.08.07)

The Council's application was lodged with IANZ (International Accreditation New Zealand) on 13 June 2007.

To get to this stage was very intensive for us, especially Frances Cowan who spent countless hours researching and re-writing text and dealing with the consultation process with our case manager.

Financially, it has been huge. Application fees, consultants fees, processing costs and time spent by staff in this department is conservatively estimated at \$60,000, with some ongoing costs yet to happen.

This alone, has affected the 2006-07 budget, and will to a lesser degree reflect in future budgets given the necessity for re-accreditation every three years, which will need to be accompanied by the appropriate fee.

These actual costs are now to be factored into our running costs and will be reflected in any fee increases in future budgets.

Our initial response from IANZ was very positive, with several points to rectify. The main one being the skills matrix and the gaps uncovered by the details provided by the consultant. To this effect, we have instructed a new consultant to visit and complete a comprehensive staff assessment based on actual skills and processes.

As yet, IANZ have not responded with a timetable to schedule a visit for a pre-assessment evaluation, but this will be done shortly.

Once that is complete, a full on-site assessment is done with the view of attaining accreditation by the set date of 30 November 2007.

### **RECOMMENDATION**

**THAT the information be received.**

## 2. REGULATORY BULLETIN

(Memo from Chief Executive – 06.08.07)

Attached is a schedule of building consents issued for July 2007, together with comparisons with the previous two years.

Also attached are schedules of resource consents issued to xx August 2007.

### **RECOMMENDATION**

**THAT the information be received.**