

Minutes of an ordinary meeting of the Gore District Council, held in the Council Chambers, 29 Bowler Avenue, Gore, on Tuesday 12 December 2017, at 5.12pm

Present His Worship the Mayor (Mr Tracy Hicks, JP), Crs Beale, Bolger, Davis, Dickson, Gardyne, D Grant, Highsted, Phillips, Reid and Sharp.

In Attendance The Chief Executive (Mr Stephen Parry), Chief Financial Officer (Mr Luke Blackbeard), General Manager Regulatory and Planning (Dr Ian Davidson-Watts), General Manager Infrastructure (Mr Ramesh Sharma), Parks and Recreation Manager (Mr Ian Soper), Transport Manager (Mr Peter Standing), Planning Consultant (Mr Keith Hovell), HR/Administration Manager (Susan Jones), 3 Waters Asset Manager (Mr Matt Bayliss), Communications-Promotions Manager (Sonia Gerken), District Arts and Heritage Curator (Mr Jim Geddes), Events Coordinator (Ms Emma Carle) and two members of the public in the gallery.

Apology Cr P Grant apologised for absence.

Cr Phillips declared an interest in item 20 – representation review.

1. CONFIRMATION OF MINUTES

RESOLVED on the motion of Cr Gardyne, seconded by Cr Reid, **THAT** the minutes of the ordinary meeting of the Gore District Council, held on Tuesday 24 October 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

RESOLVED on the motion of Cr D Grant, seconded by Cr Highsted, **THAT** the minutes of the extraordinary meeting of the Gore District Council, held on Tuesday 21 November 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

RESOLVED on the motion of Cr Highsted, seconded by Cr Davis, **THAT** the report of the ordinary meeting of the Community Services Committee, held on Tuesday 21 November 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

RESOLVED on the motion of Cr D Grant, seconded by Cr Dickson, **THAT** the recommendations contained within the report of the meeting of the Community Services Committee, held on Tuesday 21 November 2017, as presented, be ratified.

RESOLVED on the motion of Cr Davis, seconded by Cr D Grant, **THAT** the report of the meeting of the Operations Committee, held on Tuesday 21 November 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

Clause 5 - Report from Transport Manager

Cr Beale said he had suggested coloured lights be installed under the Mataura river bridge not the river.

RESOLVED on the motion of Cr Davis, seconded by Cr D Grant, **THAT** the recommendations contained within the report of the meeting of the Operations Committee, held on Tuesday 21 November 2017, as presented, be ratified.

RESOLVED on the motion of Cr Highsted, seconded by Cr Phillips, **THAT** the report of the meeting of the Regulatory and Planning Committee, held on Tuesday 21 November 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

RESOLVED on the motion of Cr Highsted, seconded by Cr Reid, **THAT** the recommendations contained within the report of the meeting of the Regulatory and Planning Committee, held on Tuesday 21 November 2017, as presented, be ratified.

RESOLVED on the motion of Cr Bolger, seconded by Cr Phillips, **THAT** the report of the meeting of the Finance and Policy Committee, held on Tuesday 21 November 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

RESOLVED on the motion of Cr Bolger, seconded by Cr Highsted, **THAT** the recommendations contained within the report of the meeting of the Finance and Policy Committee, held on Tuesday 21 November 2017, as presented, be ratified.

2. YOUTH COUNCIL

The Chair, Josh Highsted and Latham Gray from the Gore District Youth Council were in attendance and provided a debrief on the Youth Awards and the Youth Council's involvement at Christmas in the Park held on 9 December. Josh extended thanks to the Council for the support provided over the past year.

His Worship acknowledged the efforts put into the awards on 9 December by the Youth Council and extended the Council's best wishes.

Josh and Latham departed the meeting at 5.24pm

3. RESOURCE MANAGEMENT ACT DELEGATIONS (SC0112)

A memo had been received from the Planning Consultant advising that delegations to external consultants under the Resource Management Act (RMA) 1991 required expanding given recent staff changes. The Council had recently engaged the services of Kirstyn Lindsay to assist with the processing of resource consents. In addition, recently departed staff member Rosie Given, had held delegations as a staff member and may be available from time to time to assist with various planning tasks. The delegations applied to the position rather than the person.

A schedule of the recommended RMA delegations for Kirstyn Lindsay and Rosie Given had been circulated.

RESOLVED on the motion of Cr Davis, seconded by Cr D Grant, THAT pursuant to section 34A(2) of the Resource Management Act 1991, the Council delegate to the Council's consultant planners, Kirstyn Lindsay and Roseanne Given, the delegations as set out in appendix A as circulated to the Council.

2017/115

4. SUBDIVISION AND DEVELOPMENT BYLAW (SC1343)

A memo had been received from the Planning Consultant providing an update on the Subdivision and Development Bylaw which detailed the design of infrastructure intended to be transferred to the Council, activities on Council reserves, the location and design of accesses and various other land development and subdivision processes and requirements. It had been made operative on 1 January 2012. A review of the Bylaw was required to be completed no later than 1 January 2019.

Discussions had been held with staff internally and external users of the document and due to some frustrations being expressed by external users, the Council had acquired a licence to use New Zealand Standard 4404:2010 "Land Development and Subdivision Infrastructure" as a base for the review of its Bylaw. The standard would align the Gore District with other Councils in Southland and Otago.

Council staff would continue with targeted consultation with interested and affected people and organisations during the first quarter of 2018. A workshop would be held with the Council in the second quarter of 2018 prior to adopting a draft document for public consultation. A formal hearing may be required later in the year to consider any submissions lodged.

RESOLVED on the motion of Cr Highsted, seconded by Cr Dickson, THAT the Council note the progress to date on the review of the Subdivision and Development Bylaw.

2017/116

5. GORE WATER SUPPLY TREATMENT PLANT UPGRADE – PREFERRED OPTION
(SC1433/SC0647)

A report from the 3 Waters Asset Manager was considered by the Council. The report summarised the results of the Multi-Criteria Analysis identifying the preferred upgrade option for the Gore water treatment plants that would ensure a long term sustainable supply of safe drinking water.

The Council's water treatment plants in both Gore and Mataura required significant upgrades to ensure compliance with the Drinking Water Standards of New Zealand 2005. An options assessment for the upgrade of the treatment plants had been completed by Beca.

Cr Highsted said the preferred option was the best one to go with in his view, but it still needed to go through the LTP.

The Chief Executive said the project had already been included in the LTP and was subject to consultation at the last LTP. By passing the recommendation it would be progressed and implemented. The updated figure would be included in the budget.

Cr Bolger moved THAT the report be received,

AND THAT the Council acknowledge a single treatment plant located at the existing East Gore treatment plant site using media filtration and UV disinfection, requiring a capital investment of \$5.65 million, was the preferred long term sustainable treatment plant upgrade for the Gore water supply.

The motion was seconded by Cr Beale.

In response to Cr Sharp, the General Manager Infrastructure said because the project was a high value one, there would be a procurement document drawn up. The drilling company was not available to return to Gore until about July 2018.

Cr Phillips congratulated the staff on the way the process had been managed. He believed the right decision had been made and everyone would benefit from the outcome.

The motion was put and it was carried.

2017/117

6. DRAFT SENSITIVE EXPENDITURE POLICY (SC0110)

A memo had been received from the Chief Financial Officer together with a copy of a draft Sensitive Expenditure Policy for the Council's consideration. The policy had been reviewed by the Audit and Risk Committee. The Office of the Auditor General had developed guidelines for the development of sensitive expenditure policies. The policy had been constructed around the guidelines and covered off all issues

highlighted by the Auditor General. It also largely documented what was already practiced.

RESOLVED on the motion of Cr Reid, seconded by Cr Sharp, THAT the report be received,

AND THAT the draft Sensitive Expenditure Policy be adopted by the Council and take effect from 12 December 2017.

2017/118

7. MATAURA COMMUNITY BOARD CHARTER (SC1524)

A memo had been received from the Administration Manager together with a copy of the Matura Community Board's charter that had been considered and endorsed by the Board. The charter outlined the objectives and responsibilities of the Board which should more clearly define its role and assist with determining a future work programme.

RESOLVED on the motion of Cr Phillips, seconded by Cr Reid, THAT the draft charter be adopted by the Council.

2017/119

8. MATAURA COMMUNITY BOARD REPORT

A copy of the report of the meeting of the Matura Community Board held on 17 November 2017, had been circulated.

RESOLVED on the motion of Cr D Grant, seconded by Cr Dickson, THAT the report be received,

AND THAT the recommendations contained in the report be ratified.

2017/120

9. HEALTH AND SAFETY REPORT (SC1669)

A copy of a health and safety report provided by the Human Resources Manager was perused by the Council. The report covered an update on the Southland Shared Services group and future work planned, regional and Gore District staff training, the new HSNO Regulations, liaison with Emergency Management Southland and incidents reported for the period 20 August to 23 November 2017.

RESOLVED on the motion of Cr Highsted, seconded by Cr Phillips, THAT the report be received.

2017/121

10. VENTURE SOUTHLAND QUARTERLY REPORT – SEPTEMBER 2017 (SC1656)

A copy of a quarterly report to September 2017 had been received from Venture Southland and was perused by the Council.

Cr Bolger advised he and Cr D Grant had been involved with the hearing of submissions to the Southland Regional Development Strategy and he had noted the value people placed on the information they obtained from Venture.

RESOLVED on the motion of Cr D Grant, seconded by Cr Bolger, THAT the report be received.

2017/122

11. GORE DISTRICT EVENTS STRATEGY (SC1993)

A memo had been received from the Chief Executive together with a copy of the Gore District Event Strategy that had been considered and critiqued at a Council workshop held on 6 November. The strategy document provided a handy encapsulation of the District's key events, the identification of some impediments for growth and the respective investments made by the Council to the events concerned.

Cr Reid congratulated the coordinator on the Christmas Parade and thought it was one of the best yet. She thought the Motoring Mad event and Gold Guitars were two events worthy of putting more input into.

Cr Beale said there were some good events run and he congratulated the staff on their input. He thought some events needed to have more sponsorship or financial assistance included as some would not run without the Council's involvement.

His Worship agreed and thought if there were good events provided, sponsors wanted to be associated with them.

RESOLVED on the motion of Cr Reid, seconded by Cr Davis, THAT the Gore District Event Strategy be adopted.

2017/123

12. PROPOSED LAND EXCHANGE- HYDE PARK RESERVE (SC1246)

Cr Highsted declared an interest in this item and withdrew from discussion.

A memo had been received from the Chief Executive together with a copy of the minutes of a deliberative meeting on submissions received to the Hyde Park reserve proposed land exchange, held on 20 November.

The Chief Executive said the recommendation was a first step to getting approval from the Minister of Conservation. It was important that football was not disadvantaged by the proposed exchange.

RESOLVED on the motion of Cr Davis, seconded by Cr D Grant, THAT the proposed recreational reserve exchange between Hyde Park and the land south of the Gore Multisports Complex fronting Charlton Road, Gore be endorsed in principle for submission to the Minister of Conservation,

THAT the endorsement in principle, is contingent on an acceptable funding package being developed for the relocation of the sport of football to the Charlton Road land, with final unconditional endorsement and ultimate transfer of the recreational reserves status from Hyde Park to Charlton Road not being confirmed until financial arrangements have been accepted by both the Council and the Wanderers Football Club,

AND THAT as far as practicable the Council consult with the neighbouring residents on any future development plans for the area.

2017/124

13. RESOURCE MANAGEMENT ACT FEES AND CHARGES FOR ADOPTION (SC1480)

A memo had been received from the General Manager Regulatory and Planning advising that at an extraordinary Council meeting held on 21 September, a Statement of Proposal for the fixing of fees under the Resource Management Act 1991 in relation to boundary activities and marginal/temporary activities, had been approved for public consultation.

At the conclusion of the consultation period in October, no submissions had been received.

RESOLVED on the motion of Cr Highsted, seconded by Cr Phillips, THAT the Council adopt the proposed fixed fee under the Resource Management Act 1991, section 36(3).

2017/125

14. REVIEW AND UPDATE OF STAFF WARRANTS AND AUTHORISATIONS (P/F)

A memo had been received from the General Manager Regulatory and Planning advising that Mr Philip Capil had recently joined the Council as a Compliance Officer and needed to be appointed and warranted by the Council in order to carry out enforcement duties under the Local Government and Building Acts.

RESOLVED on the motion of Cr Davis, seconded by Cr Gardyne, THAT the Council appoint and authorise Philip James Capil to undertake various enforcement related duties under the Local Government Act 2002 and the Building Act 2004.

2017/126

15. SCHEDULE OF MEETING DATES FOR 2018 (SC1650)

A schedule of meeting dates for 2018 had been circulated by the Administration Manager. A similar schedule to that which the Council had previously operated under was proposed for 2018.

RESOLVED on the motion of Cr D Grant, seconded by Cr Sharp, THAT the schedule of meeting dates for 2018 be adopted, noting that the December meeting will commence at 5.00pm.

2017/127

16. EMERGENCY COMMITTEE (SC0278)

A memo had been received from the Chief Executive advising that it would be prudent to again establish an Emergency Committee to deal with any urgent governance or policy issues that may arise over the summer recess, given the Council was not due to meet until February 2018.

RESOLVED on the motion of Cr D Grant, seconded by Cr Reid, THAT an Emergency Committee comprising of His Worship the Mayor, Cr Bolger and Cr Beale be appointed to deal with urgent governance and policy issues that require actioning prior to the February 2018 Council meeting, with any two of the Emergency Committee members having power to act,

AND THAT any decisions made by the Emergency Committee be reported to the next meeting of the Gore District Council to be held on 20 February 2018.

2017/128

17. REPRESENTATION REVIEW (SC1939)

Crs Highsted and Phillips declared an interest in this item and withdrew from the discussion.

A memo had been received from the Chief Executive advising that the resolution passed by the Council at its meeting on 24 October outlining a proposal for the review of the representation arrangements, had been notified to the public. The proposal had been based on the retention of existing representation arrangements with the notable exception of the Kaiwera-Waimumu and Waikaka wards, where it was proposed to amalgamate the two wards into one single rural ward. Under the proposal, two Councillors would still be elected from the enlarged rural ward.

A total of eight submissions had been received by the deadline of 1 December. A copy of the submissions had been circulated with the agenda.

Cr Bolger said the proposal had not received any supporting submissions and wondered if it should be withdrawn. He asked if that was possible.

The Chief Executive said if that was the mood of the Council, then it could send a message to the submitters advising the status quo may be retained and if that was the case, then the submitter may withdraw its submission and the Council would still comply with the law.

Cr D Grant said there were eight submitters who did not support the proposal. If the status quo was retained, he did not think there was any need for a hearing if the submitters were satisfied to proceed that way.

His Worship said the status quo probably needed to be clarified with submitters.

Cr Sharp moved THAT the Council signal its intention to remain with the status quo in respect of representation arrangements,

AND THAT those submitters who expressed a wish to speak to their submission be asked if they still wish to proceed with a hearing in light of the Council's intention.

Cr Bolger did not think Cr Sharp should move the motion, given the ward he represented was specified as part of the proposal.

Cr Sharp withdrew his motion.

Cr Bolger moved THAT the Council signal its intention to remain with the status quo in respect of representation arrangements,

AND THAT those submitters who expressed a wish to speak to their submission be asked if they still wish to proceed with a hearing in light of the Council's intention.

The motion was seconded by Cr D Grant, was put and was carried.

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The meeting concluded at 6.08pm