

**NOTICE IS HEREBY GIVEN THAT A MEETING OF THE MATAURA COMMUNITY BOARD WILL BE HELD IN THE ELDERLY CITIZENS CENTRE, McQUEEN AVENUE, MATAURA, ON THURSDAY 20 JULY 2006, AT 5:30 pm**

**Steve Parry  
CHIEF EXECUTIVE**

**11 July 2006**

## **AGENDA**

1. CONFIRMATION OF MINUTES  
Confirmation of the Minutes of the Ordinary Meeting of the Matura Community Board, held on Monday 15 May 2006.
2. ADOPTION OF REVISED MODEL STANDING ORDERS (Page )
3. RIVER STREET MATAURA PIPE REPLACEMENT (Page )
4. CONCRETE IN FRONT OF TULLOCH PARK TOILETS (Page )
5. MATAURA SWIMMING POOL (Page )
6. REPORT FROM THE PARKS AND RECREATION MANAGER (Page )
7. CUSTOMER SERVICE REPORT (Pages )
8. DATE OF NEXT MEETING – Monday 18 September 2006

## MATAURA COMMUNITY BOARD AGENDA

JULY 2006

### 2. ADOPTION OF REVISED MODEL STANDING ORDERS

(Memo from Chief Executive – 21.06.06)

Standards New Zealand has issued a revised Model Standing Orders to govern the meetings of local authorities and community boards. The revised Standing Orders make minor technical changes which reflect amendments made to the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987 in 2004. The amendments referred to relate to tidying up of wording surrounding voting at local authority meetings.

A key area of confusion which has now been cleared up with the revised Standing Orders is the issue of whether the chairperson has a casting vote. I refer to clause 3.14.2 of the Revised Model Standing Orders (copy enclosed) which now removes any doubt in respect of whether the chairperson has a casting vote. Therefore if the Board wishes to retain its present policy of giving the chairperson a casting vote it will need to amend the Revised Model Standing Orders by inserting the suggested wording contained in Appendix H on page 52 of the document into clause 3.14.2.

Pursuant to clause 27, schedule 7 of the Local Government Act 2002, 75% of the elected members present will need to endorse any amendment of Standing Orders. Therefore to effect these proposed changes 75% of the Board that is present on the meeting on 17 July will need to vote in support of the amendment.

In summary, the Revised Standing Orders simply keep the document in line with legislative amendments that have occurred since the enactment of the Local Government Act 2002.

The revised Standing Orders were adopted by the Gore District Council at its meeting held on 23 May.

#### **RECOMMENDATION**

**THAT the Board adopt Model Standing Orders NZS 9202: 2003, incorporating amendment No 1 be adopted, subject to the inclusion of the words, “in the case of the equality of votes the Chairperson has a casting vote” in clause 3.14.2(b).**

### 3. RIVER STREET MATAURA PIPE REPLACEMENT

(Memo from Asset Manager, Utilities – 05.07.06)

In January this year the Council received several complaints about the water quality in River Street. The water did have discolouration but the chlorine was still at the appropriate level.

The Council would normally just flush the lines to clear the discoloured water. This took several attempts to clear at this time. On previous occasions we would be able to flush the lines and this would allow clear water to flow into the lines and take any particles out of the water line.

The decision was made to bring forward the replacement programme for River Street and replace 300 metres of 500 metres. The other 200 metres will be replaced later this year. Bringing the programme forward meant that other works have had to be deferred. This decision was made because of the number of calls and their frequency regarding dirty water from River Street. There was a flushing programme that happened every three weeks but concerns were still being received.

In April, 300 metres of water line was replaced from 24 to 44 River Street. To date no concerns have been received about the water quality. There will be some regrassing required along the houses frontages which will be done once the weather is suitable.

The cost to date is \$17,000.

#### **RECOMMENDATION**

**THAT the information be received.**

#### 4. CONCRETE IN FRONT OF TULLOCH PARK TOILETS

(Memo from Parks and Recreation Manager – 05.07.06)

As discussed at the last meeting, where the undertaking was given that under the 2005/06 budget a concrete pad for loading/unloading of paraplegics outside the Tulloch Park toilet block would be constructed.

We have struck a stumbling block, in that the actual doors in the convenience block are too narrow to allow wheelchair access. The funding for this will have to come out of the 2006/07 Mataura Community Board small projects fund of \$3,000.

Upon the recommendation of Neville Phillips, it was ventured the concrete paving slabs that currently sit in the courtyard where the new Community Centre is going to be built be re-used. We have been assured by Mr Phillips that the paving slabs have the integrity to stand up to vehicular traffic driving over and parking on them. To this end I have already purchased tanalised timbers to be used for the border to this area to contain the pavers.

The above has been discussed at length with Mr Phillips and the Chairman and agreement in principal has been reached for this course of action to be followed. It should also be noted that these issues are of an “operational nature” with funding in place under existing budgets and this overall project is now a work in progress.

#### **RECOMMENDATION**

**THAT the information be received.**

## 5. MATAURA SWIMMING POOL

(Memo from Utilities Asset Manager – 07.07.06)

Since the closure of the Mataura Pool for the winter period it has been highlighted that the pool could not hold the water in the main pool body along with the leisure pool. Within the space of four days the pool drained down to the discharge point that feeds back to the balance tank. To ascertain where the water was going the main pool was refilled and while filling, it got to a point where with two hoses running into it, the level could not be bought up any further. Dye testing was then carried out to ascertain which way the water was moving. All the tests indicated that the only place the dye would move was when it was positioned close to the discharge point back to the balance tank. At this point we closed the valve off for the balance tank so with that closed off the water was leaking out the balance pipe which returns water from the pool to the balance tank. The pipe is approximately 17 metres in length and 150mm diameter.

There are two options to consider:

1. Attempt to re-line the inside of this pipe; first we would put a camera along the drain to inspect the pipe to see how bad the damage is. The full length of the pipe would be relined. The cost to carry out this work as estimated is \$ 15,600. This is as quote by a Christchurch business.
2. Lay a complete new pipe from the poolside in the main tank back to the balance tank and re-install the fittings at the end of the discharge tube in the bottom of the balance tank.

The option to replace with a new line will cost approximately \$10,000 on estimates received to date.

The pool was losing approximately 64 litres per minute. This is one of the reasons why, towards the end of the season, the temperature was unable to be maintained. With this amount of water going out being replaced with fresh cold water coming in at approximately 6-7° in temperature the boiler was struggling to try to lift the water back to the 29° we were trying to maintain. This was a considerable feat for the boiler to contend with.

The only other line which has not been fully replaced is the sparge pipe which is the main feed to the pool. This is a section of pipe approximately 10 metres in length.

To try and install both pipes at the same time would not be practical as they would not go in the same trench. The concrete would need to be cut in two places as the pipes have to run to different points.

### **RECOMMENDATION**

**THAT the Board agree to proceed and replace the pipe from the pool to the balance tank.**

## 6. REPORT FROM THE PARKS AND RECREATION MANAGER

The mowing has basically now ceased. Staff who were involved with mowing are now redeployed to help out in the gardening rounds and the workshop.

The balance of the Parks and Reserves and Cemeteries teams have now completed the "winter cleanup" with regard to leaves and they are now three quarters of the way through the mulching of shrubberies.

Workshop staff are now preparing plant for the new spring and mowing season which is fast approaching. They are also undertaking an amount of deferred maintenance now the new budget is in force.

### Mataura Walkway Upgrade

As discussed at last months meeting, timber has been purchased which should be sufficient to complete the majority of the remedial works to make this track safe for all users.

It is suggested the Board explore the option of working bees etc, to provide some of the labour, as this total project has not been budgeted for.

### Toilets Tulloch Park

Following the receipt of a Customer service request No 9252

*9252 Toilets up near baths - there are no electric lights there. Kevin was suggesting there should be lights in those toilets seeing that they are going to become main toilets for town. Even during daylight hours, there is not much light coming thru.*

I feel it now timely and appropriate to bring this to the attention of the Mataura Community Board for their consideration. As noted in the above request, this toilet block will be the main one for Mataura and the only one open at night. Therefore it is reasonable to expect some form of lighting to be provided here.

My feeling is that since the currently available facilities have lighting and as the new Community Centre causes this to be denied to the soon to become designated 24/7 facilities, then an allocation from the new development budget should be used to upgrade the existing facilities so they provide the same level of service.

The above initiatives will hopefully allow the projects to be completed, however, the Board should be aware that this will more than likely utilise all the funds from this account (Mataura Community Board Initiatives) for the entire 2006/07 year.

Ian Soper  
**PARKS AND RECREATION MANAGER**

7. CUSTOMER SERVICE REPORT

(Memo from Chief Executive – 07.07.06)

Attached is a summary of customer service requests received for the period 10 May until 10 July 2006.

**RECOMMENDATION**

**THAT the information be received.**

## 8. REPORT FROM THE ROADING MANAGER

### **1. Kana Forth Street Intersection**

The set out and construction of this project have been put on hold until spring. The weather deteriorated significantly soon after the previous meeting and has not been suitable for any length of time since. Attempting to carry out the work in the conditions encountered would have created a bog and also a lower quality outcome.

### **2. Glendhu Road Parking/Safety Issues**

The Community Service Workers have completed the sight rail fence separating the new car park from Glendhu Road. As well as erecting the fence they have painted it white to ensure that it is safely visible.

The standard of work completed is excellent and the workers and their supervisors should be congratulated for their work in less than ideal conditions.

The pram crossing and footpath at the hockey field gate have also been completed by Works Infrastructure.

Signs and pavement markings will be installed to try to achieve safe and orderly parking in the new area.

### **3. Road Maintenance Programme**

Several concrete works have been completed at various locations. These are continuing as weather allows.

Works Infrastructure are currently identifying pre-reseal repairs required on all streets programmed for reseal including those in Matura which are listed in the next item.

### **4. Reseal Programme**

Sections of the following streets are provisionally programmed for reseal during the 2006/07 season.

Some variation to the list may occur due to various factors, however the majority of these sites will be sealed. Tenders are likely to close for this work mid to late August.

Matura has quite an extensive programme of reseals during this season.

Road Name  
Albion Street East  
Albion Street West  
Bangor Street  
Bristol Street  
Cardigan Bay Road  
Clyde Street  
Dacre Street  
Dover Street

Durham Street  
Glendhu Road  
Hillcrest Avenue  
Island Street  
McQueen Avenue

Murray Hasler  
**ROADING MANAGER**