

Report of a meeting of the Mataura Community Board, held in the Mataura Community Centre, McQueen Avenue, Mataura, on Monday 27 November 2017, at 5.35pm.

**Present** Alan Taylor (Chairman), Cr Neville Phillips, Sue Taylor, Linda Sinclair and Geoff Colvin.

**In attendance** The Chief Executive (Mr Stephen Parry), Administration Manager (Susan Jones), Planning Consultant (Mr Keith Hovell)

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1. CONFIRMATION OF REPORT

**RECOMMENDED** on the motion of Linda Sinclair, seconded by Greg Chaffey, **THAT** the report of the ordinary meeting of the Mataura Community Board, held on Monday 28 August 2017 as circulated, be accepted and signed by the Chairman as a true and complete record.

2. POLICE REPORT

Sgt Greg Ballantyne was in attendance at the meeting and gave an update on local Police issues. The cameras located at sites around the town were proving very effective. He advised Constable Wayne McLellan had been appointed to the Mataura station. He hoped he would start before the end of the year. He added there had not been many calls for service in recent weeks since the previous Constable had left. Sgt Ballantyne said his expectation was that Constable McLellan would attend future Board meetings.

3. COMMUNITY BOARD CHARTER (SC1524)

A memo had been received from the Administration Manager together with a copy of the Community Board's charter that had been previously considered informally by the Board. Once it had been formally ratified by the Board, it would be presented to the Council for formal adoption.

**RECOMMENDED** on the motion of Geoff Colvin, seconded by Cr Phillips, **THAT** the draft charter be adopted by the Board and referred to the Council for formal adoption.

#### 4. REPORT FROM MATAURA COMMUNITY DEVELOPMENT COORDINATOR

The Board perused a copy of a report from the Mataura Community Development Coordinator.

**RECOMMENDED on the motion of Sue Taylor, seconded by Linda Sinclair, THAT the report be received.**

#### 5. REPRESENTATION REVIEW REPORT (SC1939)

A memo had been received from the Chief Executive together with a copy of his representation review report that had been considered by the Council at its meeting held on 24 October. The proposal was currently out for public consultation, with submissions due to close on 1 December.

The Chairman expressed disappointment at the headline in the Ensign following the Council's consideration of the report. The article focused on the number of Community Board meetings that had been cancelled in recent years. He would have appreciated some discussion about that and felt the Board was being judged on the number of meetings it held rather than what it had accomplished.

The Chairman's comments were endorsed by Geoff Colvin who added that reports were not always provided due to staff availability.

The Chairman noted there were informal meetings held.

The Chief Executive appreciated the candour of the comments but he did not write the headlines. The Community Board had struggled to define its role but thought the Charter would help. He had encouraged the establishment of the Community Board in 2003. As far as the elected member representation was concerned, the Council had come to the conclusion that its representation was sound apart from the proposal to combine the two rural wards. The Board did need to meet regularly and thought the Tulloch Park redevelopment project would occupy the Board's time for the next several months.

**RECOMMENDED on the motion of Alan Taylor, seconded by Linda Sinclair, THAT the report be received.**

#### 6. MATAURA LIBRARY AND SERVICE CENTRE – OPENING HOURS AND STAFFING (SC1929)

A memo had been received from the Library Manager advising that a staff member had recently resigned from the Mataura library. Her replacement would be delayed until an alternative staffing model had been considered. In the meantime and until February 2018, one of the part-time staff members would be working in a full-time capacity, sharing the Mataura position. The consequences were that the library/service centre would be closed from 12.30pm-1.00pm on Mondays, Tuesday and Fridays.

**RECOMMENDED on the motion of Linda Sinclair, seconded by Geoff Colvin, THAT the information be received.**

**7. WELCOME TO TOWN SIGNAGE** (SC1625)

A memo from the Communications/Promotions Manager had been received that provided an update on the Welcome to Town signage for the District's urban areas. A number of design options had been provided in recent months. The next step was to have the options expanded and produced in a format suitable for presentation to Councillors and Community Board members.

The Chief Executive advised that some proposals had been considered at a meeting of the District Growth Committee earlier in the day. The next step was to workshop the options with Councillors and the Community Board and determine the best option before formally presenting it to the Council. Budget was also a consideration to be taken into account, given the length of time the issue had been on the table.

G Colvin felt the signage issue had been "lost in translation" as the Board had initially been wanting a Matura logo to identify itself and inform a visitor for example that they were in Matura as opposed to the Gore District.

**RECOMMENDED on the motion of Greg Chaffey, seconded by Geoff Colvin, THAT the information be received.**

**8. GORE DISTRICT PLAN** (SC0464)

A report from the Planning Consultant had been circulated to the Board. During 2018 it was proposed to undertake a number of studies as background to the review of the Gore District Plan which was due to be released about mid-2020. Details of the proposed studies to be undertaken had been provided, including the development of a spatial plan. Part of the spatial plan would involve determining the role of Matura and aspirations of the community.

In response to the Chairman, the Planning Consultant advised decisions made now should not be contrary to long term preferences. He questioned whether there should be any changes made to the District Plan now, however, he would be quite relaxed if there were minor tweaks required to zoning for instance.

The Chief Executive had a similar view to the Consultant and had been weighing up the resources required to undertake a plan change now. If it was relatively minor, he was open minded about any interim changes. There was a lot going on currently and he did not want any plan change to distract the Council from the long term objectives.

The Chairman understood long term planning, but did not want any new businesses to be stifled.

*Sgt Ballantyne departed the meeting at 6.35pm*

The Consultant said there was a role for the Community Board to play with the development of the spatial plan. The consultancy firm to lead it would be selected at the Council meeting scheduled for 12 December, but it would be February 2018 before any work started in earnest.

Cr Phillips said the Consultant's report was a very good one, and should be used as a starting point for the Board to decide what it wanted to be involved with.

**RECOMMENDED on the motion of Alan Taylor, seconded by Cr Phillips, THAT the Community Board note the work proposed to be undertaken by the Council's planning services team during 2018.**

**9. UPDATE ON WATER ISSUES** (SC0657)

A memo had been received from the 3 Waters Manager advising that since the No-Des flushing programme had been completed in early August, there had been one dirty water complaint received from Mataura. Recent fire hydrant testing had identified that there was still a residual build-up of suspended material in some areas of the water network. Staff were investigating the ongoing occurrence following the flushing project. The contractor involved was participating in the investigations.

**RECOMMENDED on the motion of Linda Sinclair seconded by Sue Taylor, THAT the information be received.**

**10. DATE OF NEXT MEETING** – Monday 23 January 2018, at 5.30pm

The meeting concluded at 7.00pm