

Application for Water Connection

(Please complete all details)



Applicant(s) Name:	
Applicant(s) Address:	Daytime Phone: ()
Name (of occupier/owner):	
Connection Address:	Rapid N°:
Water Supply:	

NEW CONNECTION TO WATER SUPPLY		
Reason for application:	I am connected to:	Comments:
<input type="checkbox"/> New Dwelling	<input type="checkbox"/> Council Sewer	
<input type="checkbox"/> Existing Dwelling	<input type="checkbox"/> Septic Tank	
<input type="checkbox"/> Commercial		
<input type="checkbox"/> Other (please state): _____	Do you require the Council to supply the manifold and manifold box (you will be invoiced)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
CHANGES TO RURAL SUPPLY - ONLY		
Reason for application:	Comments:	
<input type="checkbox"/> Units request	Current Unit(s): _____ Unit(s) to be transferred: _____	
<input type="checkbox"/> Unit(s) transfer	Transfer from _____ (tank no.) to _____ (tank no.)	
<input type="checkbox"/> Change of Ownership (whole supply)	Owners Signature: _____	
FOR ALL CONNECTIONS AND CHANGES		
Number of connections required:		
Date of connection or works: _____ (Note: min of 5 working days notice)		
Road opening notice required? <input type="checkbox"/> Yes <input type="checkbox"/> No		

If this application is approved, I the owner agree to pay all costs associated with connecting to the Council's network and comply with all Council's rates and regulations relating to the supply of water. If a backflow preventer is required then an annual test shall be carried out by an Independent Qualified Person (IQP) and the approval certificate (Warrant of Fitness) shall be supplied to the Council.

Urban Supply

A connection fee is payable for each live connection to the water main. It is the applicant's responsibility to expose the main ready for connection, backfill with approved material and reinstate the exposed area of road. Please refer to the schedule of fees and charges for current prices.

Rural Supply

Owing to unusual nature of the supply, the connection fee(s) can vary from situation to situation and an additional fee applies when the work is not of benefit to the water scheme. This will be discussed with the applicant upon submission of this form.

Applicant's Signature: _____

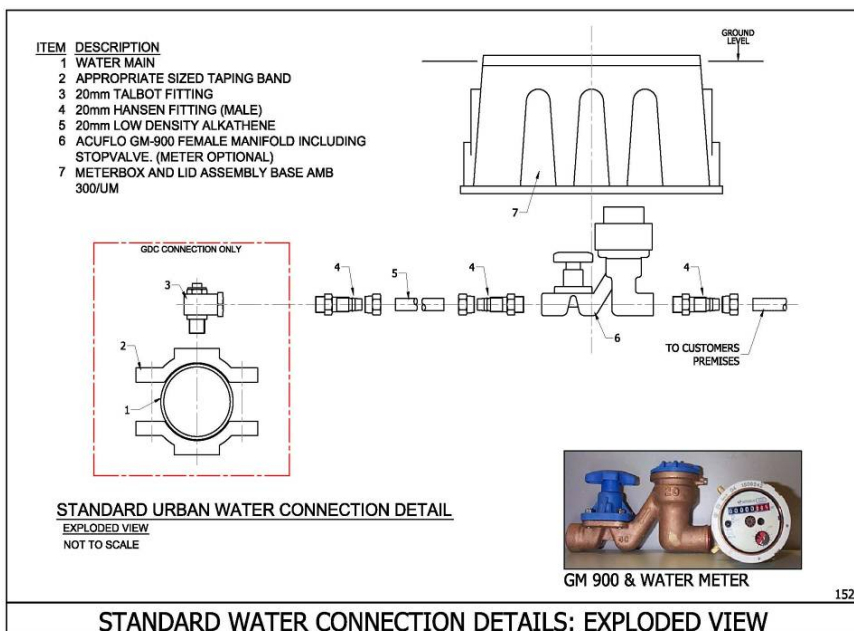
Date: _____

GUIDELINES FOR WATER APPLICATIONS TO THE URBAN OR RURAL WATER SUPPLY

1. Any additional fittings and labour required by Council staff to complete the job, other than the actual main connection, will be invoiced to the applicant upon completion of the work.
2. All fittings used from the main to the manifold shall be installed to the Council's approved standard and inspected on completion. Any existing redundant service lines must be disconnected at this time.
3. The applicant is required to be connected to the Council sewer main (*Urban*).
NOTE: On the Otama Rural Water Supply it is sufficient to be serviced by a septic tank (*Rural*).
4. A **minimum of five working days** is required before proposed work is to begin on site.
5. Extraordinary water users shall install an approved water meter. Extraordinary is defined by the Water Supply Bylaw 1994 – **see definition below**.
6. All connections for stock supply or irrigation use shall have an approved backflow device fitted.
IF required, refer to Plumbing and Drainage inspector for details, this requires a building consent.
7. Manifold and components can be purchased from Acuflo Industries or from the Council.

Urban Fittings (Size 20mm)	
<input type="checkbox"/>	GM 900 gunmetal manifold blank cap with double check valve
<input type="checkbox"/>	Manifold Box - Acuflo AMB350
<input type="checkbox"/>	Manifold Base - Acuflo AMB006
<input type="checkbox"/>	Approved Low density polythene pipe - RX Industries
<input type="checkbox"/>	Backflow preventer - approved model (if required)

Rural Fittings	
All components will be supplied by the Council. The tank shall be plumbed to an approved standard.	
<input type="checkbox"/>	GM 900 manifold with single check valve
<input type="checkbox"/>	DV250
<input type="checkbox"/>	Stainless steel insert strainer
<input type="checkbox"/>	Manifold Box - Acuflo AMB350
<input type="checkbox"/>	Manifold Base - Acuflo AMB006
<input type="checkbox"/>	Toby top hat - Acuflo
<input type="checkbox"/>	High density poly pipe - RX Industries
<input type="checkbox"/>	Water meter - approved device
<input type="checkbox"/>	High pressure rated fittings - RX Industries
<input type="checkbox"/>	Y Strainer 20mm

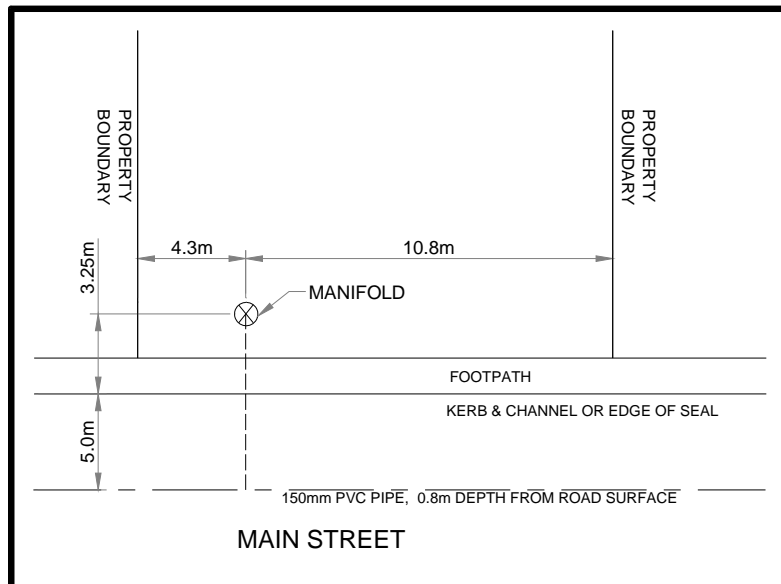


WATER BYLAW - DEFINITIONS	
(a) Ordinary supply	The supply of water to a customer which is used solely for domestic purposes in the dwelling unit shall be deemed to be an Ordinary Supply. Such purposes shall include the use of a hose for: <ol style="list-style-type: none"> (i) Washing down a car, boat etc, (ii) Garden watering by hand (iii) Garden watering by a portable sprinkler (subject to the provisions of 1.3.7.2)
(b) Extraordinary supply	All other purposes for which water is supplied other than Ordinary Supply shall be deemed to be an Extraordinary Supply and may be subject to specific conditions and limitations. Such purposes shall include: <ol style="list-style-type: none"> (i) Domestic - spa or swimming pool in excess of 10 m3 capacity, fixed garden irrigation systems, (ii) Commercial and business (iii) Industrial (iv) Fire protection systems (v) Out of district (vi) Temporary supply

OFFICE USE ONLY – FIELD STAFF

AS BUILT DIAGRAM OF CONNECTION

(Please draw in the space provided below)



Please show distances from:

- Boundaries
- Footpath
- Road
- Depth from road surface

As shown on example drawing.

(EXAMPLE DRAWING - NOT TO SCALE)

OFFICE USE ONLY

Application Fee Paid: Y / N
 Total Amount: \$
 Receipt No.:
 Date:

(Please complete in full)

Asset Manager Section			
Water meter required?	Yes	No	Sewer connection? Yes No
Backflow preventer?	Yes	No	
Road opening permit?	Yes	No	

Officer	Date	Initial	Comment
<u>Assets Officer</u> <input type="checkbox"/> Check complete <input type="checkbox"/> Fees paid <input type="checkbox"/> Enter into register <input type="checkbox"/> Date connection required:			
<u>Assets Manager</u> <input type="checkbox"/> Approved <input type="checkbox"/> Declined <input type="checkbox"/> More info needed <input type="checkbox"/> Manager section complete			
<u>Essential Services Manager</u> <input type="checkbox"/> Received			

Field Staff
(Before Connection)

Water line, manifold, fittings and meter (if required) installed correctly?

<input type="checkbox"/> Yes	<input type="checkbox"/> Job sheet filled in
<input type="checkbox"/> No	<input type="checkbox"/> Parts used recorded
	<input type="checkbox"/> Diagram drawn of connection

Comments:

Connection completed and checked by: _____

Signature: _____ Date: _____

PLEASE RETURN TO ASSETS OFFICER

Final Check:

Entered into rates:	Yes _____	Additional Charges:	\$ _____
Put into PF:	Yes _____	Input into meter reading	Yes / NA
Enter into GIS:	Yes _____	Pro-rata rates water charges	\$ _____
Invoice arranged:	Yes _____		

Comments: