

**NOTICE IS HEREBY GIVEN THAT A MEETING OF THE MATAURA  
COMMUNITY BOARD WILL BE HELD IN THE ELDERLY CITIZENS CENTRE,  
McQUEEN AVENUE, MATAURA, ON MONDAY 21 MAY 2007, AT 5:30 pm**

**Steve Parry  
CHIEF EXECUTIVE**

**15 May 2007**

## **AGENDA**

1. CONFIRMATION OF MINUTES  
Confirmation of the Minutes of the Ordinary Meeting of the Maitaura  
Community Board, held on Monday 2 April 2007.
2. BALANCE OF RAYONIER FUND (Page 1)
3. RECYCLING REPORT (Pages 2-4)
4. REPORT OF THE PARKS AND RECREATION MANAGER (Pages 5-6)
5. REPORT OF THE ROADING MANAGER (Page 7)
6. CUSTOMER SERVICE REPORT (Pages 8-15)
7. DATE OF NEXT MEETING – Monday 16 July 2007

## 2. BALANCE OF RAYONIER FUND

(Memo from General Manager, Corporate Services – 14.05.07)

The balance of the Rayonier fund is as listed in the table below, additional interest will be added to the balance as at 30 June 2007.

### **Summary of Rayonier Fund**

Contributions to 30 June 2006	500,000.00
Interest credited to 30 June 2006	120,502.41
	620,502.41

### **Less Withdrawals to Date**

Hockey Turf Grant 2003	55,000.00
Balance at 30 June 2006	565,502.41
Current Year Expenditure on Mataura Community Centre	105,386.00
Remaining Funds available at 10 May 2007	460,116.41

### **RECOMMENDATION**

**THAT the information be received.**

### 3. RECYCLING REPORT

(Memo from General Manager, District Assets - 14.05.07)

The results of the recycling report were presented to the Operations Committee at its May meeting (see attached report). The Committee decided that a workshop be held to discuss recycling further.

There was some discussion that a stakeholder group be formed. It is suggested that if such a group be formed the Community Board may wish to nominate a member to represent it on the group. I will be able to pass on more information once the workshop has been held.

#### **RECOMMENDATION**

**THAT the Mataura Community Board await the outcome of the workshop on recycling.**

**COPY OF REPORT CONSIDERED BY OPERATIONS COMMITTEE AT ITS 8  
MAY MEETING**

2. GORE DISTRICT RECYCLING OPTIONS AND WAY FORWARD

*(Memo from General Manager District Assets: 02.04.07)*

*The Council has completed the first step in its journey to determine what the future for solid waste recycling should be for the Gore District by finishing the first round of consultation with the Community on Friday 23 March 2007.*

*The purpose of this memo is to summarise the results of the feedback forms received as well as feedback from discussions held at the public meetings and to recommend the next step to continue progress on the project.*

*Feedback Forms*

*There was a good response to the consultation with 782 feedback forms being returned to the Council. This is one of the better return rates the Council has had in recent years showing that the Community has a reasonable level of interest in recycling.*

*The Gore urban area showed the most interest with a 13% response rate based on the number of ratepayers. There was lesser interest from Mataura urban and rural areas where 7% of ratepayers responded as is shown in the table below:*

	<b>Forms Received</b>	<b>Number Ratepayer s</b>	<b>Percentag e Return</b>
<b>Total Return</b>	<b>782</b>	<b>5860</b>	<b>13%</b>
<b>Urban</b>	663	4610	14%
<b>Rural</b>	86	1240	7%
<b>Unknown</b>	33		
<b>Gore</b>	507	3810	13%
<b>Mataura</b>	54	810	7%

*The feedback forms showed that approximately half of those who responded preferred the three bin collection. About one fifth thought that a kerbside recycling bin was the best solution while a quarter thought that the status quo was the best option.*

*There was some differences in different areas, with the most prominent being in Mataura where there was an almost even split between the status quo and the three bin option.*

*The results showing preferred options were:*

	<b>Option 1 Status Quo</b>	<b>Option 2 Drop Off Centre</b>	<b>Option 3 Recycle Crate</b>	<b>Option 4 Three Bin Collection</b>
<b>Total Return</b>	<b>24%</b>	<b>9%</b>	<b>17%</b>	<b>49%</b>
<b>Urban</b>	24%	7%	18%	50%
<b>Rural</b>	18%	22%	13%	48%
<b>Unknown</b>	35%	3%	10%	45%
<b>Gore</b>	22%	7%	18%	52%
<b>Mataura</b>	37%	7%	15%	39%

### Consultation Meetings

Three public meetings were held, one in Mataura on Monday 5 March and two in Gore on Wednesday 7 March 2007. There was a reasonable amount of public participation at the meetings. One advantage of the expo type meeting was that the public were able to talk to each other about the issues and debate differing points of view.

Once again there was a clear division between the status quo and the three bin option, which is most favoured. This reinforced to me that there are several clearly defined user groups with quite different recycling needs.

### Way Forward

There is quite a bit of feeling in the Community about where this project should head. Unfortunately, no one solution fits the needs of everybody and decisions need be made where to go from here. The conundrum for the Council is that although half of the respondents prefer the three bin option, a quarter of respondents do not wish for any change at all!

I suggest that a workshop or separate meeting is the appropriate mechanism to firstly determine what the preferred option is and then to brainstorm all of the relevant issues relating to the preferred option. This will mean that staff can start developing potential solutions to mitigate the issues raised. These solutions can then form an agenda for a future meeting for the Council to discuss and debate the next step.

### **Recommendation**

**THAT the Council hold a workshop/meeting to determine the preferred option and then to discuss and debate the relevant issues of the preferred option.**

#### 4. REPORT OF THE PARKS AND RECREATION MANAGER

The Parks and Reserves staff have now completed the annual bed renovations and replanting. We are now intensively looking after those plants to ensure they achieve enough growth prior to the onset of winter so their floral display will not be compromised. The towns perennial gardens and plants are starting to die down, and then pruning and mulching of the beds will occur. Some of this has already taken place, and in conjunction with this the staff are clearing off leaf and other discarded matter, for instance spent flowers. We are experiencing some annoying nuisance value vandalism recently and as a result we are changing some of our taps to those with a security on/off mechanism as certain taps are being turned on and left running, sometimes all night.

We are starting to get into Autumn leaf cleanup mode as the cooler days has already turned a lot of trees and leaf fall is occurring. Also this is the time of year to complete a winter tree pruning schedule. All staff have input into this throughout the season along with specific requests from the public. The winter prune is scheduled with the Councils tree contractors for implementation from June once the deciduous trees have lost all their leaves and enter their dormant stage.

The workshop staff are currently preparing a schedules of programmed maintenance for the parks and reserves plant. Again this work again is undertaken in the winter months where we balance the work required against available budget and prioritise the work accordingly.

The mowing staff are starting to be able to stretch out mows but as the ground conditioned become moister we cannot stretch these mows too far apart as we run the risk of not getting bulk mown grass on the top with no warm windy days to dry the mown matter out and disperse it. In the past month we have had staff attend First Aid and Traffic Management courses both of these courses are requirement for field staff. Certificates were presented to staff that successfully passed the First Aid course at a team meeting in April.

Staff are still checking overgrown sections in the towns with some of those already noticed prior to Christmas getting to the stage where they now need a second cut. In the latest audit of non compliant properties in Matura one has been sent to a Contractor to deal with, again an absentee owner will be receiving an account for this work.

Work has now been completed on the Culling Terrace Walkway and a thankyou to the Corrections Department for the supply of the majority of the Labour resource required to complete this task. A letter from the Matura Community Board recognising the help may be in order?

Staff have reinstalled rubbish bins around the Hockey Turf car park and Pool entrance following on from the discussion at the last Community Board meeting.

**RECOMMENDATION**

**THAT the report be received.**

## 5. REPORT OF THE ROADING MANAGER

### **1. Kana Forth Street Intersection**

Construction of the intersection safety improvements was well underway at the time of writing this report. It is hoped that the works will be completed prior to the Community Board meeting.

### **2. Road Maintenance Programme**

Inspection of streets and footpaths to identify and schedule faults requiring repair prior to the 2007/08 reseal repairs has begun.

Various non pre-reseal concrete repairs are underway including into Alliance office car park, McQueen Avenue and Taylor Auto, Carlyle Street.

Waddle Road traction seal will commence within the next few weeks.

### **3. Reseal Programme**

All of this seasons reseals within Mataura have been completed.

### **4. Glendhu Road Car Park Extension**

The final cost of the car park extension work was \$17,815.62 plus GST. This expenditure occurred during the 2005/06 financial year.

### **5. Town Cleaning**

A statement was made by the Community Board Chairman as urgent late business in which he alleged that the road maintenance, especially street cleaning, within the Mataura township, was not meeting the contract requirements. A response was not requested from the Roading Manager to the serious allegations made. The Chairman advised that he had been monitoring the presence of a squashed tin can in a shop doorway for several months as well as other parts of town.

It is of concern that the Chairman raised this issue in public, at the meeting rather than advising Council staff of his concern. The performance of the contractor is monitored by Council staff. Generally the contractor has been found to be complying with the contract specification. This is reinforced by the relatively low number of roading related customer service requests received from Mataura residents over the past few months.

This issue highlights the need for Board members (and the public) to expeditiously advise the Council staff of concerns or faults they note. A delay in notification means having to suffer from the problem for longer.

## **RECOMMENDATION**

**THAT the report be received.**

6. CUSTOMER SERVICE REPORT

(Memo from Administration Manager – 11.05.07)

Attached is a summary of customer service requests received for the period 26 March until 14 May 2007.

**RECOMMENDATION**

**THAT the information be received.**