

**NOTICE IS HEREBY GIVEN THAT A MEETING OF THE MATAURA COMMUNITY BOARD WILL BE HELD IN THE ELDERLY CITIZENS CENTRE, McQUEEN AVENUE, MATAURA, ON MONDAY 16 JULY 2007, AT 5:30 pm**

**Steve Parry  
CHIEF EXECUTIVE**

**10 July 2007**

## **AGENDA**

1. CONFIRMATION OF MINUTES  
Confirmation of the Minutes of the Ordinary Meeting of the Mataura Community Board, held on Monday 21 May 2007.
2. PRESENTATION FROM SOLID ENERGY (Page 1)
3. RESIGNATION OF BOARD MEMBER (Page 2)
4. PROPOSED MATAURA COMMUNITY CENTRE PROJECT (Pages 3-4)
5. BRIDGE STREET REDEVELOPMENT (Pages 5-7)
6. MATAURA COMMUNITY CENTRE COSTS (Page 8)
7. NEW ZEALAND COMMUNITY BOARDS CONFERENCE REPORT (Pages 9-32)
8. MATAURA POOL MAINTENANCE (Page 33)
9. RIVER STREET WATERLINE UPGRADE (Page 34)
10. REPORT FROM THE PARKS AND RECREATION MANAGER (Page 35)
11. REPORT FROM THE ROADING MANAGER (Pages 36-37)
12. CUSTOMER SERVICE REPORT (Pages 38-49)
13. DATE OF NEXT MEETING – Monday 17 September 2007

## 2. PRESENTATION FROM SOLID ENERGY

(Memo from General Manager District Assets: 5.07.07)

I am pleased to advise that Pam Shadbolt, the National Property Manger for Solid Energy New Zealand Ltd, will attend the meeting to talk about Solid Energy activities around Mataura.

### 3. RESIGNATION OF BOARD MEMBER

(Memo from Electoral Officer – 03.07.07)

A letter of resignation as a member of the Mataura Community Board has been received from Mr Dave Edwards.

Mr Edwards' resignation causes an extraordinary vacancy, however, because the triennial elections are to be held in less than 12 months time, a by-election is not required.

Section 117 of the Local Electoral Act 2001 provides that a community board must determine by resolution whether to fill the vacancy by appointment of a person named in the resolution who is qualified to be elected as a member; or that the vacancy is not to be filled.

#### **RECOMMENDATION**

**THAT the Board resolve that the extraordinary vacancy remain vacant until the 2007 triennial elections.**

4. PROPOSED MATAURA COMMUNITY CENTRE PROJECT

(Memo from Administration Manager – 04.07.07)

Attached for the Board's information, is a letter sent by His Worship concerning comments made about the proposed Community Centre project after the last Board meeting.

**RECOMMENDATION**

**THAT the letter be received.**

5. BRIDGE STREET REDEVELOPMENT

(Memo from Administration Manager – 04.07.07)

Attached is a letter received from Sandra Reynolds expressing concern at the redevelopment work being undertaken in Bridge Street.

**RECOMMENDATION**

**THAT the letter be received, and the Board determine an appropriate response to Mrs Reynold's concerns.**



## 7. NEW ZEALAND COMMUNITY BOARDS CONFERENCE REPORT

(Report from Cr Laurel Turnbull – 09.07.07)

Following is my report on my attendance at the New Zealand Community Board's conference, held in Auckland from 7-10 June. I have attached copies of role descriptions for Community Board Chairperson, Deputy Chairperson and members. A copy of the Best Practice Awards is also attached.

This year's conference was hosted at the TelstraClear Pacific Centre by Manukau city.

The gala opening held on Thursday night was not that well organised with speeches and the Mihi going on until after 8.30 pm and delegates having nothing to eat until then. Sir Barry Curtis, the Mayor of Manukau, opened the conference and was not very well received with some of his comments such as Manukau City is the most progressive city in New Zealand and we will all be following his example in the near future.

However the next two days were to be much better. The theme this year was "Leading to Safer Communities" so all the speakers and workshops were focused on this. They were all excellent and it was just a shame that time was rushed as some had to cut short their presentations. There could have been a few less as workshops also ran out of time.

I attended four workshops which were all really good and gave plenty of food for thought. One in particular, run by Carole Evans Deputy Mayor of Christchurch, I really enjoyed. It was Effective Community Boards Earn Respect. There was a very clear emphasis from this workshop of the need for regular community consultation with community groups, residents and especially the children in the community. This is done in a lot of places by way of quarterly newsletters or mail drops to engage people and let them tell you their thoughts and ideas of what they would like for their town. You need to put board members names in the newsletter so people new to the town. Know who you are.

There were two things stressed from this and other workshops "Engagement leads to Empowerment Disengagement Leads to Enragement. Teamwork is also important. There is no "I" in Team was another quote, and also respect the views of your community and your Council and involve groups in community projects, all these points kept coming through from this and other workshops.

All the speakers and workshops presentations are to be on the local government website so we did not get the notes from them but you can look these up at your leisure. The Principal of Woodend school, Graeme Barber, was an excellent speaker. He stressed the point that Community boards are a vital link between the Police and the community so it is vital to have dialogue with the Police on a regular basis.

There was so much it is hard to cover it all. Networking of course was also very good to find out what problems others are having like one seaside town whose businesses don't want boats in town as they take up too much parking space.

We ended on a very good note with a trip around Auckland and a trip up Skytower to see Auckland by night.

**RECOMMENDATION**

**THAT the report be received.**

## 8. MATAURA POOL MAINTENANCE

(Memo from Asset Manager Utilities – 10.07.07)

Last year during the off-season, the return pipe from the pool to the balance tank was replaced to stop the loss of water. This made a difference to the heating of the pool over the summer and the temperature was able to be controlled considerably better, especially when there was a decline in the outside temperature.

The planned maintenance this winter is the cleaning of the boiler and the air duct system that supplies air to the boiler. The filtration system is also programmed to be cleaned.

While staff were checking the boiler it was noted that the water level in the pool had dropped.

At present we are refilling the pool and monitoring the level of it to assess the rate at which the water is leaking. Once the extent of the leak is known we can decide what further action is required

### **RECOMMENDATION**

**THAT the report be received**

## 9. RIVER STREET WATER LINE UPGRADE

(Memo from Asset Manager, Utilities – 10.07.07)

The first two stages of the River Street upgrade, (460 metres) have been completed from the corner of Bridge Street to 24 River Street over the past two years. The last section of the upgrade will be from 24 River Street to the fire hydrant opposite 5 Albion Street, and is approximately 200 metres in length.

The last stage will be completed once weather conditions are more predictable.

The entire pipe and fittings are in stock awaiting installation by the Essential Services team and will take approximately one week.

### **RECOMMENDATION**

**THAT the information be received.**

## 10. REPORT FROM THE PARKS AND RECREATION MANAGER

The parks and reserves teams are in cleanup mode and still composting and renovating garden beds. Leaf cleanup is now basically complete with the exception of a few species of tree that hold their leaf longer than the average deciduous tree. With the report from the weather experts confirming that we have experienced twice our average June rainfall it is no wonder that there is still a lot of surface water around the district, all lawn areas are sodden and now even a light rainfall event will result in more surface water. We have an issue at Tulloch Park where surface water is becoming a problem. We are currently exploring whether it is being caused by a potential blockage in a field tile drain of just due predominately by the weather conditions as outlined above.

Now with the onset of colder weather the growth of the annual plants has slowed and with the current long-range forecast will probably remain until conditions improve.

We are currently awaiting the arrival of our winter stocks of replacement trees, shrubs and roses. We are planning to have these planted during the month of July.

Finally the weather conditions of late have slowed the grass growth. Having had snow laying on the ground for a few days the ground temperature has lowered to a stage where the grass growth becomes minimal. This now allows the mowing staff to help out with other duties around the reserves and in the depot workshop.

Over the last month we have had our tree maintenance contractors working in and around the districts towns undertaking a range of tree pruning and tree maintenance issues that have been identified over the last growing season. There is an amount of power line clearance work also being undertaken by our contractors where there has been clear and identified risk to supply noted and agreed to.

We have booked the Corrections Department, Community Service labourers to undertake some more work in the Culling Terrace walkway area where it has been identified by a local resident that there is a need to address some of the proliferation of undesirable species within that area.

Over the past growth season the Council issued 24 "Instruction to mow" notices for offending sections where the owner had chosen not to fulfil their obligations under the Council's Long Grass and Overhanging Foliage Bylaw. Of the 24 notices issued and on-charged to the owners, eight remain unpaid to date.

Ian Soper  
**PARKS AND RECREATION MANAGER**

## 11. REPORT FROM THE ROADING MANAGER

### **1. Kana/Forth Street Intersection**

The safety improvement works at the intersection have been completed apart from some minor adjustments to pavement markings. Unfortunately several motorists failed to notice the changes and some collisions with the new island occurred. Extra warning signs have been installed as a result and the intersection now appears to be working well.

### **2. Footpath Maintenance Programme**

Inspection of streets and footpaths to identify and schedule faults requiring repair prior to the 2007/08 reseal repairs has been completed.

The following areas of footpath replacement have been programmed:

Carlyle Street – 54m<sup>2</sup>  
Culling Terrace – 8.1m<sup>2</sup>  
McQueen Avenue – 39.6m<sup>2</sup>  
Oakland Street – 30.3m<sup>2</sup>

Other areas of footpath on non-reseal streets will be added to the programme but the pre-reseal repairs are the highest priority.

### **3. Glendhu Road Car Park – Parking Behaviour**

No complaints have been received regarding the use of the extended car park for many months despite it being well utilised. No crashes or near misses have been reported during the same period. Signs providing guidance as to how parking should be carried out have been in place since the car park was extended. The actual parking is often not compliant with the signs however this does not appear to be causing any real problem. Enforcement of the parking signs will be costly and seems unwarranted at this stage.

It is therefore recommended that the car park continues to operate as it is unless specific problems become apparent.

### **4. Bridge Street Upgrade**

SouthRoads submitted the successful tender for this project. The tender price of \$77,007 was significantly less than the pre-tender estimate. Two tenders were received. SouthRoads commenced work on the upgrade on 31 May and have made very good progress considering the poor weather conditions they have had to contend with.

Currently SouthRoads are awaiting the delivery of several of the street furniture items which are needed to enable the completion of the project.

Unfortunately the project has been the subject of a number of newspaper articles denigrating the upgrade because of the perceived reduction in parking which will result. The actual reduction in legal parking will be one car park on the north side of the street and no change to the numbers on the south side of the street (one space will

be removed from outside the butchery while an additional space will be provided at the supermarket).

**RECOMMENDATION**

**THAT the report be received.**

12. CUSTOMER SERVICE REPORT

(Memo from Administration Manager – 10.07.07)

Attached is a summary of customer service requests received for the period 14 May until 9 July 2007.

**RECOMMENDATION**

**THAT the information be received.**