

## COUNCIL MEETING AGENDA

TUESDAY 1 AUGUST 2017

### 5. YOUTH COUNCIL

- ✦ A copy of the minutes of the Youth Council meeting held on 26 June 2017 are attached for the Council's information.

A representative from the Gore District Youth Council will be in attendance at the meeting and provide the Council with an update on Youth Council activities.

## 6. 2017 RESIDENTS' SURVEY ANALYSIS

(Memo from the Communications/Promotions Manager – 20.07.17)

The 2017 Residents' Survey is the second year the Council has used New Zealand company Research First to conduct the survey and provide an informative report. Each year prior to the survey being rolled out, the survey questions are circulated to managers for amendment and/or approval.

- ✦ This year Research First has, at no additional charge, provided an easy to read infographic showing key outcomes (attached).

It is also the first time the Council has been able to benchmark itself against similar local authorities. It is a service Research First offers the Councils it works with at no additional cost.

The Councils we were benchmarked against were South Taranaki, Ashburton, Clutha District and Grey District. Comparisons were shown where three or more Councils asked a question around the same service area, facility or issue.

In 14 of the 16 areas, the Council was above the group mean. It had the highest percentage in five areas – quality of water supply, local gravel/unsealed roads, kerbside recycling, libraries and community halls.

This year was the first time there were questions around the District Plan and planning. The responses show that knowledge of the District Plan among residents was low, with 50% having never heard of it or had heard of the plan but didn't know anything about it.

In terms of district planning

- 52% wanted to see the Council do more to assist economic development,
- 37% thought the Council was effective at identifying residential land for development, and
- 41% thought the Council was effective at identifying commercial/industrial land for development.

Overall, residents were very positive about their District. Of those surveyed, 94% said it was a great place to live. This is an excellent result when compared to the national 2016 Quality of Life Survey, which saw only 79% of residents agree their city/local area was a great place to live.

- ✦ The 2017 Residents' Survey report is enclosed.

### **Response from Managers**

Comments from the Council's managers in response to outcomes and/or comments in the Residents' Survey are as follows:

### **Parks and Recreation Manager**

From a parks and recreation perspective the results of the 2017 Residents' Survey are overall pleasing to management.

In terms of targets met or not, the only service that failed to meet its target was public conveniences, which scored an 88% satisfaction rating where the target was 90%. As narrated in the survey, the resulting figure of 88% sits within the error margin so it is fair to say the result is in line with expectations. For staff providing this service, we are still very happy that 88% of the public are satisfied with the Council's provision of public conveniences, which are often the target of untoward activity and behaviour countrywide.

In relation to other Council facilities, parks and reserves, cemeteries and the Gore Aquatic Centre, staff are heartened by the community support for these assets. The results validate the effort put in by staff in their respective areas. Also worthy of mention is the level of community utilisation of those assets. Only 2% of those surveyed did not utilise a council provided facility. These results confirm the assets relevance in the Council's suite of activities provided via rates for the community.

### **3 Waters Asset Manager**

#### *Wastewater/ Stormwater*

- The statement "Respondents outside of primary urban areas were less likely to be satisfied with the service" is perhaps a bit misleading given that we don't generally provide wastewater/ stormwater outside of urban areas. It would be interesting to better understand what these respondents concerns were.
- Comments about service highlighted residents' priorities as remedying surface flooding from stormwater, and fixing or clearing drains, gutters, sumps and culverts. I understand the roading department currently has a strong focus on getting sumps cleaned out and/or up to spec following the change in roading contractor. However, a lot of the surface flooding issues are related to the capacity issues within our network. The first step in addressing these issues is the development of a long term stormwater strategy.

#### *Water Restrictions*

- As with last year's survey there seems to be a misconception that the Council has some form of control over farmers' water use and restrictions that are imposed on them. This is in fact under the control of Environment Southland.

#### *Benchmarking*

- Despite the known capacity issues within our stormwater network and the dirty water issues we experience in the drinking water supply, when compared to other councils in the benchmarking exercise we were still ranked a narrow second in the stormwater services and top equal with respect to water quality.

### **Aquatic Services Manager**

Overall good results for the Gore Aquatic Centre. The feedback around the pool temperature was as expected. As stated last year in response to feedback in the survey, we run the main pool temperature a degree higher than other pools in New Zealand. It is a real balancing act to please everyone utilising the pools. We have had some feedback around having unisex family changing rooms and toilets installed, and not enough changing rooms space when schools are in.

### **Gore District Libraries Manager**

The library result of 100% satisfaction can be seen as an indicator of how important residents feel the library is to them.

Library staff are constantly working to make the visitor experience valuable in ways that count, and are pleased for the recognition that we are on the right track.

Of course the survey is a snapshot and at any other time the library could have a lower satisfaction rate.

Therefore, while it is a very encouraging result, we are aware of the ever-increasing expectations of library visitors, and this means we need to continue on the path of enhancing the visitor experience into the future.

### **Gore Visitor Centre senior Consultant**

The 99% customer satisfaction rating for the Gore Visitor Centre is particularly pleasing. It is the best result for the centre since the Council started annually surveying residents in 2012.

Staff have worked hard over the past 12 months to ensure a welcoming, efficient service. This service level was sustained even through the challenges of the refurbishment, which was carried out during the height of the centre's busy season.

While residents are not the main customers of the visitor centre, it was heartening to see an increase in the number of survey respondents who had used it in the last 12 months. The figure rose from 26% the previous year to 31%.

### **Communications and Promotions Manager**

The 2017 Residents' Survey sees a continuation in the steady increase in the number of people connecting with the Council online.

Of those surveyed, 21% said they use the Council's website and Facebook page. While this is only 2% up on last year, it is a considerable increase when one considers that only three years ago the number of people using those mediums sat at 4%.

Customer satisfaction with online communication was 97%, up from 86% last year. It received the highest rating of the four communication channels – face-to-face, phone, email, and online – although it is worth noting that the satisfaction levels with phone (87%) and email (90%) were slightly up on last year.

Newspaper articles and newspaper advertising remain the dominant sources of information – 67% and 51% respectively. It is particularly pleasing to note the Council's newsletter ChinWag was cited by 37% of respondents as their dominant source of information, making it the third most popular medium, followed closely by the website 34%.

### **Chief Financial Officer**

The survey results reflect the high level of customer service the Council provides the community. The number of customers who visit the Council office and leave satisfied remains steady at 92%. The 3% increase in the satisfaction rate of customers calling in by phone is pleasing to see. While it is noted the satisfaction levels are below the 2012 to 2015 results, the number of respondents who felt the Council did not follow up on enquiries fell from 15% in 2016 to just 5%.

In our analysis last year we reported the start of a customer service review to examine each aspect of the customer service process, from beginning to end. The scope of the review has been far reaching. It has involved visits to other Councils, interviews and surveys of staff from all of the Council's departments, case study walk-throughs and multiple mystery shopper exercises. The review has also included learnings from actual customer service encounters.

The ground work for this review has been completed. The findings will be reported to the Council once the information has been adequately collated and assessed.

### **Transport Manager**

The sealed road scoring is, generally, pleasing. There have been some poor repairs carried out in the past, and the roading team is about to launch into a series of seal repairs in August. The number of wastewater repairs around the network also impacts on peoples' opinion of the state of network.

The level of satisfaction with footpaths is trending in the right direction. Quite a number of trip hazards have been addressed around vehicle crossings. The Council was too late with its resurfacing programme last financial year but the carryover will allow roading to put together a substantial package of work improving larger sections of footpath surfacing.

Local gravel roads – a significant effort has been put in over the last six months with regard to grading, improving drainage and widening these roads. Our monthly Roadroid audits show the roads are gradually improving in the smoothness of ride. The majority of our re-sheeting budget was spent in the early stages of last year catching up on past poor treatment. There is now a fresh budget and metalling will be directed to areas of greatest need.

### **Arts and Heritage Curator**

Satisfaction with departmental activity has continued to be high and over consecutive years has tended to remain within the 96% to 98% range.

For some years the leading question in the survey related to satisfaction with *'arts and heritage opportunities within Gore District'*. Latterly the question has addressed specific satisfaction with *'Hokonui Moonshine Museum, Museum, and Eastern Southland Gallery'*. To this end the survey focus has moved from perceived satisfaction with *'service'* to perceived satisfaction with *'facility'*.

This is slightly problematic in the respect that the Council doesn't actually 'own' the museum facilities featured in the survey, and only partially 'owns' the Gallery. This can potentially skew survey findings - in the respect that unlike allied Council departments, all three facilities rely on a significantly higher percentage of external funding, over-and-above ratepayer support, to maintain their core business.

The gamut of Arts & Heritage activity incorporates facilities, activities, projects and programmes across the district, and those facilities that are the current focus of resident satisfaction often operate 'outside' the physical confines of the precinct. To this end it is entirely possible for residents to benefit from Arts & Heritage Department services without actually visiting any of the three facilities in question, or actually realising those services emanate from the arts and heritage precinct.

It is heartening to see that residents of Gore District continue to value the gallery and museum facilities (98% satisfaction). It's possible we could have scored higher if survey participants were fully aware of the scope of our department's activity. In any event we certainly have the opportunity to do better, but the high level of satisfaction across the precinct, taking in the visitor centre, library, museum and gallery, gives credence to, and a resounding mandate for, the Council's proposed Long Term Plan investment in this high performing area.

## **RECOMMENDATION**

**THAT the 2017 Residents' Survey and associated reports be received.**

## 7. QUARTERLY DEBT REPORT

(Memo from Chief Financial Officer – 20.07.17)

### **Overview**

The Council's liability management policy requires that quarterly reports be prepared covering the following key details of the council's debt and hedging profile.

- Total debt facility utilisation.
- Interest rate hedging profile against percentage hedging limits (graphically illustrated).
- Funding maturity profile.
- New interest rate hedging transactions completed
- Weighted average cost of funds.
- A statement of policy compliance.
- Details of any exception reports including remedial action taken or intended to be taken.

- ↳ Miles O'Connor of Bancorp has prepared the quarterly debt report which is attached. In his report, Miles has included a comprehensive analysis of current global markets.

### **Council borrowing**

Given the low-interest rates on offer from the LGFA, we decided to draw down floating rate loans for the Ajax and desludging projects which are currently underway and expected to be complete before Christmas. As the Council did not require the cash straight away, I placed \$4.8 million on short term deposits of various maturities. This allows the Council to access tranches of funds as it required. This approach is not costing the Council any extra, as the revenue from the term deposits is higher than the cost of borrowing.

The new floating rate debt has lowered the Council's cost of funds to 4.05%. This is down from 4.67% as at 31 December 2017 and also down from 5.62% before joining the LGFA. As Mr O'Connor points out on page 9 of his report, this is likely to be the low point for the Council's cost of funds.

The new debt was drawn down in two tranches, one maturing in 2022 and the other in 2023. This has lengthened the Council's debt maturity profile as shown on page 7 of Mr O'Connor's report.

### **Breach of hedging policy**

I had previously advised that any further borrowing were likely to be fixed rate LGFA loans to remedy the breach of the hedging policy. At the time of the last report, the Council indicated it was comfortable with the level exposure to floating rates and would review the breach of the policy quarterly. Subsequently, the new borrowing is at a floating rate. Bancorp has recommended a \$2 million forward start swap to correct the breach of the hedging policy. Unless the Council would like to maintain

its current exposure to floating interest rates for another quarter, the forward start swap will be taken out over the coming months.

**RECOMMENDATION**

**THAT the report be received.**

## 8. LIQUOR BAN BYLAW REVIEW

(Memo from General Manager Regulatory and Planning – 20.07.17)

The Liquor Ban Bylaw review was presented to the Regulatory Committee meeting held on Tuesday 6 June.

The Proposal at that time was for only minor legislative and terminology changes to the bylaw and recommendations were put forward for the proposed amended Alcohol Ban Bylaw to be adopted by a publically notified resolution, pursuant to sections 156(2)(a) and 160 of the Local Government Act 2002.

Cr Neville Phillips raised the issue of alcohol consumption in Queens Park in Maitauro and the vandalism of public toilets as part of the debate and suggested the extension of the alcohol ban area in Maitauro to cover Queens Park. A recommendation submitted by the Committee to extend the bylaw to cover Queens Park, was subsequently endorsed by the full Council at its meeting on 27 June. Staff had intended to recommend that the bylaw be held in abeyance pending further investigation on the desirability and legality of incorporating Queens Park, but this was overlooked at the Council meeting.

Following further consideration by staff, it has been determined that such an extension of the alcohol ban area would have a significant impact on the rights of residents. Therefore, consultation with the public using the special consultative procedure would apply as well as the legal tests under Section 147A of the Local Government Act – ‘Criteria for making or continuing bylaws’.

Specifically the Council ‘must also be satisfied that—

- (i) there is evidence that the area to which the bylaw is intended to apply has experienced a high level of crime or disorder that can be shown to have been caused or made worse by alcohol consumption in the area; and
- (ii) the bylaw is appropriate and proportionate in the light of that crime or disorder’.

Various parties/agencies have now been consulted on the Maitauro extension proposal including other Council staff, the Police and the Maitauro Community Board. As a result of this consultation and consideration of the relevant legislative provisions, it would appear that the Council does not have sufficient evidence to link the vandalism occurring in Maitauro to alcohol consumption as required by section 147A of the LGA. Therefore, on the basis of current evidence it is considered that we do not have sufficient justification to extend the alcohol ban area in Maitauro to address the issues raised.

Further monitoring and evidence gathering is required to establish if this causal link exists, the true nature of the issue and the appropriate action to take to address the issue.

- ✦ The attached revised Statement of Proposal outlines the full review of the Alcohol Bylaw including a presentation of the relevant information, including agencies' comments associated with the proposed extension of the bylaw to cover Queens Park, Maitland.

To conclude, and following investigations by staff, no further material change to the bylaw is proposed due to insufficient evidence of high levels of alcohol related crime to warrant any extension in Maitland. Therefore as part of the bylaw review programme the Council is invited to approve the revised alcohol bylaw with only the minor amendments originally proposed at the Committee meeting on 6 June 2017. The minor amendments proposed will not require full public consultation.

### **RECOMMENDATION**

**THAT the Council approve the proposed amended draft Alcohol Ban Bylaw and adopt it by a publically notified resolution, pursuant to sections 156(2)(a) and 160 of the Local Government Act,**

**AND THAT the Council note that monitoring of alcohol consumption and vandalism within Queens Park and Tulloch Park will be required to underpin any future management of the activity. Therefore a monitoring programme using existing Council resources, in conjunction with the Police should be established to gather evidence on the link between the vandalism occurring and the consumption of alcohol in Maitland. This monitoring and evidence will advise the appropriate response.**

## **LIQUOR BAN BYLAW STATEMENT OF PROPOSAL**

### **Introduction**

The Local Government Act 2002 (LGA) introduced a new requirement for all local authorities to review their bylaws by 30 June 2008 or within five years of their making, whichever is the later.

Once reviewed, the bylaws are to again be reviewed within a further ten years.

The Liquor Ban Bylaw was reviewed in 2008 as part of a wider bylaw review process. At this time the bylaw was carried over from the previous version, no changes were made.

The bylaw is therefore due for a 10 year review by July 2018. If not reviewed, in 2020 it will be automatically revoked in accordance with section 160A of the LGA.

In addition, no material changes have been made to the bylaw for some time and the 10 year review is nearing, due in 2018. For these reasons it is recommended that a full review be carried out now. This enables consideration of the bylaw, purpose and content as well as undertaking the necessary updates to meet legislation and terminology requirements of the recent Sale and Supply of Alcohol Act 2012 highlighted below.

### **Review process as outlined in the Local Government Act 2002**

Section 160 of the LGA sets out the procedure for review of a bylaw which includes making determinations under section 155 and the requirements for public consultation under section 156 of the LGA.

Section 147A of the LGA also contains additional criteria that a territorial authority must be satisfied of before replacing a bylaw for alcohol control purposes.

### **Legislative changes**

The current bylaw makes reference to the Sale of Liquor Act 1989 and adopts the corresponding term 'liquor' throughout.

Since 2008 the Sale of Liquor Act 1989 has been superseded by the Sale and Supply of Alcohol Act 2012 which uses new terminology 'alcohol' instead of 'liquor'.

The bylaw therefore needs updating to reflect the correct legislation and terminology.

### **Is a bylaw still the most appropriate way of managing the problem?**

Section 155(1) of the LGA requires the Council to determine that a bylaw is the most appropriate way of addressing the perceived problem.

The review of the Liquor Ban Bylaw has found that the bylaw has been an effective tool enabling the Police to manage public nuisances that are associated with inappropriate and disorderly behaviour, usually as a result of alcohol use. The current bylaw provisions empower the Police to seize alcohol from those found to be in breach of the bylaw. Without a bylaw the Police only have the power to request someone to move on.

The general public had expressed concerns over their safety as a result of people congregating and drinking in the central business areas of Gore and Mataura, resulting in the 2008 bylaw. Since this time, the bylaw has been utilised effectively to alleviate these concerns by providing a mechanism for action and recourse.

Therefore, the bylaw has proven itself to be an appropriate way of addressing the problem of drinking in public places, and incident numbers since the introduction of the bylaw remain low.

Alternatives to a bylaw include undertaking public education campaigns or advocating for more Police in Gore. Whilst this approach is undertaken through other Council work areas, the issue often requires immediate action from enforcement agencies at the time and the bylaw has provided an effective mechanism to achieve this result.

It is therefore considered that a bylaw continues to be the most appropriate way of addressing the perceived problem.

**Is the proposed bylaw the most appropriate form of Bylaw (Section 155(2) LGA)?**

Council are required to consider the format and wording of the proposed bylaw. The Senior Regulatory Officer Frances Shepherd assists the Gore Police with the implementation and enforcement of the bylaw and has undertaken this bylaw review. Mrs Shepherd reports that the bylaw as it currently stands, is fit for purpose and that no changes beyond the legislation and terminology are needed.

Input from Sergeant Clinton Wright of the Gore Police has been sought. Sergeant Wright had no suggested changes beyond the legislation and terminology update. The Sergeant provided the following comment about the bylaw: *"This is a valuable tool for the Police to ensure compliance around the area."*

As a result of this consultation with the direct users of the bylaw no significant changes to the content of the bylaw were proposed. Only legislation references need updating and the term 'liquor' replaced with 'alcohol'.

The Police regularly rely on this bylaw to manage and control alcohol consumption and associated disorderly behaviour especially with the Gore town centre. The Council can therefore, be satisfied that a *"high level of crime or disorder (being crime or disorder caused or made worse by alcohol consumption in the area concerned) is likely to arise in*

the area to which the bylaw is intended to apply if the bylaw is not made” (section 147A of the LGA).

Mataura – Proposed extension of bylaw provisions to Queens Park and Tulloch Park

It has been identified that there is an increasing issue of vandalism and rubbish dropping in Mataura around the Queens Park and Tulloch Park public toilets. Parks and Reserves Manager Ian Soper reported the following:

*“In terms of staff time and Council cost, we are incurring significant cost in cleaning up broken glass, replacing smashed or burnt toilet roll holders, sanitary bins and the like. Anything not steel or concrete that will burn is a target. We have in the past two months had steel toilet roll holder shrouds constructed by a local engineer to cover the plastic toilet roll dispensers. We are in the process of having a sanitary bin steel shroud designed and built – specifically for these two sites – to again protect our contractors plastic infrastructure...*

*In addition to the above, there is a huge negative impact upon the public users of the facilities as they are often closed and unavailable due entirely to acts of willful damage and vandalism. Graffiti is also an issue here with the entire Tulloch Park toilet block having to be internally repainted (both cubicles) as a direct result of offensive graffiti - unbudgeted expenditure of rates.*

*To date this financial year we have expended several thousand dollars on unnecessary reactive repairs and maintenance.”*

Mr Soper has suggested that as a result of the issue the alcohol ban area within Mataura be extended to include both parks, the main street between them and public parking areas at the Community Centre and Railway Station (see attached map). A proposed extension of this nature, on the basis that it meets all section 155 and 147A of the LGA requirements would be required to go through a public consultation process.

Mr Soper’s suggested extension was discussed at the Mataura Community Board meeting held on Monday 12 June. The Community Board’s priority was addressing issues at Queens Park. However, it acknowledged that a submission on Mr Soper’s suggested extension could be lodged through the public consultation process if it got to that stage.

Input from Senior Constable Martin Cupit of the Mataura Police was also sought specifically on the issues presenting in Mataura. The Senior Constable provided the following comment:

*“In general we don't seem to have any issues with persons drinking alcohol in public places in Maitua. I can probably count on one hand the number of times I have spoken to people drinking at Queens Park over the 10 years I have been out there.*

*I'm saying that we do have the usual cars that cruise around Gore and districts on Friday and Saturday nights calling in there to use the toilet. Given the recent spate of damage to the toilets having a liquor ban could possibly be used as a bit of a tool to move them on.”*

It can therefore be established that there are issues around anti social behaviour and vandalism of Council infrastructure in Maitua. However, to extend the alcohol ban area the Council needs to be satisfied that a *“high level of crime or disorder (being crime or disorder caused or made worse by alcohol consumption in the area concerned) is likely to arise in the area to which the bylaw is intended to apply if the bylaw is not made”* (section 147A(3)(b) of the LGA).

A meeting between representatives from the Police and Council staff was held on Tuesday 11 July to discuss the matter in more detail.

The Police acknowledged that whilst an extension of the alcohol ban area would broaden its powers and be potentially beneficial, there was an absence of evidence (such as reports from the public or calls to deal with complaints) of alcohol related or induced incidents, to meet the threshold required to support an extension under Section 147A.

At the meeting it was agreed that we currently lack the evidence needed to associate the crime of vandalism being caused or made worse by alcohol consumption in these areas of Maitua.

It was recommended that both Council staff and the Police start monitoring these areas and recording evidence of any link of vandalism or other crimes to alcohol consumption in the area by way of police reports, clean up reports including photos and CCTV footage. The gathering of evidence will assist the Council in the future with determining ways to better manage the issue moving forward.

### **Summary of bylaw proposals**

As no further extension of the bylaw in Maitua can be supported by evidence of high levels of alcohol related crime, the proposed bylaw confines itself to making only minor amendments (including amendments updating legislation and terminology) and is considered to be the most appropriate form.

### **Does the proposed bylaw affect the New Zealand Bill of Rights Act 1990?**

Section 155(2)(b) of the LGA requires the Council to determine whether the proposed updated bylaw is inconsistent with the New Zealand Bill of Rights Act 1990. Section

147A(3)(a)&(c) of the LGA also requires the Council to be satisfied that the bylaw is a reasonable limitation on people's rights and freedoms and is appropriate and proportionate in the light of the likely crime or disorder.

The Bill of Rights Act, inter alia affirms democratic and civil rights in the areas of freedom of peaceful assembly, association and movement, which can potentially be impacted on by a bylaw. The previous bylaw 2008 was assessed against the Bill of Rights Act 1990 and was passed. There are no material changes to the proposed bylaw from the 2008 bylaw and therefore, it is considered that there are no obvious infringements or implications with the New Zealand Bill of Rights Act 1990 in regard to the proposed bylaw.

Whilst the bylaw is a limitation on people's rights and freedoms it is considered to be reasonable to protect the wider public from disorderly behaviour and assist in reducing the petty crime that is often associated with drinking in public places. Overall the bylaw as proposed is considered to be appropriate and proportionate to the likely crime and disorder.

**Does the Council need to consult on the proposed bylaw?**

The special consultative procedure is normally required for a bylaw review. However Section 156(2) of the LGA states that a resolution publically notified instead of the normal public consultation process may be utilised if only minor changes or corrections are being made to the bylaw and if those changes or corrections do not affect existing rights or duties, status or capacity of any person to whom the bylaw applies.

The changes being made to the bylaw are minor and administrative in nature being only legislation and terminology updates. Therefore, the proposed changes do not affect any rights, duties, status or capacity of any person to whom the bylaw applies.

The review of the current bylaw has not raised any other material provisions that need amending or matters that need addressing and including in the proposed bylaw.

Therefore, it is appropriate in these circumstances to adopt the changes by way of a resolution publically notified, without having to carry out a special consultative process.

- ✦ The updated bylaw is attached for the Council's reference, to be known as the Alcohol Ban Bylaw 2017.

9. RURAL TRAVEL FUND SUB-COMMITTEE

(Memo from Administration Manager – 20.07.17)

- ↳ Attached for the Council's information is a report from the Rural Travel Fund Sub-Committee meeting held on Tuesday 11 July 2017.

**RECOMMENDATION**

**THAT the information be received.**

**Minutes of a Sport New Zealand Rural Travel Fund Committee meeting, held in the Parks and Recreations Manager's office, Gore District Council, 29 Bowler Avenue, Gore on Tuesday 11 July 2017 at 4.25pm.**

**Present**                      **Mr Ian Soper (Chairman), Cr Graham Sharp and Mr Martin Mackereth (Sport Southland)**

**In Attendance**            **Corporate Support Officer (Suzanne Lucas)**

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**1. CONFIRMATION OF MINUTES**

**RESOLVED on the motion of M Mackereth, seconded by Cr Sharp, THAT the minutes of the meeting held on 27 March 2017, be confirmed as a true and complete record.**

**2. DECLARATIONS OF INTEREST**

No conflicts of interest were received.

**3. FUNDING ALLOCATIONS**

The rural travel fund allocation for the 2017 (second) winter round was \$3,281.98

**4. JUNE 2017 APPLICATIONS**

Four applications have been received but only three meet the criteria.

Gore High School Athletics Club applied but I Soper stated that the committee could not fund the retrospective costs that the club were asking for from Sport NZ. Therefore this application did not meet the criteria and would not be considered.

A discussion was held regarding the large request for funding received by the Gore Town and Country Squash club. Their request for \$79.28 per individual was high compared to the other applications. I Soper expressed his concern that they were relying solely on funding from Sport NZ and not contributing themselves.

M Mackereth commented that it was good to see a new team applying to Sport NZ but also agreed that there needed to be some financial input from the club.

Cr Sharp did not see this as a major issue but suggested that perhaps we could be generous as a "one off" contribution and explain to the club that in the future they would need to raise more of the funds needed themselves.

I Soper suggested funding the team \$500 which would be \$50 per player but to emphasise to them that any future applications would need to reflect a financial contribution from the club. It was suggested by Cr Sharp that it be made clear to the Gore Town and Country Squash Club that they are receiving considerably more per person than any of the other applicants. I Soper and M Mackereth agreed.

I Soper stated that the requests from St Peter's College for rugby and netball were fair and reasonable. M Mackereth and Cr Sharp agreed.

Cr Sharp asked if the primary schools in the area were aware of the funding that is available for rural travel for junior sports teams. He suggested that we contact the Principals of the local schools with information and an application for the Sport NZ Rural Travel Fund. M Mackereth said that it was often better to approach the sports co-ordinators rather than the Principals. M Mackereth said that he had a database of the appropriate contacts at the schools and that he would forward this to S Lucas to action.

M Mackereth also made the comment that the sports co-ordinators of the High Schools were tending to pass the responsibility of applying to Sport NZ to the coaches of the individual teams. This has meant there has been a degree of lethargy in applying due to time constraints of the coaches.

S Lucas advised that \$1,332.50 had been returned from St Peter's College as unspent funds.

I Soper stated that this would be carried forward to the summer round.

The meeting agreed that the winter grants second round for 2017 would be allocated as follows:

<b>ORGANISATION NAME</b>	<b>REQUEST</b>	<b>RECOMMENDATION</b>
Gore High School Athletics Club	\$ 400.00	Declined
Gore Town and Country Squash	\$ 792.98	\$ 500.00
St Peter's College Netball	\$ 600.00	\$ 600.00
St Peter's College Rugby	\$1,720.00	\$1,720.00
Funds available \$3,281.98	<u>\$3,512.98</u>	<u>\$2,820.00</u>
Subtotal funds carried forward		\$ 461.98
Refund St Peter's College		\$1,332.50
Total funds carried forward		<u>\$1,794.48</u>

**RESOLVED on the motion of Cr Sharp, seconded by M Mackereth, THAT grant monies totaling \$2,820.00 be allocated as per the above schedule, for the 2017 Sport New Zealand Rural Travel Fund second winter funding round,**

**AND THAT \$1,794.48 be carried over to the Sport New Zealand Rural Travel Fund summer round.**

The meeting concluded at 4.40 pm