

**NOTICE IS HEREBY GIVEN THAT A MEETING OF THE MATAURA COMMUNITY BOARD WILL BE HELD IN THE ELDERLY CITIZENS CENTRE, McQUEEN AVENUE, MATAURA, ON MONDAY 15 MAY 2006, AT 5:30 pm**

**Steve Parry  
CHIEF EXECUTIVE**

**10 May 2006**

## **AGENDA**

1. CONFIRMATION OF MINUTES

Confirmation of the Minutes of the Ordinary Meeting of the Maitaura Community Board, held on Monday 20 March 2006.

2. REPORT FROM PARKS AND RECREATION MANAGER

(Page 1)

3. REPORT FROM ROADING MANAGER

(Pages 2-4)

4. CUSTOMER SERVICE REPORT

(Pages 5-15)

5. BUSINESS TO BE CONSIDERED PURSUANT TO THE OFFICIAL INFORMATION AND MEETINGS ACT 1987:

- C A Coster Estate

6. DATE OF NEXT MEETING – Monday 17 July 2006

## 2. REPORT FROM PARKS AND RECREATION MANAGER

The changeover of annual plants in the town's annual bedding plots is now complete. There will be a fairly intensive maintenance regime occurring for the next month whilst the plants establish themselves. Weeding out of seedlings from the previous plantings is the main task. Mowing is definitely slowing down but still remains weather dependant.

The balance of the parks and reserves and cemeteries teams are now into winter cleanup mode with leaves forming the bulk of this workload. An overhaul of the leaf sucking machine has been carried out, which has caused some delays in starting this process. It started on 1 May.

One of our apprentice trainees spent two days in Dunedin for a block-course training session with other apprentices from Otago and Southland. The courses are run by the Horticultural Industry Training Organisation (HITO) under the New Zealand Qualifications Authority (NZQA) structure.

Staff put in an extra effort prior to the Anzac Day commemorations and had all Memorials and RSA Cemetery sites looking their best. There was mention of this to me immediately after ANZAC Day from members of the public.

Tiling at the library has been completed after the fire.

To date there has not been a follow up inspection done in respect of removal of ragwort from the pony paddocks. The plan is to use PD or Community Service personnel to clean up the three paddocks not currently leased.

Mataura walkway - the netting has been reinstated on the steps, but it should be noted that there is still a lot of railings and toe boards that are in need of repair. Upon inspection I feel there is quite a lot of timber reinstatement and/or replacement work required. This will be programmed for after the Autumn/winter cleanup has been completed.

A playground merry-go-round has been dismantled in the Mataura State Highway/Oakland Street playground, due to wear and tear. Repairs will be undertaken in our workshop as this is an aged item of play equipment that we will be unable to source any "factory" parts for.

Pruning of the plantings at Selbourne Street has been programmed into the next maintenance round. It should be complete by the time of the next meeting.

### **RECOMMENDATION**

**THAT the report be received.**

### 3. REPORT OF THE ROADING MANAGER

#### **Kana Forth Street Intersection**

Unfortunately the trial modification of the intersection has not been undertaken yet due to delays on other projects. Surveyors will be setting out the proposed layout over the next few weeks.

Permanent modification of the nose of the intersection must be undertaken to allow the trial to be undertaken.

#### **Glendhu Road Parking/Safety Issues**

Community service workers from the Corrections Department have completed reinstatement of the fence separating the rugby field from the car park.

A new fence will be erected to separate the car park from Glendhu Road in the near future. This will also provide a definite entrance and exit to the car park.

#### **Tulloch Park Rest Area Toilet**

The Chairman's request for the provision of a concrete pad at the entrance to the toilet has been referred to the Parks and Recreation Manager along with the suggestion that Community Service workers also be employed to undertake this work.

Signage for the toilets has also been requested by the Chairman. Transit NZ has previously installed a sign providing direction to the toilet at the entrance to the swimming pool car park. Transit is unlikely to provide or allow another sign so close to the existing sign and pointing to the same facility. It is suggested that the existing sign be relocated to the entrance to the rest area now that a footpath has been provided.

#### **No Diving Signs – Bridge Street**

Two signs warning people not to dive from the Maitai River bridge have been received. The Roading Manager recently met the Chairman and Mr Phillips at the bridge to determine the most suitable sign mounting points. It is suggested the signs be mounted on each side of the bridge up on one of the arch support columns angled towards the footpath and away from the vehicle carriageway.

The signs have not yet been installed and it is further suggested that installation be delayed until October as it is extremely unlikely that recreational divers will be tempted before then. If mounted too early the signs may lose their impact and also be targets for vandals.

#### **Road Maintenance Programme**

The major area wide pavement treatment on Glendhu Road has been successfully completed by Works and has been attracting positive feedback from motorists.

Resealing of Nuffield Street was programmed for early May and is likely to be completed prior to the Board meeting.

Repair of the badly scoured section of Culling Terrace has also been completed.

Additional footpath repairs are about to commence in Mataura and will occur over the next month weather permitting.

### **Street Cleaning Programme**

The Chairman has inquired about the street cleaning programme in Mataura and stated that he has been receiving complaints about the state of the streets and rubbish.

The attached map illustrates the weekly CBD sweeping requirements contained in our current road maintenance contract. Works currently carry out the weekly CBD vacuum sweep on Tuesday mornings. Manual CBD cleaning is undertaken on Fridays and at least one morning per week. A minimum of twice a year kerb and channel cleaning is also required in the rest of Mataura township.

Relatively few reports (9) have been received by the Roothing Manager, regarding concerns about the cleanliness and state of Mataura streets since the start of the road maintenance contract. All of these reports have been dealt with by Works within the response times specified in the contract. Seven of the reports were dealt with within one day of being received.

The lack of complaints combined with the expeditious response to those received means the Board can therefore be confident that Mataura is being maintained to a reasonable standard.

### **RECOMMENDATION**

**THAT the report be received.**

4. CUSTOMER SERVICE REPORT

(Memo from Chief Executive – 09.05.06)

Attached is a summary of customer service requests received for the period 14 March until 9 May 2006.

**RECOMMENDATION**

**THAT the information be received.**