



# APPLICATION FOR SPECIAL LICENCE

*Section 76, Sale of Liquor Act*

TO: The Secretary  
District Licensing Agency  
Gore District Council  
P O Box 8  
GORE

GDLA. Ref. \_\_\_\_\_

Application for a special licence is made in accordance with the details set out below.

<b>DETAILS OF APPLICANT</b>	
Full name of applicant:	
Postal address for service of documents: ..... .....	
Daytime contact name & telephone number:	
Full name and address of proposed bar manager and managers certificate number: .....	
Status of applicant: (tick correct box)	
<input type="checkbox"/> Club <input type="checkbox"/> Licensing Trust <input type="checkbox"/> Natural Person <input type="checkbox"/> Private Company <input type="checkbox"/> Manager under Protection of Personal and Property Rights Act 1988	<input type="checkbox"/> Public Company <input type="checkbox"/> Trustee <input type="checkbox"/> Government Department or other instrument of Crown <input type="checkbox"/> Local Authority

<b>PREMISES DETAILS</b>	
Address of proposed licensed premises:	
Proposed trading name for premises:	
Is a licence sought conditions upon construction or completion of the premises? <b>YES / NO</b>	
Does the applicant own the proposed licensed premises: <b>YES / NO</b> If no, what is the full name and address of the owner: .....	
What form of tenure of the premises will the applicant have: .....	
Is the event being held outside the building: <b>YES / NO</b> If yes, <u>you must provide</u> a plan showing the area required to be licensed. The plan must clearly show the licensed area, where the sale of alcohol is taking place (ie location of	



marquee/bars), location of food tents/stalls, the entrance/exits to the licensed area and how patrons will be advised where they can and cannot take or consume alcohol.

Plan supplied **YES / NO**

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What part of the premises does the applicant intend should be designated as:

A Restricted Area: .....

A Supervised Area: .....

**PURPOSES – No Licence**  
*Complete this section where the premises has no kind of existing licence*

What is the particular occasion or event, or series of occasions or events, in respect of which the licence is sought:

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On which days and during what hours does the applicant intend to sell liquor under the licence:

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Identifying particulars of the on-licence or club licence held by the applicant:

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What type of clientele/age bracket is this event aimed at:

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Will this event be open to the general public? **YES / NO**

If not, how will the exclusion of public be controlled: .....

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**CONDITIONS**

What provision does the applicant intend to make for the sale of supply of:

Food: .....

Non-alcoholic refreshments: .....

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What steps does the applicant proposed to take to ensure that the requirements of the Act in relation to the sale of liquor to prohibited persons are observed:

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Has transport from the event been arranged: **YES / NO**

Please give details:

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Dated this ..... day of .....

.....  
 Applicant

***Please ensure this application is submitted 14 working days prior to the event and accompanied with the respective fee of \$63.00***

